

Central University of Punjab Bathinda

MINUTES



32nd Meeting of the **FINANCE COMMITTEE**

14th June 2024



Minutes of the 32nd Meeting of the Finance Committee

The 32nd Meeting of the Finance Committee of the Central University of Punjab, was held on 14th June 2024 (12:00 p.m.) through hybrid Mode.

Venue: Conference Room, Aryabhata Academic Block, Adjacent Vice-Chancellor's Office.

The list of the members present during the meeting is annexed.

The Chairman of the Finance Committee welcomed all the members present in the meeting, especially the external member, namely Shri R.D. Sahay, Ex-Joint Secretary, MoE, who spared time out of his extremely busy schedule and attend the meeting in person and also thanked Prof. Tankeshwar Kumar, Prof. K.R.S. Sambasiva Rao, and representatives of MoE and UGC for making it possible to attend this meeting in online mode.

Afterwards, the Vice-Chancellor gave a presentation on the progress made by the university in respect of academics, research and infrastructural developments since its previous meeting held on 28.10.2023, in online mode in furtherance of the vision and mission of the University. The members applauded the University for the significant contribution made during the intervening period.

After detailed discussions on the agenda items listed for this meeting, the unanimous resolutions of the Finance Committee, are as follows:

<u>Items for Confirmation</u>	
<u>Item.No:FC:32:2024:1</u> To confirm the minutes of the 31st meeting of the Finance Committee held on 28.10.2023.	<u>AGENDA NOTE:</u> 31 st Meeting of the Finance Committee was held on 28.10.2023 through online/physical mode. The draft minutes were circulated to the members for their comments, if any. The members have conveyed their approval of draft minutes through email. Subsequently, approved minutes were circulated. The minutes of 31 st Meeting of the Finance Committee is placed for confirmation.
<u>RESOLVE</u>	The Finance Committee, after discussions, unanimously resolved to confirm the minutes of the 31st meeting of the Finance Committee held on 28.10.2023 in online/physical mode.
<u>Item.No:FC:32:2024:2</u> To note the Action Taken Report (ATR) on decisions of the 31st meeting of the Finance Committee held on	<u>AGENDA NOTE:</u> The 31 st meeting of Finance Committee was held on 28.10.2023. Subsequent to the circulation of approved minutes, the concerned departments/offices implemented the decision taken by the Finance Committee in its 31 st meeting. The



28.10.2023.	<p>details of the action taken are placed at <u>Annexure-32.1.</u></p> <p>The ATR on the resolutions of 31st Meeting of the Finance Committee is placed for confirmation.</p>
<u>RESOLVE</u>	<p>The Finance Committee, after taking perusal, unanimously resolved to take a note of the Action Taken Report (ATR) on the resolutions of 31st meeting held on 28.10.2023 and expressed satisfaction for timely actions thereon.</p>
<i>Confirmation of the Minutes approved through Circulation</i>	
<p><u>Item.No:FC:32:2024:3</u></p> <p>To confirm the minutes w.r.t. the Budget Estimates for the Financial Year 2024-2025, approved by the Finance Committee through circulation.</p>	<p><u>AGENDA NOTE:</u></p> <p>The Budget for the estimated expenditure of the University for Financial Year 2024-2025 against Recurring OH-31, Salary OH-36, and Capital Assets OH-35 head, has been prepared.</p> <p>The Budget estimates prepared based on budget requirements raised by Departments/Branches/Cells of the University and Kendriya Vidyalaya running in Project Mode.</p> <p>The Department-wise/purpose-wise Budget Estimates for Recurring OH-31, Capital Assets (Non-Recurring) OH-35 and Salary OH-36 are placed at <u>Annexure -32.2.</u></p> <p>The agenda item related to the Budget estimates for the Financial Year 2024-2025 was circulated to the members of the Finance Committee on 4.4.2024 for its consideration and approval through circulation.</p> <p>The esteemed members of the Finance Committee approved the same through circulation and resolved as follows:</p> <p><i>“The Finance Committee resolved to approve the proposed budget estimates of the University for the Financial Year 2024-2025 against Recurring OH-31, Salary OH-36, and Capital Assets OH-35 as per Annexure -1”</i></p> <p>The minutes are placed before the Finance Committee for confirmation.</p>
<u>RESOLVE</u>	<p>The Finance Committee discussed the item in detail and unanimously resolved to confirm the minutes w.r.t. the Budget Estimates for the Financial Year 2024-2025, as approved by the FC through circulation.</p>
<i>Items for Ratification</i>	
<p><u>Item.No:FC:32:2024:4</u></p> <p>To ratify the internal</p>	<p><u>AGENDA NOTE:</u></p> <p>The University Grants Commission vide letter F.No. 43-</p>



