

CENTRAL UNIVERSITY OF PUNJAB

Established vide Act No. 25 (2009) of Parliament

Tender No.: ATE-04 (2025-26)



e-Tender Notice for Procurement of Lab Consumables Make: **Sigma Aldrich**

(Two Bid System)

Release Date : **30.09.2025**

Last Date : **10.10.2025; 12:00PM**

V.P.O. Ghudda, District-Bathinda- 151401
E-mail: procurement@cup.edu.in

Central University of Punjab, Bathinda

Central University of Punjab (CUPB) invites e-tenders from Original Equipment/Consumables Manufacturers (OEMs) /Authorized Dealers for supply of **Lab Consumables Make: Sigma Aldrich**

Tender Notice Number	:	ATE-04 (2025-26)
Release Date of the Tender	:	30.09.2025
Last date for the submission of Tender	:	10.10.2025; 12:00 PM
Opening date of Tender	:	11.10.2025; 12:00 PM (In case tender opening day declared holiday for any reason the tender will be opened on next working day at same time.)
Name and Address of the University	:	Registrar, Central University of Punjab, V.P.O. Ghudda, District, Bathinda – 151401, Punjab, India.
E-Mail Address	:	procurement@cup.edu.in , registrar@cup.ac.in

S. No.	Name of the equipment	Tender Fee (Non-Refundable)	Earnest Money Deposit (EMD)
1	e-Tender Notice for Procurement of Lab Consumables Make: Sigma Aldrich <i>Details/Specification at Annexure- 'B'</i>	NIL	Rs 7500/- Through Online Mode

Note:

The bidders registered with NSIC/MSME are exempted from EMD against submission of valid NSIC/MSME registration certificate

- **EMD Exemption:** The bidder EMD exemption, must submit the valid supporting document for the relevant category. Under MSE category, only manufacturers for goods and service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

GUIDELINES FOR PREPARATION AND SUBMISSION OF TENDER

1. Procedure for preparation of tender:-

- a) Prepare the tender document in order of the checklist attached at Annexure-(i). The checklist should be on top of the technical bid. All other annexures must follow in the same order as per checklist. If the tender is not as per format, the same may be rejected without any further communication.
- b) The tender fee and EMD/Bid Security (if applicable and mentioned specifically) shall be deposited through NEFT/RTGS or other online transfer modes to designated bank account of the 'Central University of Punjab, Bathinda'.
 - a) Account Name : CUPB Nodal Officer E Tendering
 - b) Name of Bank : Canara Bank
 - c) Account No. : 2089101018661
 - d) IFSC Code : CNRB0002089

2. Procedure for Submission of tender: Bids shall be submitted online through CPPP only. University may request hard copy of supporting documents, if needed. University reserves the right to reject the bid if requested documents are not submitted.

Online tender submission:

- a) Online bid should be submitted at CPPP website: <https://eprocure.gov.in/eprocure/app>.
- b) **The bidding process is online i.e. EMD, Technical Bid and Financial bid (3 envelope system) must be submitted online.** Bidders should be in possession of valid Digital Signature Certificate (DSC) of class III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.

3. Who can Bid-

- a) Either the indigenous agent authorised on behalf of the Principal/OEM or Principal/OEM itself can bid.
- b) If an agent submits bid on behalf of a Principal/OEM along with the Authorization Certificate *with specifically mentioned validity of authorization* for this specific tender from the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item (s)/product (s). All bids other than those from the Principal/OEM should be supported by an authority letter from Principal/OEM authorizing the supplier to tender on their behalf. In case of Principal/OEM, a certificate or a self-certified copy thereof to the effect that the bidder is manufacturer of the equipment must be accompanied with the technical bid.

