



MINUTES OF THE
ELEVENTH MEETING OF THE ACADEMIC COUNCIL
HELD AT CITY CAMPUS, CUPB ON 20th June 2016

The Eleventh Meeting of the Academic Council was held on 20th June 2016 at Central University of Punjab, Bathinda. The following members were present:

- 1) Prof. R. K. Kohli, Vice Chancellor – **Chairman**
- 2) Dr. K. N. Pathak – Member
- 3) Dr. S.P. Singh – Member
- 4) Prof. M.P.S. Ishar – Member
- 5) Dr. S. S. Marwaha – Member
- 6) Prof. Narpinder Singh – Member
- 7) Prof. P. Ramarao – Member
- 8) Dr. Jagdeep Singh – **Secretary**

Prof. P. S. Ahuja, Dr. Veer Singh, Prof. P.S. Jaswal, Dr. Gurmail Singh and Dr. Anjana Munshi could not attend the meeting due to prior engagements.

The Chairman and Vice-Chancellor, Central University of Punjab extended a warm welcome to the members to the 11th Meeting of Academic Council and thanked them for sparing their precious time for the academic growth of the University and valuable guidance.

The Chairman then requested Secretary to present the Agenda Item one by one to the Members for deliberations and decisions. The Secretary, Dr. Jagdeep Singh presented the Items in sequence.

Item:11:2016:1

To confirm the minutes of the Tenth Meeting of Academic Council.

It was submitted to the AC that the minutes of the Tenth Meeting of Academic Council were circulated to all the members and no comments were received on the AC Minutes.

Academic Council with due deliberations, RESOLVED unanimously to confirm the minutes of its Tenth Meeting held on 27th February 2016.

RESOLVE

Item :11:2016:2

To consider the Action Taken Report (ATR) on the decisions of Tenth Meeting of Academic Council.

The details of the actions taken on the decisions of the



Academic Council in its Tenth Meeting were placed before the AC as at **Annexure-11.1**.

Annexure-11.1

RESOLVE

Academic Council NOTED the ATR and expressed satisfaction.

Item :11:2016:3

To consider Report of the Vice Chancellor on the progress of the University.

The Vice-Chancellor presented the progress of the University after the last meeting of the Academic Council held on 27th February 2016.

A detailed PowerPoint presentation was made on the various activities of the University.

The Vice Chancellor shared that the University has been accredited with **“A” grade from NAAC in its first cycle**. The house was also informed that the University **ranked 65th out of 3565 institutions** evaluated by MHRD under National Institutional Ranking Framework.

It was further informed about the research activities at the University that has given a lead position to Central University of Punjab in terms of *h*-factor, citations, SCOPUS standing, amongst all newly established Central Universities.

The members were told that 71 academic programs are being offered by the university in session 2016-17, and 21001 applications have been received against 590 seats offered by the University. The University will be the first Central University to offer online counselling for admissions, for the first time, from this admission session.

The other details included present student strength *vis-a-vis* previous years, the high number of students qualifying competitive examinations, faculty and staff strength, research projects at CUPB and academic collaborations with research and educational institutions.

The Vice Chancellor also informed that the Foundation Week was celebrated from 22nd to 28th February 2016 and various awards to best students; faculty and staff were given by the Chancellor, Prof. S.S. Johl.



The detailed presentation is **annexed at 11.2.**

Annexure-11.2

RESOLVE

Academic Council after discussions unanimously RESOLVED to:

- a. **accept the report on the progress of the University**
- b. **appreciated the progress made by the University**
- c. **appreciated, with applauding, scoring of "A" grade in its first cycle from NAAC**

The Council, further, suggested that the new faculty joining from various states/abroad be encouraged to apply for **Welcome Grant** to funding agencies like DBT.

Item : 11:2016:4

To consider the amendment in rules and regulations for 2015-16 Master's Degree regarding evaluation of Dissertations.

The Chairman said that the research component of a Masters programme is expected to get acquainted with research thoughts and procedures rather than conducting research and getting disheartened due to poor results. He informed that currently, as per the rules and regulations for the evaluation of Master(s) dissertation (M.A. /M.Sc.) of academic session 2014-15 and 2015-16, ***the dissertation reports are sent to external expert after taking his/her consent.*** This is a very time consuming process and often external experts takes long time to evaluate the project reports, which causes delays in the award of the Masters degree to the concerned student (s). Consequently, students have to waste their precious time on account of delay in declaration of result.