<p>allocation of the Recurring Budget Estimates (OH-31) approved by the UGC for the Financial Year 2024-2025.</p>	<p>2/2024 (CU) dated 16.4.2024 has allocated Rs. 23 Crore as Budget Estimates for the Recurring (OH-31) Head during FY 2024-25.</p> <p>The Budget estimates have been allocated to various departments / offices in the University. Allocation is placed at <u>Annexure-32.3</u>.</p> <p>The matter is placed before the Finance Committee for ratification.</p>																								
<p><u>RESOLVE</u></p>	<p>The Finance Committee unanimously resolved to ratify the internal allocation made by the University w.r.t. Recurring Budget Estimates (OH-31) for the Financial Year 2024-2025.</p>																								
<p><u>Item.No:FC:32:2024:5</u></p> <p>To ratify the internal allocation of the Non-Recurring Budget Estimates approved by the UGC for the Financial Year 2024-2025.</p>	<p><u>AGENDA NOTE:</u></p> <p>The University Grants Commission vide letter F.No. F.1-3/2024 (CU) dated 01.5.2024 (<u>Annexure-32.4</u>) has allocated Rs. 400 Lakh as Budget Estimates for the Non-Recurring (OH-35) Head during FY 2024-25</p> <p>The Budget estimates have been allocated to for various purposes as follows:</p> <table border="1" data-bbox="630 1059 1476 1373"> <thead> <tr> <th>Sr. No.</th> <th>Name of Heads/Items</th> <th>Amount allocated In lakhs</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Books/Journals</td> <td>20.000</td> </tr> <tr> <td>2</td> <td>Info. and Comm. Tech. (ICT)</td> <td>37.425</td> </tr> <tr> <td>3</td> <td>Small Equipment/Labs</td> <td>114.93</td> </tr> <tr> <td>4</td> <td>Campus Development</td> <td>115.00</td> </tr> <tr> <td>5</td> <td>Other infrastructure incl. Furniture</td> <td>109.00</td> </tr> <tr> <td>6</td> <td>Contingency</td> <td>3.6450</td> </tr> <tr> <td></td> <td>Total</td> <td>400.00</td> </tr> </tbody> </table> <p>The matter is placed before the Finance Committee for ratification.</p>	Sr. No.	Name of Heads/Items	Amount allocated In lakhs	1	Books/Journals	20.000	2	Info. and Comm. Tech. (ICT)	37.425	3	Small Equipment/Labs	114.93	4	Campus Development	115.00	5	Other infrastructure incl. Furniture	109.00	6	Contingency	3.6450		Total	400.00
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<p><u>RESOLVE</u></p>	<p>The Finance Committee unanimously resolved to ratify the internal allocation made by the University w.r.t. Non-Recurring Budget Estimates for the Financial Year 2024-2025.</p>																								
<p><u>Items for Information</u></p>																									
<p><u>Item.No:FC:32:2024:6</u></p> <p>To note the status of pending Audit Paras.</p>	<p><u>AGENDA NOTE:</u></p> <p>The details of Audit paras are placed at <u>Annexure-32.5</u> as per the detail received from O/o The Director General of Audit (Central), Chandigarh along with letter from the Central Expenditure Wing/2023-2024/DIS-1305763 dated 30th November, 2023.</p> <p>Consistent efforts are made every year when the audit team visits to settle the maximum possible paras.</p>																								



