

# User Manual for STP

Step 1: Registered yourself on <https://mmc.ugc.ac.in> portal.

**LOGIN**

Role  
Participant

Email ID

Password

Enter Captcha

**Login**

[Forgot Password?](#)

[Not Yet Registered? Register Now](#)

Step2: Enter your details and Click on Submit.

**PARTICIPANT REGISTRATION**

**Personal Details**

MMCNFLP  
[Already Registered ? Login](#)

First Name \*

Middle Name

Last Name

DOB\*

Mobile\*

Email\*

Gender \*

Address\*

District \*

Pincode \*

**HEI Details**

State / UT \*

University\*  If your university name is not appearing, Please mail on [ugc.technical@infinet.ac.in](mailto:ugc.technical@infinet.ac.in)

Institute/College Name

Designation \*

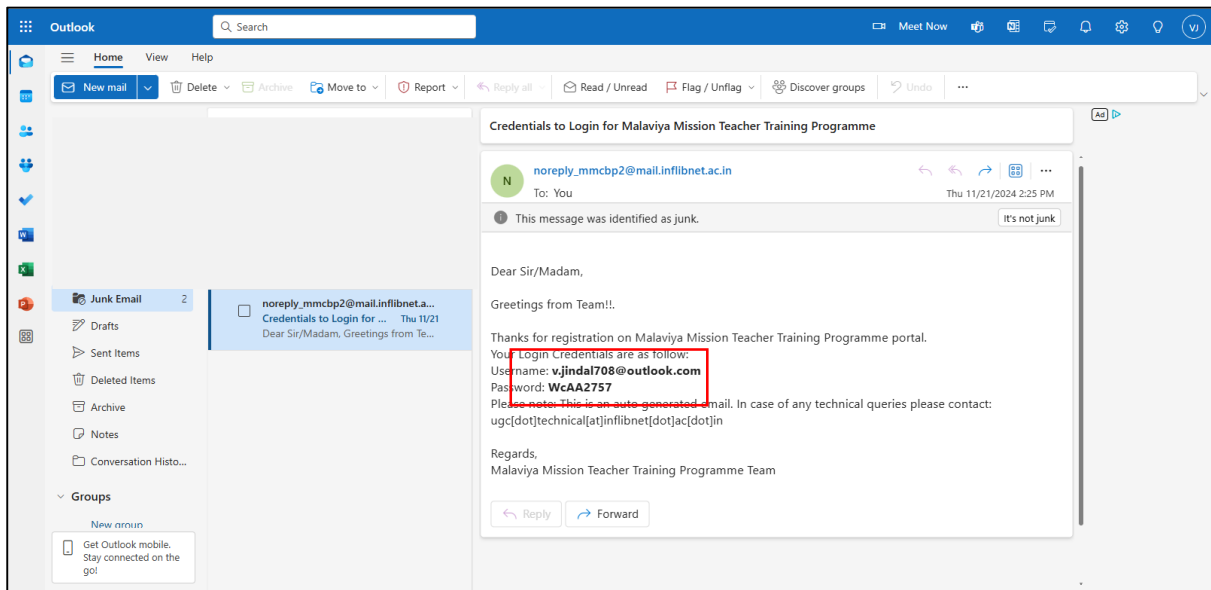
Institute Name

Enter Captcha

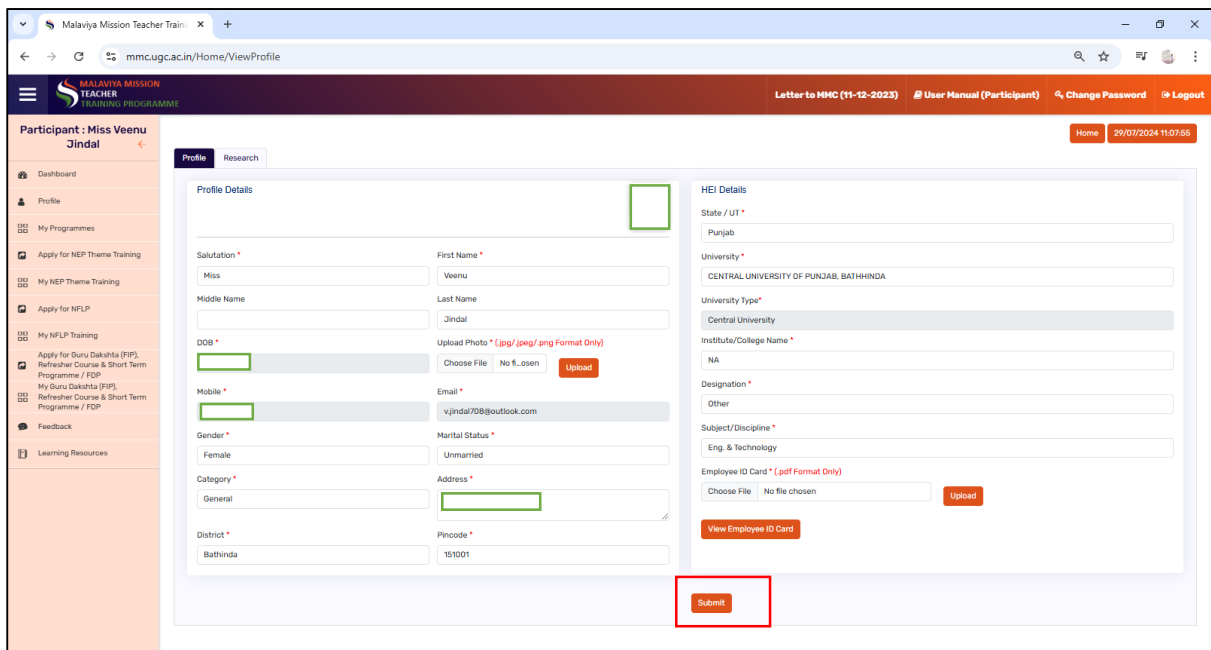
**Submit**

For Technical Query : [ugc\[dot\]technical\[at\]infinet\[dot\]ac\[dot\]in](mailto:ugc[dot]technical[at]infinet[dot]ac[dot]in)  
For General Queries : [mmc-ttp\[at\]ugc\[dot\]gov\[dot\]in](mailto:mmc-ttp[at]ugc[dot]gov[dot]in)

Step 3: Check your email Inbox/Junk Email where you receive the **Username & Password** and **Change your password**.



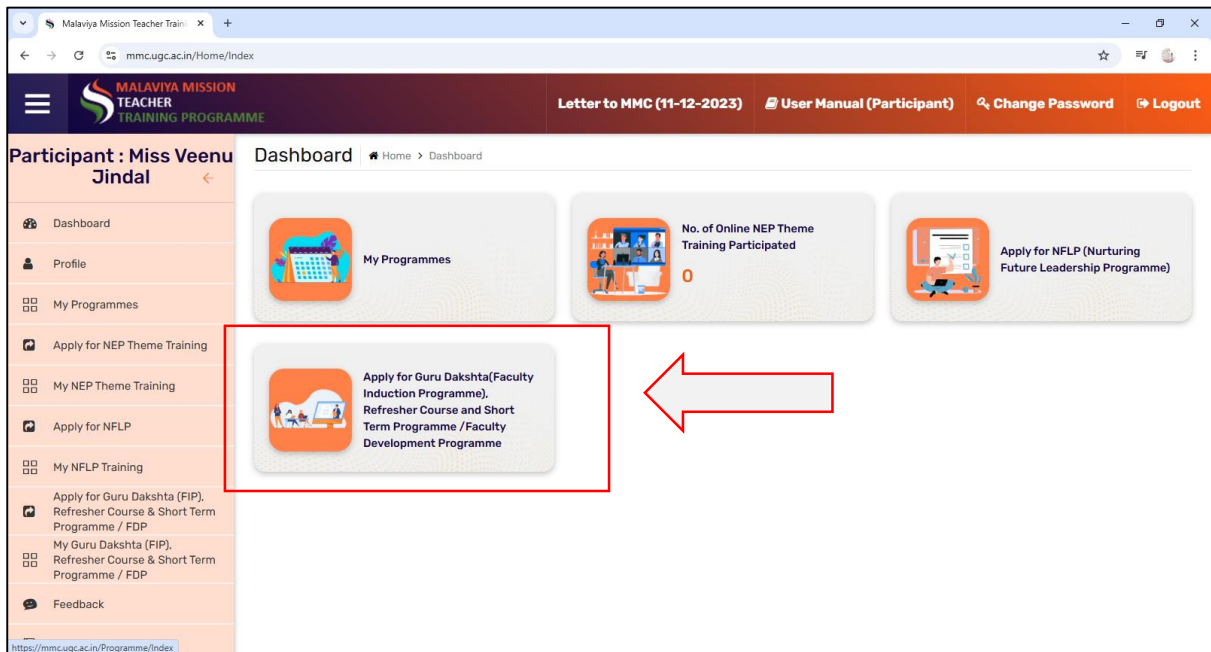
Step 4: Kindly Complete your Profile and Submit.



