

## Department of Microbiology

**Proceedings of Academic and Administrative Committee of Department of Microbiology  
(February 12<sup>th</sup> 2024 at 11:30 AM)**

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in IQAC office with the following faculty members:

1. Dr Somesh Baranwal, Head of the Department, Chairperson
2. Prof Monisha Dhiman, Professor, Member
3. Dr Mukesh Kumar Yadav, Associate Professor, Member
4. Dr Pramod K Kushawaha, Assistant Professor, Member
5. Dr Nakibapher Jones Shangpliang, Assistant Professor, Member

**The following agenda items were discussed:**

1. ESE result preparation for First (Batch 2023-2025) and third semester (Batch 2023-2025) MSc Microbiology and PhD coursework
2. PhD admission of Microbiology department (January 2024 intake)
3. Advance adjustment from department recurring fund
4. Online webinar by Dharendra Sinha, Software Engineering manager, Google Sunnyvale California USA
5. Department of Microbiology Proposal of Professor of Practice
6. Proposal to establish a specialized center in the department
7. Visit in nearby Distillery in March 2024

**The members discussed and unanimously resolved:**

**Item No. 1.** Course coordinator of respective subject will submit their result on an urgent basis.

**Item No. 2.** Department will conduct the PhD interview for January 2024 intake on February 13 2024. Student distribution will be as per UGC guidelines.

**Item No. 3.** Department faculty will send their advance adjustment file before February 28 2024.

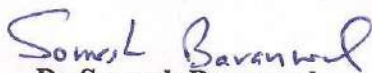
**Item No. 4.** Dr Somesh will conduct an online webinar on "How to start a start-up from Idea to a company" by Dharendra Sinha, Software Engineering Manager, Google Sunnyvale California USA


**Item No. 5.** Dr Somesh wish to propose Dr Deepak Kumar Tuli (visiting professor at IIT, Mumbai and former CEO of Indian Oil Technologies Limited, Faridabad) as a Professor of Practice for Microbiology department. HoD will move the file in this regard.


**Item no. 6.** Based on research interest of Microbiology department faculty, Dr Somesh propose to establish a specialized Centre for Antibiotic alternative and Phage research.

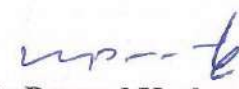
**Item no. 7:** Department faculty member will visit the Sangat distillery in the last week of March as part of real world Industrial Microbiology experience (Preferentially on Saturday). HoD will take formal approval from Honourable Vice chancellor to plan the visit for third semester and PhD students.


Submitted for necessary action


  
**Dr Somesh Baranwal**  
Chairperson, HoD

  
**Prof Monisha Dhiman**  
Member, Professor

  
**Dr Mukesh K Yadav**  
Member, Associate Professor

  
**Dr Pramod K Kushawaha**  
Member, Asst. Professor

  
**Dr Nakibapher J Shangpliang**  
Member, Asst. Professor

  
**Dr Amit Singh**  
Convener, Asst. Professor

**Copy to:**

1. DIA/Dean
2. IQAC Office

DIA Office

S. No. ....

Date.....1/3/2024

WPK  
1/3/24



## Department of Microbiology, Central University of Punjab

### Proceedings of Academic and Administrative Committee of Department of Microbiology (AAC for March & April dated: April 2<sup>nd</sup> 2024 at 11:30 AM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in IQAC office with the following faculty members:

1. Dr Somesh Baranwal, Head of the Department, **Chairperson**
2. Prof Monisha Dhiman, Professor, Member
3. Dr Mukesh Kumar Yadav, Associate Professor, Member
4. Dr Pramod Kushawaha, Assistant Professor, Member
5. Dr Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr. Saurabh Mishra, Assistant Professor, Co-opted member
7. Dr Amit Singh, Assistant Professor, **Convener**

#### The following agenda items were discussed:

1. Co-opting Saurabh Mishra
2. Summer internship
3. CDDC 2024 & BOS 2024
4. Trip to distillery
5. Academic and research audit of Microbiology department
6. Lab Space for Dr. Saurabh Mishra