Therefore, it is proposed that, the dissertation of the master's programmes viz., M.A./M.Sc. be converted to a project and may be evaluated in-house by the following committee:

- i. COC of the Centre
- ii. Supervisor
- iii. Internal expert nominated by Vice-Chancellor or Vice- Chancellor's nominee

The members suggested that in the end of the project, the



project of the student may be evaluated through presenting of a seminar in presence of above committee, faculty and other students. However, only the above committee will evaluate the seminar.

RESOLVE

The Academic Council, after detailed discussions, RESOLVED to accordingly approve the above proposed amendment in the rules and regulations for Master's Degree Programmes regarding evaluation of project reports w.e.f. academic session 2014-15.

Item : 11:2016:5

To consider the adoption of "University Grant Commission on Minimum Qualifications for Appointment of Teachers and other Academic Staff In Universities and Colleges and Measures for the Maintenance of Standards in Higher Education (3rd Amendment), Regulation, 2016" and any other subsequent amendments issued by UGC/GOI.

The members were informed about the 3rd amendment of UGC to its notification on the "*Minimum Qualifications for Appointment of Teachers and other Academic Staff In Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, Regulation*" as placed at **Annexure-11.3.**

Annexure-11.3

They were further informed that one of the points in this 3rd amendment has made it mandatory to calculate impact factor as per list of journals **which is yet to be issued** by UGC (by the committee headed by Dr. V.B. Chauhan).

Further, as per the 3rd amendment, M.Phil. dissertation guiding is counted towards API score calculation for appointment. However, the rules are silent regarding the guiding of other professional degrees such as M.Tech., M.Pharm. and LL.M. It is proposed that guiding these degrees may also be counted for API Score calculation.

The Academic Council, after discussion, RESOLVED the following:

1. to adopt the above amendment as well as in principle accept subsequent amendments issued by the UGC/GOI, by the University.
2. to follow previous procedure to calculate impact factor

RESOLVE



- viz., Science Citation Journals and Thomson Reuters Journal impact factor till UGC issues its list of journals (by the committee headed by Dr. V.B. Chauhan).
3. toCount guiding the professional degrees i.e. M.Tech., M.Pharm. & L.L.M. towards API scores, on the similar lines as for M.Phil. dissertation.

Item : 11:2016:6

To consider assigning the new Centres to students, who are enrolled before change in the nomenclature of their Centres.

The Chairman informed that *the nomenclature of the centres were changed*, as proposed by the Academic Council in its 7th meeting vide Item No. AC:7:2015:7 and as approved by the Executive Council in its 15th meeting vide Item No. EC:2015:15:12.

Accordingly the students who were registered/ enrolled previously to the Centres which are no longer operative in CUPB, are to be assigned to new centres.

RESOLVE

The Academic Council RESOLVED to approve the assigning of the students, enrolled before change in the nomenclature of their Centres, to new Centres. Their Registration numbers, if required, may also be amended accordingly.

Item : 11:2016:7

To consider the Minutes of the Meeting of the Committee constituted to Review the award of Ph.D. credits.

The AC was told that a committee was constituted to review the Ph.D. credits. Its meeting was held on 14th June 2016. The committee discussed and made recommendations w.r.t. scheme of Research Credits for Ph.D research. The committee discussed the issues and unanimously recommended that M.Phil.-Ph.D. and Ph.D. students be governed by the following rules:

1. A student registered for Ph.D. will complete a minimum of 20 academic + 80 research credits to obtain the degree.



2. Each semester, a student will register maximum of 20 research credits.
3. Research committee can give additional courses as "Audit Courses" to meet either the research requirements of the students or other deficiencies.
4. The submission of synopsis and delivery of synopsis seminar will earn 5 research credits.
5. The synopsis must be submitted before completion of second semester.
6. At the end of each semester, the supervisor shall evaluate the work put in by the students and accordingly award satisfactorily "S" or unsatisfactorily "US" grade. The supervisor shall provide satisfactory credits for all or a part of credits registered by the students, as per the performance of students.
7. A student is expected to spend time on research work to earn the credits for which he/she has registered.
8. The student will deliver progress seminar every semester which will carry one credit towards research and will be evaluated as "S" or "US" as above. There will be a minimum of 4 progress seminars, one synopsis seminar, one pre-submission seminar and one submission seminar for getting Ph.D. degree.
9. There will be a gap of not more than four months between the pre-submission seminar and submission of thesis.
10. The supervisor will submit the list of examiners at least 4 to 6 month along with their 10 latest publications. The Controller of Examination shall seek the consent of the examiner soon after, so that by the time student submit the thesis, the consent has already been obtained and there is no delay in evaluation of the thesis.
11. Other existing requirements of course work/ publications etc. for the award of a Ph.D. degree shall apply in addition to above.