GENERAL TERMS AND CONDITIONS

1. Each item should be strictly as per tender format and signed & stamped on each page and not just cut /copy paste and should provide brochure mentioning item(s) with detailed information.
2. The tenders received without earnest money, or misleading information or tender not submitted as per guidelines will be out-rightly rejected.
3. If the supplier/firm is manufacturer/authorized dealer/sole distributor of any item, the certificate to this effect should be attached along with other documents.
4. Apart from all these terms and conditions, specific terms as specified for each instrument must also be complied with.
5. The tenders qualifying in technical evaluation will only be considered for financial evaluation. The price bid of others (who are not successful in technical evaluation) will not be considered. Financial bids of only technically acceptable offers shall be opened for further evaluation and ranking for the purpose of awarding the contract.
6. Bidders are advised to visit this website regularly to keep themselves updated, for any changes/modifications in the Tender Enquiry Document.
7. **Right to reject:** The CUPB reserves right to accept/reject any or all the Tenders at any time without assigning any reason.
8. **Delivery Schedule:** Supply within 6 weeks from the date of issuance of Purchase Order.
9. **Civil Suit Jurisdiction:** All legal proceedings in connection with this Supply/Purchase order/Contract shall be subject to the territorial jurisdiction of the local Civil Courts, as per Indian Laws, at Bathinda only.
10. **Cancellation :** The University reserves the right to cancel the Supply/purchase order as a whole or in part at any time or in the event of default on the part of the Supplier prior to the receipt of information regarding taking in hand of the manufacture of material against the Supply/Purchase order/dispatch of material to the consignee.

Place:

Signature of Authorized Person

Date:

Designation

Seal

FINANCIAL TERMS AND CONDITIONS

1. **Prices:** Quoted prices of equipment/items/consumables should be in INR, firm, inclusive of insurance, loading/unloading charges and FOR Central University of Punjab (CUPB), V.P.O. Ghudda, District Bathinda.
2. MSE Purchase Preference as per “**Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012**” shall be applicable.
3. **Acceptance of Terms & Conditions:** Bidders must confirm the acceptance of all the terms and conditions of this tender. Non-acceptance or deviations from the terms and conditions must be clearly mentioned. However, tenderers must note carefully that any conditional offer or any deviation from the terms and conditions of this tender enquiry may render the bids liable for rejection.
4. **Payment:** 100% payment will be made through RTGS/cheque after receipt of material(s) in one lot in good condition, successful installation, submission of Security deposit/PBG and acceptance of material/ satisfactory report of the inspection committee/committee of experts.
5. **Penalty for non/late delivery of material:** If the supplier fails to deliver and install the material/equipment within the stipulated delivery period of the Supply/Purchase order/contract, the same is liable to pay penalty charges @ 0.5% per week (or part thereof) of the cost of goods/ services, not exceeding maximum limit of 10% of the cost of complete unit of equipment/material so delayed to be installed.
6. **Arbitration:**
 - a. If, at any time, any question dispute or difference of whatsoever nature arise between the purchaser/University and the bidder/contractor/supplier, upon or in relation to or in connection with purchase order/contract, either party may forthwith give to the other notice in writing of the existence of such question dispute or difference and the same shall be referred to sole arbitration of a nominee of the purchaser/University, who shall give a reasoned/speaking awards. The award of the sole arbitrator shall be final and binding on the parties under the provisions of the Indian Arbitration Act-1996(Amended up to date) and of the rules, there under. Any statutory amendment, modification or re-enactment thereof for the time being in force, shall be deemed to apply and be incorporated in the contract/purchase order. The sole Arbitrator shall be any officer of the University whose name is approved by the Vice Chancellor. It will not be objectionable if the Sole arbitrator is an officer of the university and he has expressed his views on all or any of the matter in question of dispute or difference.
 - b. Upon every or any such reference, the cost of and incidental to the reference and award respectively shall be in the discretion of the sole arbitrator so appointed who may determine the amount there of or direct the same to be fixed as between the solicitor and client or as between party and shall direct by whom & to whom and in what manner the same is to be borne and paid.

- c. The work under the contract shall, if reasonable possible continue/during the arbitration proceedings and no payment due or payable by the purchaser/university shall be withheld on account of such proceedings.
7. **Validity:** Tenders should be valid for 6 months from the last/due date of tender submission.
8. **Country of Origin:** Country of origin of the quoted item should be mentioned in the offer in case of Import item(s).

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CHECK LIST

Document for Tender Fee/EMD - Envelope 1

Sr. No.	Checklist	Yes/No
1	Tender Fee (If applicable),	
2	EMD (NSIC/MSME Certificate attached, if exempted).	

Documents for Technical Bid -Envelope 2

Sr. No.	Checklist on top of the technical bid	Yes/No
1.	Application Form Annexure A	
2.	Technical Specification Annexure B	
3.	Non Blacklisting of supplier Annexure C	
4.	Declaration of Supplier Annexure D	
5.	Rate Reasonability Certificate Annexure E	
6.	OEM Original current price list indicating price of quoted items therein	
7.	Authorization Certificate <i>with specifically mentioned validity of authorization for this specific tender from the Principal/OEM</i>	
8.	Copy of GSTIN	
9.	Copy of income tax return for last 2 years	
10.	Tenders must accompany a copy of the <i>“Financial Terms and Conditions”</i> section of this document, signed and stamped on each page indicating that they agree to these and mention that in future they will not take any action against these terms and conditions.	