#### The members discussed and unanimously resolved:

**Item No. 1.** The department welcomed Saurabh Mishra and co-opted him as members of AAC, and CDDC.

**Item No. 2.** Discussed about the summer internship and intake of students (N=2) will be in the department.

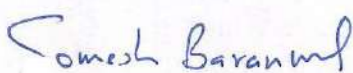
**Item No.3.** All the faculty were discussed about the CDDC and respective faculty will revise the M.Sc. Microbiology syllabus for the academic year 2024-2026. CDDC meeting will be held in the first week of April, 2024. Also, the BOS-2024 will be re-constituted.

**Item No. 4.** The department will organise the educational trip to Om Sons private limited in April 2024. The HoD will take all necessary approval and take written consent from the parents of students.

**Item No. 5.** All the faculty will help to finalize the Academic and Research Audit data and presentation.

**Item No. 6.** The department will raise the issue of lab space for newly joined faculty, Dr. Saurabh Mishra, with appropriate authorities.

Submitted for necessary action



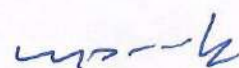
Dr. Somesh Baranwal  
Chairperson, HoD



Prof. Monisha Dhiman  
Member, Professor



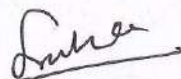
Dr. Mukesh K Yadav  
Member, Asso. Professor



Dr. Pramod K. Kushawaha  
Member, Asst. Professor



Dr. Nakibapher J. Shangpliang  
Member, Asst. Professor



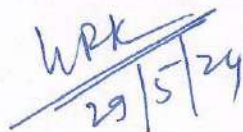
Dr. Saurabh Mishra  
Co-opted Member Asst. Professor



Dr. Amit Singh  
Convener, Asst. Professor

#### Copy to:

1. DIA/Dean
2. IQAC Office





## Department of Microbiology, Central University of Punjab

### Proceedings of Academic and Administrative Committee of Department of Microbiology (AAC for May dated: 2<sup>nd</sup> May, 2024 at 11:30 AM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in IQAC office with the following faculty members:

1. Dr Somesh Baranwal, Head of the Department, **Chairperson**
2. Prof Monisha Dhiman, Professor, Member
3. Dr Mukesh Kumar Yadav, Associate Professor, Member
4. Dr Pramod Kushawaha, Assistant Professor, Member
5. Dr Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr Saurabh Mishra, Assistant Professor, Co-opted member
7. Dr Amit Singh, Assistant Professor, **Convener**

#### The following agenda items were discussed:

1. Summer internship
2. Physical asset (equipment's verification)
3. PhD course work
4. Departmental fund distribution
5. Practical exam of 2<sup>nd</sup> Semester students
6. BoS meeting
7. Laboratory space for Dr Saurabh Mishra

#### The members discussed and unanimously resolved:

**Item No. 1.** Two applications received for summer internship, the concern faculty will screen the application and confirm the duration and time schedule from students.

**Item No. 2.** All equipment's in the department will be verify and confirm by the faculty members.

**Item No.3.** Only one student take admission in last session so he will take the university level course in this session and departmental level course work will be completed with the students of upcoming session.

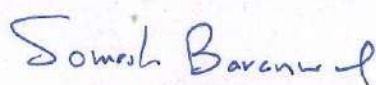
**Item No. 4.** The recurring budget of 10 lakhs will be allocated as follows: Rs. 1 lakh (teaching lab chemical, reagents, plasticwares and glassware's); Rs. 1,15,000 for each faculty member for consumables and minor repair (Rs. 8,05,000); Rs. 50,000 for HoD Imprest account for meetings, workshops and other day to day expenses; Rs. 45,000 for repair/upgradation of equipment).

**Item No. 5.** Practical exam of 2<sup>nd</sup> semester student will be conducted in the last week of May, 2024.

**Item No. 6.** BoS meeting will be conducted as soon as the committee approved by the authority.

**Item No. 7.** Prof Wusirika (DIA) suggested making temporary arrangement at department level so Dr Mishra will use porta lab no. 6 (MSc Microbiology lab) on sharing basis.