RESOLVE

The Academic Council considered the recommendations of the committee as presented at the time of the meeting and RESOLVED to approve the same with an amendment in S.No. 10.of the recommendations. The approved rules by which M.Phil.-Ph.D. and Ph.D. students will be governed are as follows:

1. **A student registered for Ph.D. will complete a minimum of 20 academic + 80 research credits to**



- obtain the degree.
2. Each semester, a student will register maximum of 20 research credits.
 3. Research committee can give additional courses as "Audit Courses" to meet either the research requirements of the students or other deficiencies.
 4. The submission of synopsis and delivery of synopsis seminar will earn 5 research credits.
 5. The synopsis must be submitted before completion of second semester.
 6. At the end of each semester, the supervisor shall evaluate the work put in by the students and accordingly award satisfactorily "S" or unsatisfactorily "US" grade. The supervisor shall provide satisfactory credits for all or a part of credits registered by the students, as per the performance of students.
 7. A student is expected to spend time on research work to earn the credits for which he/she has registered.
 8. The student will deliver progress seminar every semester which will carry one credit towards research and will be evaluated as "S" or "US" as above. There will be a minimum of 4 progress seminars, one synopsis seminar, one pre-submission seminar and one submission seminar for getting Ph.D. degree.
 9. There will be a gap of not more than four months between the pre-submission seminar and submission of thesis.
 10. *The supervisor will submit the list of examiners at least a month in advance, along with their profile indicating field of interest. The Controller of Examinations shall seek the consent of the examiner soon after, so that by the time student submit the thesis, the consent has already been obtained and there is no delay in evaluation of the thesis.*
 11. Other existing requirements of course work/publications etc. for the award of a Ph.D. degree shall apply in addition to above.

Item : 11:2016:8

To consider amendment in the rules and regulations of M.Phil.-Ph.D. Integrated programmes and stand-alone Ph.D. programmes, regarding evaluation of M.Phil./Ph.D. thesis.

The Chairman told that as per the M.Phil.-Ph.D. Integrated



and Ph.D. stand-alone Programme rules and regulations, following provision on thesis evaluation exists:

“The thesis shall be examined by three external examiners, one of these shall be from abroad and at least one of the two remaining examiners shall be from outside the state. For a thesis in subjects in which research is not carried out abroad, all the three examiners shall be from India.”

It was observed that these rules and regulations do not conform to the mandatory UGC Regulations on the issues. This issue was discussed in the Deans’ committee meeting. After thorough discussion, it was resolved to recommend to the Academic Council to adopt the UGC Regulation communicated vide UGC letter No. F.1-1/2002(PS)/Exemp.Part file-III dated March 2011. This provision in UGC regulation reads as:

“The thesis produced by the M.Phil./Ph.D. student in the institution/departments and submitted to the University/institution, Deemed to be university, college/institution of national importance, as the case may be shall be evaluated by at least two experts, out of which at least one shall be from outside the state. It shall be up to the university, institution, deemed to be university, college/institution of National Importance concerned to have one examiner from outside the country.”

The AC members were also requested to consider allowing sending of the thesis to external expert in pdf form through e-mail.

The Academic Council, after due deliberations, RESOLVED to approve:

RESOLVE

- a) adoption of the above provision of UGC regulations, 2009 as placed at Annexure-11.4
- b) to send thesis to external expert in pdf form through e-mail, wherever possible and acceptable by the examiner.

Annexure-11.4



Item : 11:2016:9

To consider amendment in the rules and regulations of re-appear cases for 2015-16 batch.

The Chairman told that in last meeting of AC and EC (20th EC meeting; as recommended by the Academic Council in its 10th Meeting vide Item AC: 10:2015:12), the minutes of the Meeting of Committee constituted for looking into various issues related to Academic/ Examinations, were considered.