	<p>The status of pending Audit Paras is placed before the Finance Committee for information.</p>
<u>RESOLVE:</u>	<p>The Finance Committee after detailed deliberations unanimously resolved to note the status of pending Audit Paras. The Committee advised the University to make consistent efforts to settle pending audit paras at the earliest.</p>
<u>Item.No:FC:32:2024:7</u> To inform the status of all vacant teaching and non-teaching positions.	<p><u>AGENDA NOTE:</u></p> <p>Four recruitment drives have been completed since 2021, to fill the vacant teaching positions, wherein 98 (37+21+20+20) selections were made. As on today, out of 217 sanctioned positions, 187 are filled-up.</p> <p>After selections in the above recruitment drives, a total of 30 teaching positions remained vacant. Out of these, 27 teaching positions have been advertised recently vide advertisement No. CUPB/23-24/020 dated 15.03.2024. The last date of online application is over (i.e. 10.05.2024), screening of applications is likely to be completed in the month of June/July and the interviews are likely to be scheduled in the Month of July/August, 2024.</p> <p>Further, subsequent to the notification of Cadre Recruitment Rules for non-teaching staff, four non-teaching posts (including Statutory posts of Registrar, Finance Officer and Controller of Examinations) have already been filled and recently 44 non-teaching positions have been advertised vide Advt. No. CUPB/23-24/011 dated 17.10.2023. Written test for 42 posts of Group-B & C has been conducted by the National Testing Agency (NTA) and the result of the same is to be declared shortly by the NTA. Apart from the above non-teaching posts, the screening of the applications for Librarian & Deputy Librarian is under process.</p> <p>The status of vacant teaching & non-teaching positions as on 22.05.2024 is placed at <u>Annexure -32.6.</u></p> <p>The status of vacant teaching and non-teaching positions is placed before the Finance Committee for information.</p>
<u>RESOLVE:</u>	<p>The Finance Committee after detailed deliberations unanimously resolved to note the status of vacant teaching and non-teaching positions. While appreciating the efforts made by the University, it opined that all vacant teaching and non-teaching positions should be filled as early as possible.</p>



Items for Consideration	
Item.No:FC:32:2024:8 To consider the Annual Statement of Accounts of the University for the Financial Year 2023-2024.	AGENDA NOTE: The Annual Statement of Accounts for the year 2023-24 have been prepared and placed at (Annexure-32.7) for consideration of the Finance Committee. After approval of the Finance Committee, the Annual Statement of Accounts will be placed before the Executive Council for further approval and for its onward submission to Comptroller & Auditor General of India (CAG), Accountant General, Punjab. The matter is placed before the Finance Committee to consider the Annual Statement of Accounts of the University for the Financial Year 2023-2024 & recommend it to Executive Council for approval and its onward submission to Comptroller Auditor General of India (CAG), Accountant General, Punjab.
RESOLVE:	The Finance Committee discussed the item in detail and unanimously resolved to recommend the Annual Statement of Accounts of the University for the FY 2023-2024 to the Executive Council for approval and for its onward submission to the Comptroller Auditor General of India (CAG), Accountant General, Punjab.
Item.No:FC:32:2024:9 To approve the minutes of 56 th Meeting of the Building Committee held on 22.12.2023.	AGENDA NOTE: The 56 th Meeting of the Building Committee was held on 22 nd December, 2023 through hybrid mode. The minutes of 56 th meeting of the Building Committee is placed before the Finance Committee for approval.
RESOLVE:	The Finance Committee discussed the item in detail and unanimously resolved to approve the minutes of 56th Meeting of the Building Committee held on 22.12.2023.
Item.No:FC:32:2024:10 To approve the minutes of 57 th Meeting of the Building Committee held on 28.5.2024.	AGENDA NOTE: The 57 th Meeting of the Building Committee was held on 28 th May 2024 through hybrid mode. The minutes of 57 th meeting of the Building Committee is placed before the Finance Committee for approval.
RESOLVE:	The Finance Committee discussed the item in detail and unanimously resolved to approve the minutes of 57th Meeting of the Building Committee held on 28.05.2024.