Submitted for necessary action



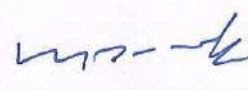
Dr Somesh Baranwal  
Chairperson, HoD



Prof Monisha Dhiman  
Member, Professor



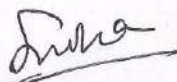
Dr Mukesh K Yadav  
Member, Asso. Professor



Dr Pramod K. Kushawaha  
Member, Asst. Professor



Dr Nakibapher J. Shangpliang  
Member, Asst. Professor

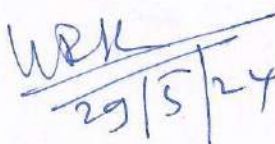


Dr Saurabh Mishra  
Co-opted Member Asst. Professor



Dr. Amit Singh  
Convener, Asst. Professor

Copy to: 1. DIA/Dean 2. IQAC Office

  
29/5/24



**Department of Microbiology  
Central University of Punjab**

**Proceedings of Academic and Administrative Committee  
(AAC for June dated: 6<sup>th</sup> June, 2024 at 4:30 PM)**

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in IQAC office with the following faculty members:

1. Dr Somesh Baranwal, Head of the Department, **Chairperson**
2. Prof Monisha Dhiman, Professor, Member
3. Dr Mukesh Kumar Yadav, Associate Professor, Member
4. Dr Pramod Kushawaha, Assistant Professor, Member
5. Dr Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr Saurabh Mishra, Assistant Professor, Co-opted member
7. Dr Amit Singh, Assistant Professor, **Convener**

**The following agenda items were discussed:**

1. MSc Dissertation report submission and viva
2. Non-recurring fund
3. Supervisor allotment for 3<sup>rd</sup> semester students
4. Teaching subject distribution for 1<sup>st</sup> and 3<sup>rd</sup> semester

**The members discussed and unanimously resolved:**

**Item No. 1.** M.Sc. dissertation viva and report will be conducted in the first and second week of June 2024 respectively.

**Item No. 2.** As per the discussion with all AAC member utilization of non-recurring funds (~3 lakhs) will be decided in upcoming AAC meeting (i.e. in July, 2024).

**Item No.3.** Supervisor allotment of 3<sup>rd</sup> semester students will be done as per previous departmental practice and Dr. Roshan will allot the students to the faculty members.

**Item No. 4.** The teaching load is redistributed among all the faculty and will be shared later.

Submitted for necessary action



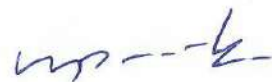
Dr Somesh Baranwal  
Chairperson, HoD



Prof Monisha Dhiman  
Member, Professor



Dr Mukesh K Yadav  
Member, Asso. Professor



Dr Pramod K. Kushawaha  
Member, Asst. Professor



Dr Nakibapher J. Shangpliang  
Member, Asst. Professor



Dr Saurabh Mishra  
Co-opted Member Asst. Professor



Dr. Amit Singh  
Convener, Asst. Professor

Copy to: 1. DIA/Dean  
2. IQAC Office

  
25/7/24



# पंजाब केन्द्रीय विश्वविद्यालय

गांव एवं डाकघर: घुद्धा, जिला: बठिंडा, पंजाब (भारत), पिन-151401  
(शिक्षा मंत्रालय, भारत सरकार के अधीन)  
ईमेल: hod.bms@cup.edu.in



## Central University of Punjab

VPO: Ghudda, Distt: Bathinda, Punjab (India), PIN-151401  
(Under Ministry of Education, Government of India)  
Email: hod.bms@cup.edu.in

### Department of Microbiology

Ref No: CUPB/MB/AAC/2024/07

Dated: 24/07/2024

#### Proceedings of Academic and Administrative Committee of Department of Microbiology (24<sup>th</sup> July 2024 at 04:00 PM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in Room No. 522 with the following faculty members:

1. Dr. Somesh Baranwal, Head of the Department, Chairperson
2. Prof. Monisha Dhiman, Professor, Member
3. Dr. Pramod Kushawaha, Assistant Professor, Member
4. Dr. Mukesh Kumar Yadav, Associate Professor, Member
5. Dr. H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr Saurabh Mishra, Assistant Professor, Member
7. Dr Amit Singh, Assistant Professor, Convener

#### The following agenda items were discussed:

1. Teaching load distribution and time table.
2. Distribution of non-recurring budget.
3. PhD seat advertisement, allocation of guide and question paper for PhD entrance test.
4. Organizing workshop/symposium/awareness weeks/days.
5. Starting lecture series.
6. Performance data.
7. M.Sc. student admission, departmental orientation.