It was resolved that the students, who have re-appear, will be required to appear in the following components of examination:

- a) Both MST, each one having 25% weightage.
- b) End Semester Examinations, having **50%** weightage.
The score of the surprise tests will be taken as such. (25%)

In the resolve, there was some inadvertent typographic error. For the reappear in the end examination weightage of 25% got written as 50%. As a consequence, the aggregate of the tests comes out to be more than 100% i.e. 125%. Hence, it was suggested that in point b) above '50%' weightage may be read as **25%**.

RESOLVE

The Academic Council considered the above amendment in the rules and regulations of re-appear cases for 2015-16 batch and **RESOLVED** to approve the same so that total of the components does not exceed 100%.

In order to remove any ambiguity, the distribution would be as under:

- a)Both MST, each one having 25% weightage.
- b) End Semester Examinations, having 25% weightage.
- c) Score of the surprise tests (two) will be taken as such. (25%)

Item : 11:2016:10

To consider the UGC's letter to include foreign languages as optional subjects in academic programmes.

The AC was informed that University had received a letter



from UGC vide No. F. 16-1/2008 (Rajbhasha) dated 31st March 2016 referring the recommendation of the 10th World Hindi Conference. Vide this letter, UGC has advised that the foreign languages should be included as optional subject in academic programmes of the University.

The letter is placed at **Annexure-11.5**.

Annexure-11.5

The AC discussed the various possibilities and feasible foreign languages that may be incorporated in the academic programmes of the University as optional subjects. The demand for a foreign language viz., French and availability of faculty to teach such foreign languages viz., Japanese, Persian was deliberated upon.

RESOLVE

The Academic Council, after detailed discussion, RESOLVED to approve the recommendations of the UGC regarding inclusion of foreign languages as optional subject in academic programmes of the University, in principle.

It was FURTHER RESOLVED, to put this resolve into practice, on availability of suitable teachers/posts.

Item : 11:2016:11

To consider the UGC's letter to include chapters on topics such as ethics, vigilance, anti-corruption, details of organizations/agencies such as CVC, CBI etc. in curriculum.

The University received a letter from UGC vide D.O. No. F. 30-57/2012(CVO) dated 14th March 2016 referring the recommendation of the Central Vigilance Commission. This communication of UGC stresses on inclusion of chapters on topics such as ethics, vigilance, anti-corruption, details of organizations/agencies such as CVC, CBI etc. in curriculum for all students.

The letter is placed at **Annexure-11.6**.

Annexure-11.6

It was discussed that there may be three practicable methods of inclusion of above topics in curriculum:

- a. to make these topics a part of curriculum in form of structured lectures (compulsory)
- b. to keep them as extra topic (optional) with 1-2 credits



- c. to cover these topics through seminars, special lectures etc.

The Academic Council considered the above suggestions in light of the recommendations of the UGC, and it was **RESOLVED** to include chapters on topics such as ethics, vigilance, anti-corruption, details of organizations/agencies such as CVC, CBI etc. in curriculum and a faculty may be deputed to take up these topics with effect from the admission of 2017.

RESOLVE

Item : 11:2016:12

To consider recommendations of the committee constituted for shifting MA-English to Centre for Classical & Modern Languages

The Chairman informed that the Centre for Classical and Modern Languages (including Punjabi Language, Literature and Culture) had requested that as the Centre is managing the MA-English course offered by the Centre for Comparative Literature, it should be moved to their Centre. They added that the Centre for Comparative Literature has no faculty to teach MA English.

As the shifting of a course from one Centre to another involved various implications, a committee was constituted under Chairmanship of the Dean Academic Affairs to deliberate on the issue.

The meeting of this committee was held on 7th June 2016 and it recommended shifting of the MA-English course to the Centre for Classical and Modern Languages.

The AC deliberated on this issue and also on the pros and cons of merging both Centres as most of the courses being offered are under Centre for Classical and Modern Languages. The Chairman said that the University is already having much focus on sciences, so merging of Centres of languages (humanities) will further narrow the scope of growth of humanities in the University.

The Academic Council after much deliberations, RESOLVED to approve the recommendations of the committee for shifting MA-English from Centre for Comparative Literature to Centre for Classical and Modern Languages (including

RESOLVE



Punjabi Language, Literature and Culture) and to maintain the status quo of both Centres as such for current session.