<p><u>Item.No:FC:32:2024:11</u></p> <p>To consider the grant of Rs. 9.5 Crore by the Ministry of Youth Affairs and Sports for creation of Sports Infrastructure (8 lane synthetic track) under the Khelo India Scheme.</p>	<p><u>AGENDA NOTE:</u></p> <p>The Ministry of Youth Affairs and Sports has granted an approval of Rs. 9.5 Crore for the creation of Sports Infrastructure in the University under the <i>Khelo India Scheme</i>. Copy of grant enclosed as <u>Annexure-32.8</u> The approval is for construction of a synthetic Athletic Track (08 Lanes- 400 m) in the University Campus.</p> <p>The university vide its letter no. CUPB/Engg./24-25/36 dated 30.04.2024 has requested CPWD to submit an estimate of cost based on latest CPWD rates and within the approved cost of Rs. 9.5 Crore. Copy of letter enclosed as <u>Annexure-32.9</u>. The concept designs, estimates and guidelines have also been provided to CPWD.</p> <p>The matter was considered by Building Committee in its 57th Meeting vide agenda Item No.57:2024:9 and Building Committee resolved as under: -</p> <p><i>“The Building Committee suggested CPWD to verify the correctness and reasonability of estimated cost of the synthetic track work with respect to the given specifications/guidelines of the Ministry. Further, CPWD agreed to submit the estimates of work by 07.06.2024.</i></p> <p><i>The Committee discussed the technical requirement of CPWD for the works regarding advanced deposit of 50% of the sanctioned cost of the project and unanimously resolved to request the concerned Ministry for considering the technical requirement of CPWD and for providing 50% of the sanctioned funds as a first installment before the award of work by CPWD as per latest modification of CPWD Manual 2022 ref. no. DG/SOP-2022/32 dated 01.05.2024.”</i></p> <p>It is informed that the total cost of the project is Rs. 9.5 Crores and Ministry is requested to release Rs. 4.75 Crores as the first installment to facilitate payment to CPWD.</p> <p>The matter is placed before the Finance Committee for consideration.</p>
<p><u>RESOLVE:</u></p>	<p>The Finance Committee discussed the item in detail and unanimously resolved to approve the following recommendation of the 57th Meeting of the Building Committee (vide item No.57:2024:9):</p> <p><i>“The Building Committee suggested CPWD to verify the correctness and reasonability of estimated cost of the synthetic track work with respect to the given specifications/guidelines of the Ministry. Further,</i></p>



	<p>CPWD agreed to submit the estimates of work by 07.06.2024.</p> <p>The Committee discussed the technical requirement of CPWD for the works regarding advanced deposit of 50% of the sanctioned cost of the project and unanimously resolved to request the concerned Ministry for considering the technical requirement of CPWD and for providing 50% of the sanctioned funds as a first installment before the award of work by CPWD as per latest modification of CPWD Manual 2022 ref. no. DG/SOP-2022/32 dated 01.05.2024.”</p>
<p><u>Item.No:FC:32:2024:12</u></p> <p>To consider the request regarding provision of medical facilities to the retired employees of Central University of Punjab covered under New Pension Scheme (NPS)</p>	<p><u>AGENDA NOTE:</u></p> <p>A University is in receipt of a request from faculty members regarding provision of medical facilities to the retired employees of Central University of Punjab covered under New Pension Scheme (NPS) (<u>Annexure-32.10</u>)</p> <p>The faculty members brought up the issue of the post-retirement benefits of medical facilities for University’s teaching and non-teaching staff, who are working or have worked for the university, under the New Pension Scheme (NPS).</p> <p>In this said request, the faculty members have referred to the Notice No. EFLU/ Admn/ F.No.2592/2022/283 dated 27th June/12th July 2022 (<u>Annexure-32.11</u>) issued by the English and Foreign Languages University (EFLU), Hyderabad. In this matter, the EFLU has taken decision in favour of its employees and provided them with the medical facilities as per the O.M No. S.11011/10/2012-CGHS(P)/EHS (<u>Annexure-32.12</u>) issued by the Ministry of Health and Family Welfare, Gol.</p> <p>The matter is placed before the Finance Committee for consideration.</p>
<p><u>RESOLVE</u></p>	<p>The Finance Committee discussed the item in detail and unanimously resolved to recommend that the University may frame a policy on the matter and submit a proposal to the MoE through UGC, for consideration.</p>
<p><u>Item.No:FC:32:2024:13</u></p> <p>To consider the proposal for utilization of Rs. 4.25 Cr (40% of approximately IRG fund projected) in FY 2024-25 under Non-Recurring Head for purchase of</p>	<p><u>AGENDA NOTE:</u></p> <p>The UGC has allocated Rs. 4.0 Cr under capital assets head (Books/Journals, ICT enable infrastructure, small equipment/labs, campus development and furniture & fixtures) for the financial year 2024-25 vide D.O. No. F.1-3/2024 (CU) dated 01.05.2024. Sanctioned amount is too meagre to meet the emerging needs, especially equipment for teaching and research ecosystem. Moreover, University</p>



essential equipment for teaching and research.

is launching five UG programs in self-financing mode, namely, B.Tech., B. Pharma, BSc B.Ed, BA/B.Ed., and BA LLB from the academic session 2024-25. Besides, we are also starting Diploma in AI-enabled Healthcare in collaboration with AIIMS, Bathinda and Diploma in Intellectual Property Rights in collaboration with MRS Punjab Technical University, Bathinda from the coming academic session. Minor equipment, chemicals and additional ICT infrastructure are essential to run these programs efficiently.