Documents for Financial Bid

1	<p>Format of BOQ (Bill of Quantity) available on CPPP. This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only. Quoted prices of equipment should be firm, inclusive of insurance, loading/unloading charges and FOR Central University of Punjab (CUPB), V.P.O. Ghudda, District Bathinda.)</p> <p>Please fill 0.00 in case for NIL amount for any column cell, blank cell will not go for evaluation and that bid will be out rightly rejected.</p>	Only online on CPPP.
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Place:

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Date:

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Annexure– ‘A’

APPLICATION FORM

To be Filled Completely and Signed (**should be on letterhead of bidder firm**)

1. Contact details of the head office of proposing firm:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)
2. Name and full address of local office of proposing firm nearest to Bathinda:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)
3. Name and full address of manufacturer:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)
4. Name of advising bank and account number:
5. SWIFT Code:
6. PAN, GST and TAN Number:
7. Manufacturing type (tick mark):
 - i. Import
 - ii. Indigenous
 - iii. Both
8. Country(s) of origin:
9. Any other relevant information:

TECHNICAL SPECIFICATIONS OF THE EQUIPMENT / ITEM(S)

Name of the Item(s) **Lab Consumables ; Make- Sigma Aldrich**

Name of the Make/Manufacturer **Sigma Aldrich**

SPECIFICATIONS

Sr. no.	Description	Qty	Catalogue No.	Amount
1.	Chlorpyrifos 94114- 100MG	5 x 100mg		
2.	Amicon® Ultra Centrifugal Filter, 3 kDa MWCO sample volume 15 mL, regenerated cellulose membrane, MWCO 3 kDa UFC900308- 8Pkg	1 x 8 Pkg		
3.	Fetal Bovine Serum non-USA origin, sterile-filtered, suitable for cell culture F7524- 500ml	1 x 500ml		
4.	Penicillin-Streptomycin, liquid, non-animal origin, suitable for cell culture, BioReagent P4333- 100ML	2 x 100ml		
5.	Trypsin-EDTA solution T4049- 500ML	2 x 500ml		
6.	TWEEN® 20 P9416- 50ML	1 x 50ml		
7.	Pur-A-Lyzer™ Mega Dialysis Kit Mega 1000, capacity 3-20 mL, pkg of 5 Mega dialysis tubes (in individual pouch), MWCO 1 kDa, cap, 20 mL displacement - 1 Kit	1 x 1 kit		
8.	Fetal Bovine Serum non-USA origin, sterile-filtered, suitable for cell culture - 500ml	1 x 500ml		
9.	Tube-O-DIALYZERTM mini dialysis system Micro, MWCO 1 K - 5EA	1 x 5EA		
10.	trans-Anethole 99% - 25ml	1 x 25ml		
11.	D-(+)-Mannose powder, Bio Reagent, suitable for cell culture - 25gm	1 x 25gm		

Terms and Conditions:-

1. **Delivery period:** It should be forweeks from date of Purchase order.
2. **Validity:** Tenders should be valid for 6 months from the last/due date of tender submission.
3. **Prices:** Quoted prices of equipment should be in INR, firm, inclusive of insurance, loading/unloading charges and FOR Central University of Punjab (CUPB), V.P.O. Ghudda, District Bathinda.

Place:

Signature of Authorized Person

Date:

Designation

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Annexure-‘C’

FORMAT FOR NON-BLACKLISTING OF SUPPLIER

I/ We _____Manufacturer/Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____ do hereby declare and solemnly affirm that our firm/company is never black-listed by the Union/State Government/Autonomous body.

Deponent

Address

I/ We hereby solemnly declare and affirm that the above declaration is true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed.

Deponent

Dated:



DECLARATION BY SUPPLIER

“It is certified that I/we have carefully read and understood the entire general, special as well as specific terms and conditions of these documents and agree to abide by all of these. All the information and commitments provided with the bids are truthful and binding on the firm.”

Place:

Signature of Authorized Person

Date:

Designation

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Annexure-E

RATE REASONABILITY CERTIFICATE

Certified that “Rates quoted by us vide Tender No. - **Tender No.: ATE-04 (2025-26)**

Dated _____ are same and not higher than those quoted with other Govt./Semi-Govt./Private/ Autonomous/Similar Institutions.”

Place:

Signature of Authorized Person

Date:

Designation

Seal