It was further RESOLVED to form a committee, with an external expert, to consider the issue of merging of Centre for Comparative Literature with the Centre for Classical and Modern Languages (including Punjabi Language, Literature and Culture).

Item : 11:2016:13

To consider the recommendations of the committee constituted to consider application of a student, Mr. Manish Kumar, to condone his attendance shortage in the end term examination on medical grounds.

The members were told that Mr. Manish Kumar, a student of M.Phil., Centre for South and Central Asian Studies had requested to condone his shortage in attendance due to his chronic medical condition. A committee was constituted to consider the request.

The committee examined the case of attendance shortage of on 30th May 2016 recommended as follows:

- “1. Attendance of the students should be displayed every month at the Centre level.*
- 2. For appearing in the end semester examination, each centre should submit the examination form clearly mentioned “whether student fulfils attendance requirements (Yes/NO)” before 10 days of start of end semester examination in the format given by the examination cell.*
- 3. Regarding the instance of Munish Kumar, as one of case and also keeping in view the court cases, the committee is of the opinion of that the COC and Dean of the concerned School should work out the model apparently to conduct the seminar/term papers equivalent to some percentage of the attendance. Further is decided that attendance should be cleared only up to 65%. For the remaining percentage of the attendance candidate has to submit Rs. 1000/- per paper fine as per the existing rules and regulations of the university.”*



RESOLVE

The Academic Council considered the recommendations of the committee as above. It **RESOLVED** to approve these recommendations except the last sentence of pt. 3 i.e., after deletion of the last line at S.N. 3 'For the remaining percentage of the attendance candidate has to submit Rs. 1000/ - per paper fine as per the existing rules and regulations of the university'. The **Academic Council FURTHER RESOLVED** that in such cases, in future too, only academic component may be considered to compensate the shortage of attendance, viz, seminars, term papers, assignments etc., and not submission of fine.

Item : 11:2016:14

To consider the application of Ms. Manpreet Kaur, a student of Economic Studies, regarding the Registration in Ph.D.

The Academic Council in its 10th meeting earlier considered the case of the student Ms. Manpreet Kaur vide Item No. AC:10:2015:12.3 and the recommendations of AC were approved in twentieth meeting of the Executive Council vide Item No. EC:20:2016:21. It was resolved that, *no relaxation in marks can be given for going in from M.Phil. phase to Ph.D. phase for reserved and general category.*

The student again represented to consider her case and a committee was constituted to re-consider her case. The recommendations of the committee are placed at Annexure-11.7.

Annexure-11.7

The Committee recommended that five percent (5%) relaxation should be given to the SC/ST/OBC students of M.Phil.-Ph.D. Integrated Programme who are going to Ph.D. phase from M.Phil. as per Government of India norms.

The members were further informed that as the University offers dual degrees in M.Phil.-Ph.D. Integrated Programme and there is a provision of lateral exit from the course, both these courses (i.e. M.Phil. and Ph.D.) are treated as separate courses. Thus while admission to Ph.D. course, the relaxation as per Gol rules will have to be followed.

The Academic Council considered the recommendations of the committee as placed at Annexure-11.7 and RESOLVED



RESOLVE

to approve the recommendation of 5% relaxation in pass marks to SC/ST/OBC students for admission to Ph.D. programme in M.Phil.–Ph.D. integrated programme as per Government of India rules.

Item : 11:2016:15

To consider change in rules for awarding Gold Medal

As per the approval by the Academic Council in its sixth meeting vide Item No. AC:6:2015:7, rules for awarding the Gold Medal and Merit Certificate and to recommend the names of those students who became eligible for Gold Medal/Merit Certificate are as under:

1. The student should have secured highest OWAM/OGPA in his/her programme but not less than OWAM of 75.
2. OWAM of two or more student are same then OWAM will be calculated in decimal Point.
3. If OWAM as calculated in point 2 above also happens to be same then gold medal will be shared among such students.
4. To be eligible for gold medal, a student must have passed in each paper in first attempt i.e. has not taken any re-appear or supplementary examination. The student should have not repeated any course.
5. In case a student has taken improvement examination, his/her marks before the improvement will be considered for awarding of gold medal.
6. Any student found indulged in misconduct, indiscipline or ragging or have been rusticated/suspended/expelled will not be eligible award of gold medal.
7. The student must have passed the programme in minimum stipulated time i.e. has not availed extension of one or more semester.
8. The gold medal shall be made of 9 carat gold weighing 15-20 grams. On one side the insignia of the university and of the other the name of the student, year of completion of the programme shall be



inscribed.