The University is presently offering 43 PG Programmes and 36 Ph.D. Programmes in diverse fields of Sciences, Humanities and Social Sciences. Out of these 16 are Science & Technology driven programs which require funds for the purchase of equipment for teaching and research.

Moreover, there is an urgent need to develop state-of-art high performance computing laboratory required for transformational technologies including Artificial Intelligence and Data Science etc. The expansion plans require upgradation of facilities in the campus by purchase of transformers to manage the power load.

The University seeks permission of UGC to utilize Rs. 4.25 Cr (40% of approximately IRG fund projected) during FY 2024-25 for procurement of the following:

Sr. No.	Requirement	Estimated Cost (Lakhs Rs)	Justification
1.	Teaching Lab Equipment: (i) Centrifuges (ii) Laminar Flows/Biosafety Cabinets (iii) Calorimeters (iv) pH Meters (v) Analytical Balances (vi) Inverted Microscopes (vii) Spectrophotometers (viii) Rotary Evaporators (ix) Incubators (x) Orbital Shakers (xi) Autoclaves (xii) BOD Incubators (xiii) Audio-visual Equipment for Acting and direction (xiv) Musical instruments (xv) Electromyography (xvi) Vienna Test System (xvii) Deep Freezer (-80°C) (xviii) Deep Freezer (-20°C) (xix) Magnetic Stirrers with Hot Plates (xx) Ice Flaker (xxi) Water purification system for Science labs (xxii) Sonicators (xxiii) Melting point apparatus	165.00	The Central University of Punjab is presently offering 43 PG Programmes and 36 Ph.D. Programs in diverse fields of Sciences, Humanities and Social Sciences. The funds allocated by UGC under the small equipment/laboratories head are not sufficient to meet teaching and research requirements for students. There are 16 Science & 15 Humanities and Social Sciences departments which require funds for the purchase of equipment for teaching and research laboratories. Most of the teaching labs have shortage of equipment or existing equipment is old and needs replacement. There is an urgent requirement of equipment to provide students with the best teaching-learning experience. University is planning to start five undergraduate programs in the academic session 2024-25. Proposal to start five new departments and two Centres is pending with Ministry of Education. These endeavors require additional lab equipment.



	(xxiv) Hot air ovens (xxv) Co2 Incubators (xxvi) Fume Hoods (xxvii) Liquid nitrogen cans (xxviii) Rotamentles (xxix) High pressure vacuum pumps (xxx) Tablet machines		
2.	High performance computing (HPC) laboratory with AI-Enabled Servers, Workstations, Networking Equipment etc.	100.00	HPC systems allow for the execution of complex simulations in biology, physics, chemistry, and engineering, which require immense computational power. They will support teaching and research in Artificial Intelligence, Machine Learning and Big Data Analysis relevant to agriculture, health, environment and social sciences. They will promote interdisciplinary research and provide students with hands-on experience in high-performance computing, preparing them for careers in industries that require advanced computational skills. They will support innovation by providing computational resources for startups and entrepreneurial ventures emerging from the university.
3.	ICT Infrastructure (i) Audio Systems for classrooms (ii) Computers (iii) Projectors (iv) UPS	60.00	There is a shortage of funds for ICT infrastructure to keep pace with rapidly changing needs for teaching and research and advancement of digital technology.
4.	Two 800 KVA package type substations (transformers) with associated civil works to manage the power load.	100.00	To support current requirements and expansion plans, additional transformers are required to manage the power load and ensure uninterrupted power supply.
	Grand Total	425.00	
The matter is placed before the Finance Committee for consideration.			
<u>RESOLVE</u>	The Finance Committee discussed the item in detail and unanimously resolved to approve the proposal of the university to utilize upto 40% of Internal Revenue Generation under non-recurring head for the purchase of equipment urgently required for running academic programs efficiently, subject to approval by the UGC.		
<u>Item.No:FC:32:2024:14</u>	<u>AGENDA NOTE:</u>		
To consider the proposal for the creation of a post of Superintendent Engineer at Central University of Punjab.	<p>The Central University of Punjab (CUPB) is NAAC-accredited with an A⁺ grade and NIRF has ranked CUPB in the top 100 under the university category and 19th in the pharmacy category. The Central University of Punjab, Bathinda has been functioning from its Permanent Campus at Village Ghudda (Bhatinda) since August 2020. The campus is spread over an area of 500 acres of land out of which about 250 acres of land is under development.</p> <p>The University campus has a built-up area of more than 11</p>		



lakh square feet over an area of 100 acres, comprising of an Academic Block, Extended Academic Block (Porta Cabins), Transit Building, Guest House, Four hostels (908 seaters, 2 each for boys and girls), Student Dining Block, 112 Residential Quarters (Type-A, E and F), Water Centre, Water Reservoir, 600 KLD Sewerage Treatment Plant and 66 KV Grid Substation. Moreover, construction of an Administrative Block and Library Block is also under way.