#### The members discussed and unanimously resolved:

**Item No. 1.** Teaching load re-distributed among all the faculty and time table will be finalized by Dr. Mukesh Kumar Yadav.

**Item No. 2.** The non-recurring budget of 3 lakhs will be distributed as follows: Rs. 42,000 (MKY, AS, HNK, SM); Rs. 40,000 (MD, SB, PKK) for faculty members for equipment's; Remaining 12,000 will be utilized for procurement of CO<sub>2</sub> cylinder.

**Item No. 3.** PhD seats were given by individual faculty and guide distribution will be decided during the admission. All the application for Ph.D. admission were screened and as per eligibility guidelines called for interview and written test. All the faculty instructed to submit the question paper (15 MCQ each) for question paper.

**Item No. 4.** Workshop/symposium/awareness day/week will be organised in the department. Dr. Naki will make the list of all important days in microbiology and co-ordinate for the activity by the students at departmental level or university level.

**Item No. 5.** Department will start the lecture series on particular theme on monthly basis. Dr. Saurabh will coordinate for starting lecture series.

**Item No. 6.** All faculty discussed about the departmental performance data and provided to HoD.

**Item No. 7.** Orientation programme for newly joined MSc students will be provided by Dr. Pramod K Kushwaha.

Submitted for necessary action

Dr Somesh Baranwal  
Chairperson, HoD

Prof Monisha Dhiman  
Member, Professor

Dr Mukesh K Yadav  
Member, Asso. Professor

Dr Pramod K. Kushawaha  
Member, Asst. Professor

Dr Nakibapher J. Shangpliang  
Member, Asst. Professor  
Professor

Dr Saurabh Mishra  
Member Asst. Professor

Dr. Amit Singh  
Convener, Asst.

Copy to: 1. DIA/Dean  
2. IQAC Office

10/24



# पंजाब केन्द्रीय विश्वविद्यालय

गांव एवं डाकघर: घुद्धा, जिला: बठिंडा, पंजाब (भारत), पिन-151401

(शिक्षा मंत्रालय, भारत सरकार के अधीन)

ईमेल: hod.bms@cup.edu.in



# Central University of Punjab

VPO: Ghudda, Distt: Bathinda, Punjab (India), PIN-151401

(Under Ministry of Education, Government of India)

Email: hod.bms@cup.edu.in

## Department of Microbiology

Ref No: CUPB/MB/AAC/2024/08

Dated: 29/08/2024

### Proceedings of AAC of Dept. of Microbiology (29<sup>th</sup> August 2024 at 11:00 AM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in the IQAC conference room with the following faculty members:

1. Dr. Somesh Baranwal, Head of the Department, Chairperson
2. Prof. Monisha Dhiman, Professor, Member
3. Dr. Pramod Kushawaha, Assistant Professor, Member
4. Dr. Mukesh Kumar Yadav, Associate Professor, Member
5. Dr. H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr. Saurabh Mishra, Assistant Professor, Member
7. Dr. Amit Singh, Assistant Professor, Convener

#### The following agenda items were discussed:

1. Proposal for non-recurring items budget.
2. PhD application screening.
3. Internship/dissertation application (internal & external).
4. Organizing interactive session with CUP alumni for carrier guidance to do PhD abroad.
5. Full time attendant for the department.
6. Proposal for Professor of Practice

#### The members discussed and unanimously resolved:

**Item No. 1.** Non-recurring budget for procurement of equipment's like multi rotor cold centrifuge, CO<sub>2</sub> Incubator, Microplate reader and BSL2 level II biosafety were proposed.