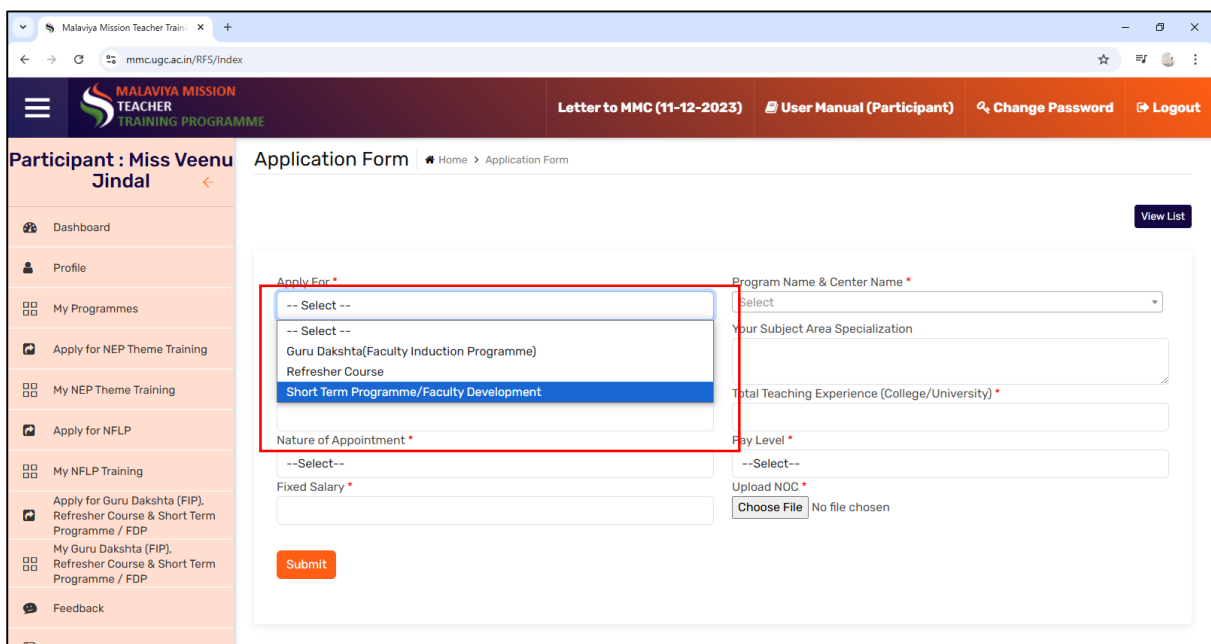
Kindly Upload your Photo and Employee ID Card as mentioned above.

It's menditory for the Apply in any programme.

**Step 5: Click on “Apply for Guru Dakshata (Faculty Induction Programme), Refresher Course and Short Term Programme / Faculty Development Programme”**



**Step 6: Select Apply for “Short Term Programme/Faculty Development”**



## Step 7: Select Programme Name & Centre: “Central University of Punjab (13/01/2025 – 18/01/2025)”

Participant : Miss Veenu Jindal

Application Form

Apply For \*  
Short Term Programme/Faculty Development

Title \*  
Artificial Intelligence in Research: Tools, Techniques, and Trends

Year of Joining As: Lecturer: \*  
February 2022

Nature of Appointment \*  
Contractual/ad-hoc

Fixed Salary \*  
50000

Program Name & Center Name \*  
Central University Punjab, Bathinda (13/01/2025 – 18/01/2025)

Central University of Jammu (09/12/2024 – 14/12/2024)

Central University of Kerala (06/01/2025 – 11/01/2025)

Central University of Punjab, Bathinda (13/01/2025 – 18/01/2025)

Central University of Haryana (24/01/2025 – 26/01/2025)

Central University of Haryana (13/02/2025 – 19/02/2025)

Central University of Haryana (01/03/2025 – 08/03/2025)

Choose File No file chosen

Submit

## Step 8: Select the Title: “Artificial Intelligence in Research: Tools, Techniques, and Trends” and also basic details like

- Your Area of Specialization
- Year of Joining as Lecturer or Assistant Professor
- Total Teaching Experience (Only College/University)
- Nature Appointment (Permanent or Contractual/ad-hoc)
- Pay Level & Fixed Salary
- **Upload NoC Letter with Signature & Stamp, It's menditory (Format available on Website: [https:// cup.edu.in/mmttc](https://cup.edu.in/mmttc) )**

Participant : Miss Veenu Jindal

Application Form

Apply For \*  
Short Term Programme/Faculty Development

Title \*  
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Year of Joining As: Lecturer: \*  
February 2022

Nature of Appointment \*  
Contractual/ad-hoc

Fixed Salary \*  
50000

Program Name & Center Name \*  
Central University Punjab, Bathinda (13/01/2025 – 18/01/2025)

Your Subject Area Specialization  
IoT

Total Teaching Experience (College/University) \*  
1.5 years

Pay Level \*  
10

Upload NOC \*  
No file chosen

Choose File No file chosen

Submit

Click on Submit. Then you get Successfully register for this programme.