The University has its Engineering Section with one regular post each of Executive Engineer, Assistant Engineer, Junior Engineer (Civil) and Junior Engineer (Electrical) and all posts are filled. However, the sanctioned strength of the Engineering Section is not sufficient to carry out the day to day functioning. Whereas, the role of the Engineering Office is for construction of new building projects, coordination with PMC for execution of works entrusted to different agencies, planning for various proposals to be submitted to MoE, UGC & HEFA, maintenance and operation of existing infrastructure including all essential services. The Engineering Section performed a vital role during the construction of Phase-1 buildings for monitoring the construction including design and specifications and drawings from user's point of view and checking of project documents during taking over the buildings and its continuous monitoring for optimal use of finance and quality assurance. The routine monitoring of the progress of work, obtaining necessary reports from the PMC and compiling them for further reporting to the higher authorities/ Ministries. The Engineering Section also take care for the complete estate, management of transport, Guest House and horticultural works of the University. The Engineering Section makes new proposals for development activities in the campus based on requirement for prospective growth of the University.

At present, construction works of about 50 crores approx. is under progress and proposals amounting to 200 crores are in early stage of approvals. Furthermore, based on the projected requirement of University for the next 5 years, budgetary proposal amounting to Rs.960 crores has also been submitted to MoE.

The Engineering Section also carries out the various construction works from the yearly UGC grants and HEFA loan through open tendering process, other provisions of CPWD works manual and GFR Rules. The works executed directly by engineering office of University have so far turned up to be more cost effective and more importantly all the works have been completed well within timeframe without any cost escalations. The University Engineering Office can also execute the high value works departmentally. This will



	<p>be more time effective and cost efficient mode of execution.</p> <p>As per CPWD Manual and its SOPs Annexure- 66 sr. no 16 & 17 the Executive Engineer only have power to technical sanction the detailed estimates and issue of NIT/ Composite NIT and acceptance of tender for both original and maintenance work is upto 1Cr. However, for the bigger works these powers of Superintendent Engineer is upto Rs 10 Cr. Therefore, the Engineering Office of the University is to be strengthened with the Post of Superintendent Engineer so that the departmental works can be carried out as per provisions of CPWD Manual.</p> <p>As the University envisions a wide scope of expansion as per increasing requirements with time, the University is constantly striving for schemes and projects under various Ministries. This requires intensive study of latest schemes of the Government, data collection as per requirement of individual schemes, preparation of proposals and thereafter necessary correspondence and constant liaisoning with the concerned Departments/Ministries.</p> <p>For performing the above stated diversified roles, there is need of a technically experienced and visionary officer of a senior level who can provide valuable inputs to ensure efficient and effective expansion of the 500 Acre University campus. Further, regular monitoring/ guidance by the Senior Technical person would be highly beneficial for the existing team.</p> <p>Considering the above, it is proposed that one regular post of Superintending Engineer may be allowed to be created by the University so that the smooth functioning of the various responsibilities given to Engineering office from time to time can be carried out. The proposed CRRs of the post is also enclosed.</p> <p>The matter is placed before the Finance Committee for consideration.</p>
<p><u>RESOLVE</u></p>	<p>The Finance Committee discussed the item in detail and unanimously resolved that a separate proposal with proper justification on the matter be submitted to UGC for consideration after approval of the Executive Council.</p>
<p><u>Item.No:FC:32:2024:15</u></p> <p>To consider the release of Rs. 20,28,600/- (90% advance) for medical</p>	<p><u>AGENDA NOTE:</u></p> <p>Sh. Yadvinder Singh, STA (Computer) has requested an advance of Rs. 20,28,600/- (90% advance for medical treatment) (Annexure-32.13) against estimate of Rs. 22,54,000/- for the chemotherapy and immunotherapy of his</p>