**Item No. 2.** All the PhD applications were screened and 15 candidates were found eligible of which two candidate were found to appear for entrance test.

**Item No. 3.** Two MSc students (Ms. Rikta and Sai Sikha) of 3<sup>rd</sup> semester would like to do dissertation outside of institute and one another students alumni of our department Mr. Cherish Ranjan wants to do internship under Dr. Mukesh Kumar Yadav. The matter discussed in AAC and allowed to do the dissertation.

**Item No. 4.** Department will be organizing an interactive session with the alumni of central university of Punjab for carrier guidance to do PhD abroad. The date may be decided soon as per availability of alumni.

**Item No. 5.** All the faculty members are requesting for full time attendant for the department. Mr. Parwinder may be allowed to work full time in the department.

**Item No. 6.** Dr Somesh proposed the name of Suresh Rayudu Chitturi, Managing Director of Srinivasa farm and Chairperson of International Egg Commission. He will pursue his application for Professor of Practice position in Central University of Punjab.

Submitted for necessary action

Dr. Somesh Baranwal  
Chairperson, HoD

Prof. Monisha Dhiman  
Member, Professor

Dr. Mukesh K Yadav  
Member, Associate Professor

Dr. Pramod Kushawaha  
Member, Asst. Professor

Dr. H. Nakibapher J Shangpliang  
Member, Asst. Professor

Dr Saurabh Mishra  
Member, Asst. Professor

Dr. Amit Singh  
Convener, Asst. Professor

Copy to: 1. DIA/Dean 2. IQAC



# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं 25 (2009) के स्थापित)

गांव एवं डाकघर: घुद्धा, जिला: बठिंडा, पंजाब (भारत), पिन-151401

(शिक्षा मंत्रालय, भारत सरकार के अधीन)

ईमेल: hod.bms@cup.edu.in



# Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)

VPO: Ghudda, Distt: Bathinda, Punjab (India), PIN-151401

(Under Ministry of Education, Government of India)

Email: hod.bms@cup.edu.in

## Department of Microbiology

Ref No: CUPB/MB/AAC/2024/09-10

Dated: 01/10/2024

### Proceedings of Academic and Administrative Committee of Dept. of Microbiology

(AAC for September & October dated 01<sup>st</sup> October 2024 at 2:30 PM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in the IQAC seminar hall with the following faculty members:

1. Dr. Somesh Baranwal, Head of the Department, Chairperson
2. Prof. Monisha Dhiman, Professor, Member
3. Dr. Pramod Kushawaha, Assistant Professor, Member
4. Dr. Mukesh Kumar Yadav, Associate Professor, Member
5. Dr. H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr. Saurabh Mishra, Assistant Professor, Member
7. Dr. Amit Singh, Assistant Professor, Convener

### The following agenda items were discussed:

1. Ph.D. student allotment.
2. Revised time table for MSc. 1<sup>st</sup> Semester.
3. MST-I time table.
4. Expenditure of departmental recurring budget.
5. Nomination of placement officer for Microbiology Department.
6. World Phage day celebration
7. PhD Journal club 4.0

### The members discussed and unanimously resolved:

**Item No. 1.** Ph.D. Student will be allotted to faculty as per student's field of interest and faculty choice given by them in the survey conducted by HoD.

**Item No. 2.** Time table for MSc. First semester will be revised and classes will be start from 10:00 AM instead of 9:00 AM, considering the transport facility for the students staying in Deshmesh Girl Hostel

**Item No. 3.** MST time table for 1<sup>st</sup> and 3<sup>rd</sup> semester will be finalized and will be circulated to students.