9. If more than one student is eligible for Gold Medal, both will get the medal of same size and specifications.

It was informed that as per the point no. 8 for awarding the gold medal, the medal shall be made of 9 carat gold weighing 15-20 grams. Approximates cost of one such medal is Rs. 20,000/-. As the no. of programmes have been increased to 38, the approximate expense for awarding the gold medal of one batch would be Rs. 20,000 X 38 = Rs. 7,60,000/-. Moreover, when the university will be shifted in the main campus the no. of the programmes will be increased substantially. Keeping in the view of the financial implications it is proposed that the specification of the gold medal may be changed as under;

The gold medals which are to be awarded to the toppers and eligible students of each programmes will be made of "Silver with gold plated/polished".

RESOLVE

The Academic Council considered the proposed amendment in point number 8 of as above in the rules and regulations for awarding gold medal to University toppers and RESOLVED to approve the same.

Item: 11:2016:16

Any other Item

16.1

To note the MoU signed with Rajiv Gandhi National University of Law on 10th June 2016 and Maharaja Ranjit Singh Punjab Technical University, Bathinda on 20th June 2016.

The Chairman told the members that the University has entered into Memorandum of Understanding with

1. Rajiv Gandhi National University of Law, Patiala on 10th June 2016.
2. Maharaja Ranjit Singh Punjab Technical University, Bathinda on 20th June 2016

Through these MoUs the university looks forward to promote mutual cooperation in research and education through joint



programmes and exchange of faculty and students.

Further, at the ceremony for the signing of the MoU on 10th June 2016, during discussion it was observed that dedicating of a thesis or dissertation to someone may not be permitted since these are examinations.

RESOLVE

The Academic Council RESOLVED to NOTE the signing of MoU with

- **Rajiv Gandhi National University of Law, Patiala**
- **Maharaja Ranjit Singh Punjab Technical University, Bathinda**

Arising out of discussion it was felt that some students dedicate their thesis to their relatives. Since thesis is subject to evaluation, students need to be discouraged to dedicate their thesis/dissertation to anyone.

16.2

To consider the starting of Advanced Diploma in Agriculture (Green Farming Technology).

The AC members were told that the University started Diploma in Agriculture (Green Farming Technologies) in June 2015, for 10+2 students for skill development under the UGC scheme of Community College with financial aid of Rs. 1 crore (25 lakh for capital assets and 75 lakhs recurring expenses) for 2 years.

The Community College further plans to start Advanced Diploma in Agriculture (Green Farming Technologies) with their own financial resources (finances generated from fee and sale of honey, mushroom, vermicompost etc.). The qualification, syllabus and course structure will be as per UGC rules for Community Colleges and as per NSQF/NSDC rules.

RESOLVE

The Academic Council considered and RESOLVED to approve the starting of Advanced Diploma in Agriculture (Green Farming Technologies).



16.3

To consider the subject experts for interviewing candidates for faculty positions.

The Chairmansaid that in the 6th meeting of the Academic Council vide Item No AC:6:2015:14.8 the members were requested to recommend names of experts for conducting the interviews for faculty positions in the university.

As per the Act & Statutes of the university, **Section 27 Clause 18(2) the constitution of the Selection Committee** should have 3 subject experts (for Professor) and 2 experts (for Associate Professor and Assistant Professor) who are not from the university. **These experts are to be nominated by the Executive Council from the list of academicians recommended by Academic Council.**

The Chairman had requested the then AC that the experts should be of high academic standards and foresighted visibility in terms of academic pursuits who can't be influenced by external pressures and recommendations for the task of selecting faculty.

The Chairman during discussion,had requested that the experts should be of high academic standards and foresighted visibility in terms of academic pursuits who can't be influenced by external pressures and recommendations for the task of selecting faculty. He further admitted that the list of suggested subject experts earlier approved by the EC for selection of faculty positions is insufficient, because they are only the members of Executive Bodies of INSA. As they are very senior people they might not be available for selecting junior level faculty positions. He suggested that the subject experts should be, as far as possible, well known and be the Fellows of any of the official Academies in India i.e. Indian National Science Academy, New Delhi, National Academy of Sciences India Allahabad, Indian Academy of Sciences, Bangalore, National Academy of Agricultural Sciences, New Delhi, Indian Council of Social Sciences Research, New Delhi and Sahitya Academy. He reiterated that the subject experts should be such, who could not be influenced or yield to pressures or recommendations.