<p>treatment of wife of Sh. Yadvinder Singh, Senior Technical Assistant (Computer), against estimate of Rs. 22,54,000/- for the chemotherapy and immunotherapy.</p>	<p>wife Ms. Neetu. The estimate is given by Fortis Hospital, Sector 62, Phase VIII, Mohali (Annexure-32.14), where his wife is receiving the treatment.</p> <p>The Medical Officer of Central University of Punjab has recommended for the medical advance of Rs. 20,28,600/- (Annexure-32.15) in the case and further opined for administrative decision.</p> <p>The details of medical advance paid and reimbursements made to Sh Yadvinder Singh for the treatment of his wife is mentioned at Sr. No. 1 to 3 below:</p> <table border="1" data-bbox="603 663 1437 1039"> <thead> <tr> <th>Sr.No.</th> <th>Purpose</th> <th>Amount (in lack)</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Medical Advance (FY 2023-24)</td> <td>420000</td> <td>Advance settled</td> </tr> <tr> <td>2</td> <td>Medical Advance (FY 2023-24)</td> <td>420000</td> <td>Rs. 171251/- settlement pending</td> </tr> <tr> <td>3</td> <td>Medical Reimbursement (FY 2023-24)</td> <td>279028</td> <td>--</td> </tr> <tr> <td>4</td> <td>Medical Advance (FY 2024-25)</td> <td>2028600</td> <td>Request under consideration</td> </tr> <tr> <td colspan="2">Total</td> <td>31,47,628/-</td> <td></td> </tr> </tbody> </table> <p>The matter is placed before the Finance Committee for consideration.</p>	Sr.No.	Purpose	Amount (in lack)	Remarks	1	Medical Advance (FY 2023-24)	420000	Advance settled	2	Medical Advance (FY 2023-24)	420000	Rs. 171251/- settlement pending	3	Medical Reimbursement (FY 2023-24)	279028	--	4	Medical Advance (FY 2024-25)	2028600	Request under consideration	Total		31,47,628/-	
Sr.No.	Purpose	Amount (in lack)	Remarks																						
1	Medical Advance (FY 2023-24)	420000	Advance settled																						
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3	Medical Reimbursement (FY 2023-24)	279028	--																						
4	Medical Advance (FY 2024-25)	2028600	Request under consideration																						
Total		31,47,628/-																							
<p><u>RESOLVE</u></p>	<p>The Finance Committee discussed the item in detail and unanimously resolved that the University may proceed further as per University/Gol rules.</p>																								
<p><u>Item.No:FC:32:2024:16</u></p> <p>To consider the proposal for procurement of two new vehicles for the University.</p>	<p><u>AGENDA NOTE:</u></p> <p>The University presently has only two four-wheeler vehicle i.e. Innova cars for the use of Vice-Chancellor and Registrar.</p> <p>The vehicle and mileage details as on 6.6.2024 is as under:</p> <table border="1" data-bbox="592 1563 1449 1688"> <thead> <tr> <th>Sr. No.</th> <th>Vehicle Reg. No.</th> <th>Year of Purchase</th> <th>Mileage (in kms)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>PB-03T 8610</td> <td>August 2009</td> <td>359983</td> </tr> <tr> <td>2.</td> <td>PB-03AJ 8781</td> <td>December 2015</td> <td>250707</td> </tr> </tbody> </table> <p>As per CPWD maintenance manual 2023, the useful life of the vehicle is only 10 years or two lac kilometers, whichever is earlier. The old vehicle at Sr. No.1 now cannot be used for travel within or outside the state of Punjab as per norms and vehicle at Sr. No. 2 has already crossed its permissible mileage of 2 lac kms.</p> <p>As the said vehicles have already consumed their vehicle life, therefore, both needs to be replaced with two new vehicles i.e. Toyota Innova Crysta, hence the proposal.</p>	Sr. No.	Vehicle Reg. No.	Year of Purchase	Mileage (in kms)	1.	PB-03T 8610	August 2009	359983	2.	PB-03AJ 8781	December 2015	250707												
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	The matter is placed before the Finance Committee for consideration.						
RESOLVE	The Finance Committee discussed the item in detail and unanimously resolved to approve the proposal for procurement of new vehicles for the University as per GFRs, 2017 and other relevant GoI/ UGC instructions/ guidelines. Further, the instructions issued by Ministry of Finance vide OM No. 18(23)/E.Coord-2021 dated 01.09.2022 may also be strictly followed.						
Item for Adoption							
Item.No:FC:32:2024:17	AGENDA NOTE:						
To adopt the amendments in GFRs 2017 regarding implementation of the amended Rules of the GFR regarding Special Provisions for Educational and Research Institutes.	<p>The Ministry of Finance, Department of Expenditure, Public Procurement Division has notified O.M. No. F.No.20/42/2021-PPD dated 20.05.2024 (Annexure-32.16) regarding Special Provisions for Scientific Ministries/ Departments in General Financial rules (GFRs), 2017</p> <p>In this regard, the Finance Office the University has submitted proposal for adoption of the amended rules of the GFRs as prescribed in above referred OM and as applicable to the Educational and Research Institutes conducting Post-graduate/doctoral level courses or research, under any Ministry/Department.</p> <p>The details of the above amendments dated 20.05.2024 are as under:</p> <table border="1"> <thead> <tr> <th>Rule No.</th> <th>Existing Rule</th> <th>Amended GFR</th> </tr> </thead> <tbody> <tr> <td>133(3)</td> <td>As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above Rupees thirty Lakhs and original works of any value to: <p>(i) any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organisation /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ Organisations. This competition shall be</p> </td> <td>As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above Rupees thirty Lakhs and original works of any value to: <p>(i) any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organization /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ Organisations. This competition shall be</p> </td> </tr> </tbody> </table>	Rule No.	Existing Rule	Amended GFR	133(3)	As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above Rupees thirty Lakhs and original works of any value to: <p>(i) any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organisation /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ Organisations. This competition shall be</p>	As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above Rupees thirty Lakhs and original works of any value to: <p>(i) any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or</p> <p>(ii) to any other Central/ State Government organization /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. For the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ Organisations. This competition shall be</p>
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		<p>essentially on the lump sum service charges to be claimed for execution of work.</p> <p>In exceptional cases, for award of work under (i) and (ii) above, on nomination basis, the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.</p>	<p>essentially on the lump sum service charges to be claimed for execution of work.</p> <p>In exceptional cases, for award of work under (i) and (ii) above, on nomination basis, the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.</p> <p><i>Notes:</i> (i) Scientific Ministries/ Departments/ organization mentioned in para 2 of this OM can assign repair Works estimated to cost upto Rs. 5 crore on nomination basis even in normal cases only to the organizations specified in this sub-rule of the GFRs. (ii) This special provision will be applicable upto 31.03.2025 Thereafter review will be made by Department of Expenditure to decide on further extension of these powers.</p>
	154	<p>Purchase of goods without quotation</p> <p>Purchase of goods upto the value of Rs. 25,000 (Rupees twenty five thousand) only on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format. “I am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.”</p>	<p>Purchase of goods without quotation</p> <p>Purchase of goods upto the value of Rs. 1,00,000/- (Rupees one lakh) only on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format: “I am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price.”</p> <p><i>Note:</i> These powers can be used for procurement of any item. Further, these powers are to be used only when the required goods are not available on Government e-marketplace (GeM) as stipulated in this Department</p>