**Item No. 4.** All faculty will check their allocated unspent departmental fund and will be utilized soon.

**Item No. 5.** HoD is nominating Dr. Saurabh Mishra as Placement Officer for the Department of Microbiology; it will be notified to the Training and Placement Cell of the university

**Item No. 5.** Department will celebrate World phage day on October 22<sup>nd</sup> 2024 and HoD will move the file to take approval from honourable Vice chancellor

**Item No 6.** Department will start fourth edition of Journal club seminar on every Friday evening. The PhD students of the department will prepare schedule of the program

Submitted for necessary action

Dr. Somesh Baranwal  
Chairperson, HoD

Prof. Monisha Dhiman  
Member, Professor

Dr. Mukesh K Yadav  
Member, Associate Professor

Dr. Pramod Kushawaha  
Member, Asst. Professor

Dr. H. Nakibapher J Shangpliang  
Co-opted member, Asst. Professor

Dr. Amit Singh  
Convener, Asst. Professor

Dr. Saurabh Mishra  
Member, Asst. Professor

Copy to:

1. DIA/Dean
2. IQAC Office

DIA Office

S. No.....

Date..... 17/10/24



# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं 25 (2009) के अन्तर्गत)  
गाँव एवं डाकघर: घुद्धा, जिला: बठिन्डा, पंजाब (भारत), पिन-151401  
(शिक्षा मंत्रालय, भारत सरकार के अधीन)  
ईमेल: hod.bms@cup.edu.in, amit.singh@cup.edu.in



# Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)  
VPO: Ghudda, Distt: Bathinda, Punjab (India), PIN-151401  
(Under Ministry of Education, Government of India)  
Email: hod.bms@cup.edu.in, amit.singh@cup.edu.in

## Department of Microbiology

Ref No: CUPB/MB/AAC/2024/11

Dated: 06/11/2024

### Proceedings of Academic and Administrative Committee of Dept. of Microbiology (AAC for November dated 06<sup>th</sup> November 2024 at 2:00 PM)

A meeting of the Academic and Administrative Committee (AAC) of the Department of Microbiology was held in the IQAC seminar hall with the following faculty members:

1. Dr. Somesh Baranwal, Head of the Department, Chairperson
2. Prof. Monisha Dhiman, Professor, Member
3. Dr. Pramod Kushawaha, Assistant Professor, Member
4. Dr. Mukesh Kumar Yadav, Associate Professor, Member
5. Dr. H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr. Saurabh Mishra, Assistant Professor, Member
7. Dr. Amit Singh, Assistant Professor, Convener

### The following agenda items were discussed:

1. Organizing the World Antimicrobial Awareness Week (WAAW).
2. Guidelines for distribution of PhD students among faculty members.
3. FIST Grant.
4. T-Shirt Logo of the Department of Microbiology.
5. M.Sc. dissertation of students who applied outside the institute.
6. Timetable for Practical and End Semester Examination of 1<sup>st</sup> and 3<sup>rd</sup> Semester (Batch 2025 and Batch 2026)

### The members discussed and unanimously resolved:

**Resolution 1.** WAAW will be organized by the department from 18-24 November 2024, and various activities like organizing lectures from invited speakers, poster designing, and slogan writing competitions.

**Resolution 2.** It was discussed and finalized that faculty members must follow proper guidelines for the intake of PhD students. The committee has agreed to follow the guidelines approved by the AAC meeting held on 06-11-2014 which are as follows: "Committee decided to follow the MHRD-UGC notification on minimum standards and procedure for award of M.Phil./PhD degrees, May -2016 for allocation of PhD supervisor for PhD in Department of Microbiology." The committee decided to follow a roster constituted as per clause number 6 (6.3) from the January 2025 session onwards (a) Supervisor will be allotted based on the ratio of the students currently enrolled for PhD to the total seats allotted to the faculty concerned (Professor: 8; Associate Professor: 6; Assistant Professor: 4). Priority shall be given in ascending order of the ratio (b) PhD supervisor shall be allocated on a rotation basis based on the roster mentioned above under point (a).

**Resolution 3.** List of equipment will be finalized (with proper justification), and all the faculty will prepare a soft copy of a two-page write-up about the research theme for the department DST- FIST grant application along with publications before the winter holiday.

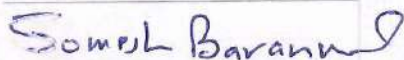
**Resolution 4.** T-shirt departmental logos will be shared with the faculty member and the final one will be selected for printing on departmental T-shirts.