RESOLVE

Appreciating the request of the Chairman it was unanimously **RESOLVEDto recommend to the Executive Council to allow full discretion to the Vice-Chancellor to invite any subject expert(s) of his choice to the selection committees for filling vacant positions in the University.**



16.4

To consider the minutes of the meeting of the committee constituted to suggest reforms in the Examination System of the University.

The members were informed that the 2nd meeting of the committee constituted to discuss the reforms in examination system was held on 15th June 2016. Following members were present:

1. DAA
2. Director IQAC/DSW
3. Controller of Examinations

The committee discussed the present pattern of evaluation which is as under:

1. Surprise Tests (Average of best two out of three) of aggregate weightage of 25 %
2. MST-1 weightage of 25%
3. MST-2 weightage of 25%
4. End Term Online-Exam of weightage of 25%

The committee discussed the proposal of the Director IQAC that to evaluate the comprehension and analytical skills of the students some descriptive test should be incorporated in above pattern.

After great deliberation the committee recommended that the first component of the above pattern i.e. surprise test of weightage of 25% may be replaced with the following sub-components

a. Surprise Tests of aggregate weightage of 10%

There will be three surprise tests of MCQs types and average of two best will be considered for the score. These tests will be held in the class rooms during scheduled teaching periods without any prior announcement or date sheet. Record of the answer sheets duly evaluated and signed by the course coordinator will be maintained by the Centre.

b. Term paper of weightage 10%

The term-papers should not be a cosmetic affair. Different students will be given different topics to write on. The minimum and maximum length of the term paper and due date of its submission will be decided well in advance and will be communicated to the



students at the start of the teaching. The course coordinator must ensure that work done by the student is original i.e. no copy-paste has been done. Proper record of the term paper will be maintained by the Centre.

c. Assignment(s) of weightage 5%

All details regarding the assignments i.e. minimum and maximum numbers, length etc and due date of its submission will be decided by the course coordinator and will be communicated to the students. Proper record will be maintained by the Centre.

RESOLVE

Appreciating the system, the Academic Council considered and **RESOLVED** to approve the above following reforms in the Examination System of the University. These will be applicable with effect from the admissions of 2016.

'The first component of the above pattern i.e. surprise test of weightage of 25% may be replaced with the following sub-components

a. Surprise Tests of aggregate weightage of 10%

There will be three surprise tests of MCQs types and average of two best will be considered for the score. These tests will be held in the class rooms during scheduled teaching periods without any prior announcement or date sheet. Record of the answer sheets duly evaluated and signed by the course coordinator will be maintained by the Centre.

b. Term paper of weightage 10%

The term-papers should not be a cosmetic affair. Different students will be given different topics to write on. The minimum and maximum length of the term paper and due date of its submission will be decided well in advance and will be communicated to the students at the start of the teaching. The course coordinator must ensure that work done by the student is original i.e. no copy-paste has been done. Proper record of the term paper will be maintained by the Centre.

c. Assignment(s) of weightage 5%

All details regarding the assignments i.e. minimum and maximum numbers, length etc and due date of its submission will be decided by the course coordinator



and will be communicated to the students. Proper record will be maintained by the Centre.

16.5

To consider the procedure to be followed for admission of International Students.

The Executive Council in its 15th meeting vide Item No EC:15:15:19 has approved a policy document for admission of International Students "Policy for Admission of International Students". Now, the University has received applications of foreign students for admission to various programmes for the academic session 2016-17.

To work out the procedure to be followed for admission of international student, following committee was:

- a. Dean Academic Affairs, Chairperson
- b. Dean Students Welfare, Convener
- c. Registrar
- d. Controller of Examinations

The AC may like to consider the following procedure as proposed by this committee to be followed for admission of International Students to the University:

1. The admission of International Students will be done as per the policy approved by Executive Council "Policy for Admission of International Students".
2. International Education Division of CUPB will compile the applications received online and process these.
3. The applications will be put up to the admission committee constituted for admission to various programmes of CUPB, after the recommendation of concerned CoC and Dean of the School.
4. The students for whom admissions committee approves admission will be issued provisional letter of admission for the purpose of Visa by the Registrar, CUPB.
5. After obtaining the Visa, the students will report to CUPB to begin their programme along with other students.