			OM No. 6/1/2018-PPD dated 19.01.2018.
	155	<p>Purchase of goods by Purchase Committee. Purchase of goods costing above Rs. 25,000/- (Rupees twenty five thousand only) and upto Rs. 2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p> <p>“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned.”</p>	<p>Purchase of goods by Purchase Committee. Purchase of goods costing above Rs. 1,00,000/- (Rupees one lakh only) and upto Rs.10,00,000/- (Rupees ten lakh) on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.</p> <p>“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned.”</p> <p>Note: These powers are to be used only when the required goods are not available on Government e-marketplace (GeM) as stipulated in this Department OM No. 6/1/2018-PPD dated 19.01.2018</p>
	The above amendments in GFRs 2017 are placed before the Finance Committee for adoption by the University.		
<u>RESOLVE</u>	The Finance Committee unanimously resolved to adopt the above amendments in GFRs 2017.		



<u>Item.No:FC:32:2024:18</u>	Any other business items with the permission of the Chair No business items.
<u>Item.No:FC:32:2024:19</u> To fix the date of the next meeting of the Finance Committee.	The Finance Committee may like to fix the next date of meeting of the Finance Committee as per need. The Finance Committee authorized the Vice-Chancellor to fix the next date of meeting of the Finance Committee.

While discussing the agenda, the Comments received from IFD (MoE), CU Bureau of MoE and UGC were considered by the Finance Committee.

The meeting of the Finance Committee concluded with vote of thanks from & to the Chair.

Sd/-
(Dr. Rajkumar Sharma)
Finance Officer &
Secretary, Finance Committee

Minutes Approved

Sd/-
(Prof. Raghavendra P. Tiwari)
Vice-Chancellor &
Chairman, Finance Committee