**Resolution 5.** All the 3<sup>rd</sup> Semester students will be instructed to submit the proof of acceptance letter from the institute where they were selected for 6 month' dissertation and confirm on or before 30<sup>th</sup> November 2024.

**Resolution 6.** Dr. Shangpliang will prepare the practical exam and End Semester examination timetable for 1<sup>st</sup> and 3<sup>rd</sup> Semester M.Sc Microbiology students (including dissertation presentations) as per the university academic calendar.

Submitted for necessary action



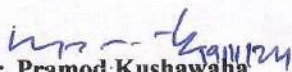
**Dr. Somesh Baranwal**  
Chairperson, HoD



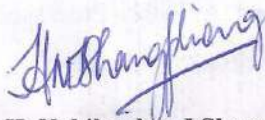
**Prof. Monisha Dhiman**  
Member, Professor



**Dr. Mukesh K Yadav**  
Member, Associate Professor



**Dr. Pramod Kushawaha**  
Member, Asst. Professor  
Professor



**Dr. H. Nakibapher J Shangpliang**  
Member, Asst. Professor



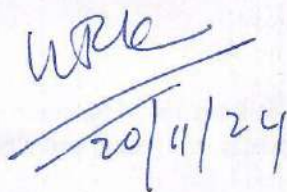
**Dr. Amit Singh**  
Convener, Asst.



**Dr. Saurabh Mishra**  
Member, Asst. Professor

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20/11/24

DIA Office  
S. No.....  
Date.....20/11/24.



# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं 25 (2009) के स्थापित)  
गांव एवं डाकघर: घुद्धा, जिला: बठिंडा, पंजाब (भारत), पिन-151401  
(शिक्षा मंत्रालय, भारत सरकार के अधीन)  
ईमेल: hod.bms@cup.edu.in, amit.singh@cup.edu.in



# Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)  
VPO: Ghudda, Distt: Bathinda, Punjab (India), PIN-151401  
(Under Ministry of Education, Government of India)  
Email: hod.bms@cup.edu.in, amit.singh@cup.edu.in

## Department of Microbiology

Ref No: CUPB/MB/AAC/2024/11\_1

Dated: 21/11/2024

### Proceedings of Special Academic and Administrative Committee of Dept. of Microbiology

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in September 2024 and the internship for Mr. Cherish Ranjan was discussed in presence of following members:


1. Dr. Somesh Baranwal, Head of the Department, **Chairperson**
2. Prof. Monisha Dhiman, Professor, Member
3. Dr. Pramod Kushawaha, Assistant Professor, Member
4. Dr. Mukesh Kumar Yadav, Associate Professor, Member
5. Dr. H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr. Saurabh Mishra, Assistant Professor, Member
7. Dr. Amit Singh, Assistant Professor, **Convener**


### The following agenda items were discussed:

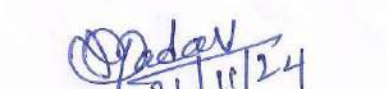
1. Two months' research internships of Mr. Cherish Ranjan Under Dr. Mukesh Kumar Yadav.


### The members discussed and unanimously resolved:

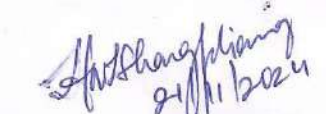
**Resolution 1.** All the AAC members discussed and agreed to allow Mr. Cherish Ranjan (a M.Sc. student alumni of Department of Microbiology) for two months' research internship programme under Dr. Mukesh Kumar Yadav. This was missed to mentioned in the September, 2024 (dated 29/08/2024) AAC. Therefore, special AAC minutes were submitted for necessary action to allow Mr. Cherish Ranjan to do research internship in the department.

