

# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं. 25(2009) के द्वारा स्थापित)

ग्राम व पोस्ट घुददा, बठिंडा-151401

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# Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)

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## अकादमिक शाखा / ACADEMIC BRANCH

No. CUPB/Acad./2024-25/Notification/ 97

Dated: 25/04/2024

### CIRCULAR

**Sub: Regarding utilization of recurring budget and expenses for BoS, School Board and Ph.D. Viva.**

It is for the information of all concerned that:

1. All Academic departments shall utilize funds for purchase of consumable for teaching and research, conducting seminars etc.
2. Expenses for experts invited for BoS and School Board are to be booked by Finance Branch from the University budget.
3. Science Departments shall allocate some funds for practical's and/or maintenance/repair of equipment.
4. The expenses for Ph.D. evaluation and viva-voce and Masters' dissertation evaluation/viva-voce shall be made by the Examination Branch. All external experts for Masters' viva-voce shall participate through online mode.
5. All external experts for BoS and School Board shall participate preferable through online mode.

DEPUTY REGISTRAR

### Copy To:

1. Assistant Registrar (VCO): for kind information of Hon'ble Vice Chancellor
2. PA to the Registrar: for kind information of the Registrar
3. Finance Officer: for kind information
4. Controller of Examinations: for kind information
5. DIA/DSW/Director, IQAC/Deans/Director (R&D Cell)/CVO: for kind information.
6. Incharge Computer Centre: with a request for uploading on the University website.
7. All Faculty/Non-Teaching Staff