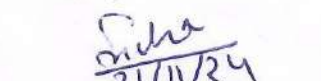
  
**Dr. Somesh Baranwal** 21/11/24  
Chairperson, HoD


  
**Prof. Monisha Dhiman**  
Member, Professor

  
**Dr. Mukesh K Yadav**  
Member, Associate Professor

  
**Dr. Pramod Kushawaha**  
Member, Asst. Professor

  
**Dr. H. N. J Shangpliang**  
Member, Asst. Professor

  
**Dr. Saurabh Mishra**  
Member, Asst. Professor

  
**Dr. Amit Singh**  
Convener, Asst. Professor



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3. copy of September, 24 AAC minutes

DIA Office

S. No. ....

Date: 21/11/24



# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं 25 (2009) के अन्तर्गत)  
गांव एवं डाकघर: घुद्धा, जिला: बठिंडा, पंजाब (भारत), पिन-151401  
(शिक्षा मंत्रालय, भारत सरकार के अधीन)  
ईमेल: hod.bms@cup.edu.in,



## Central University of Punjab

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(Under Ministry of Education, Government of India)  
Email: hod.bms@cup.edu.in,

### Department of Microbiology

Ref No: CUPB/MB/AAC/2024/12

Dated: 18/12/2024

#### Proceedings of Academic and Administrative Committee of Dept. of Microbiology (AAC for December dated 18<sup>th</sup> December 2024 at 4:00 PM)

A meeting of Academic and Administrative Committee (AAC) of the Department of Microbiology was held in the IQAC seminar hall with the following faculty members:

1. Dr Somesh Baranwal, Head of the Department, Chairperson
2. Prof Monisha Dhiman, Professor, Member
3. Dr Pramod Kushawaha, Assistant Professor, Member
4. Dr Mukesh Kumar Yadav, Associate Professor, Member
5. Dr H. Nakibapher Jones Shangpliang, Assistant Professor, Member
6. Dr Saurabh Mishra, Assistant Professor, Member
7. Dr Amit Singh, Assistant Professor, Convener

#### The following agenda items were discussed:

1. Constitution of Microbiology Department Student Council
2. Examination pattern for MST-1 and ESE
3. List of MOOC courses for 2nd-semester students
4. Timetable for 2<sup>nd</sup> semester (batch 2024-2-26) and PhD course work
5. Collaborative certificate courses with AIIMS Bathinda
6. Alumni workshop
7. FIST proposal level -1 Department of Microbiology
8. Summer internship under Dr Somesh Baranwal

#### The members discussed and unanimously resolved

**Resolution 1:** The department will constitute student council members (MSc and PhD) after the winter vacations (second week of January 2025).

**Resolution 2:** Examination section is requested to provide the guidelines and templates for internal examination along with 12- and 16-pages answer sheets for mid semester and end semester examination, respectively.

**Resolution 3:** Dr Mukesh (department coordinator) will circulate list of courses among second semester students and share registration data with Prof Felix (University MOOC coordinator).

**Resolution 4:** HoD will prepare the timetable for second semester PG class and share with all students. Department will offer PhD course work "Trends in Microbiology" starting in January 2025. PhD courses such as Research Methodology, Curriculum design and pedagogy will be School wise. HoD will prepare the timetable and share with all PhD students

**Resolution 5:** Department will initiate short term certificate courses in collaboration with the Department of Microbiology, AIIMS Bathinda.

**Resolution 6:** Department will organise an online workshop in February 2025 by Ritu K Dubey, Associate Content Acquisition Manager at Wiley (an alumnus of Microbiology department)

**Resolution 7:** Faculties will finalize the list of the instruments required for DST-FIST grant (level-1) and submit a two-page writeup on their research interest by Mid- February 2025

**Resolution 8:** Two students have shown interest for summer internship under Dr Somesh Baranwal (tentatively from February 2025 to May 2025)

Submitted for necessary action

Dr Somesh Baranwal  
Chairperson, HoD

Dr Pramod Kushawaha  
Member, Asst. Professor

Dr Amit Singh  
Convener, Asst. Professor

Prof Monisha Dhiman  
Member, Professor

Dr H. Nakibapher J. Shangpliang  
Member, Asst. Professor

Dr Mukesh K Yadav  
Member, Associate Professor

Dr Saurabh Mishra  
Member, Asst. Professor

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