6. Admission of foreign students to Ph.D. programme is normally done through an entrance test. However, it is not possible for a student based abroad to travel to CUPB simply for appearing in an admission test, as this will involve visa issues also.
7. After examining the practice followed at other universities, it is proposed that foreign students recommended for admission to Ph.D. by the admissions committee on the basis of their academic record will be offered provisional admission. Admission of these students will be confirmed upon arrival in India subject to meeting Proficiency requirements as prescribed by the Centre concerned and upon recommendation of the CoC and Dean of the School. Such proficiency requirements may include:
 - i A Test
 - ii Seminar in the presence of admission committee
 - iii Viva
 - iv Other modes as determined by the concerned Centre such as Skype interview.

The members were further informed that the University has already requested UGC for permission to initiate the process of admission for international students in the University. **(Letter dated 06/05/2016)** (Annexure 11.8).

Annexure-11.8

RESOLVE

The Academic Council considered and RESOLVED to approve the above suggested procedure to be followed for admission of International Students in the University with an amendment that for Ph.D. admission of International Students, the postgraduate degree of the applicant should be from some foreign university. For other foreign nationals who have passed qualifying examination from any Indian University, the procedure as applicable to Indian nationals will be applied.

16.6

To consider admission of in-service teachers from any institution for Ph.D. programme at the University.

The Deans' Committee in its 2nd meeting held on 31st May



2016, discussed the issue of admission of in-service (regular) teachers for Ph.D. programme at the University and unanimously recommended that university shall grant No Objection Certificate for enrolment in Ph.D. programme to in-service (regular) teacher from outside the University. However, they shall be enrolled/registered for Ph.D course only after receipt of any fellowship from UGC or any other funding agency.

The AC discussed in detail the issue of admission of in-service teachers from any intuition for Ph.D. programme at the University as per UGC (Minimum Standards and Procedures for awards of M.Phil./Ph.D. Degree), Regulations, 2009.

RESOLVE

The Academic Council RESOLVED to approve the above recommendation of the Deans' Committee of the University for admission of in-service teachers from any intuition for Ph.D. programme at the University, as per following Clause of UGC (Minimum Standards and Procedures for awards of M.Phil./Ph.D. Degree), Regulations, 2009:

“Procedure for Admission:

9. (i) All Universities, Institutions, Deemed to be Universities and Colleges/Institutions of National Importance shall admit M.Phil. doctoral students through an Entrance Test conducted at the level of individual University, Institution, Deemed to be University, College/Institution of National Importance. **The University may decide separate terms and conditions for those students who qualify UGC/CSIR (JRF) Examinations/SLET/GATE /teacher fellowship holder or have passed M.Phil. Programme for Ph.D. Entrance Test. Similar approach may be adopted in respect of Entrance Test for M.Phil. Programme.”**

16.7

To consider the change in the name of the programme from M.Tech. Food Technology to M.Tech. Food Science Technology

The Academic Council in its 10th meeting vide Item No.AC:10:2016:13.2 Resolved that the name of the programme given at Sr. No. 33 (list of programs for session 2016-17) should be modified as under:



“M.Tech. Food Technology” and the word “B.Sc.” should be deleted in the eligibility of this programme.

In 4th meeting of the Court held on 29th February 2016, vide Item:4:2016:3, the Chairmansuggested that the name of the Course M.Tech.-Food Technology should be **M.Tech.-Food Science Technology.**

The Board of Studies, Centre for Applied Agriculture in its meeting held on 17th June 2016, has requested to change the nomenclature of the Centre as suggested by the Court.

RESOLVE

Keeping in view the objective, thrust and employability of the course, the Academic Council, after due discussions, RESOLVED to change in the nomenclature of the programme from M.Tech. Food Technology to M.Tech. Food Science & Technology.

Item: 11:2016:17

Fixing date of the next meeting of the Academic Council.

The Council authorized the Vice Chancellor to fix the next meeting of the Academic Council as per need.

The members appreciated the significant progress made by the university resolved again to put on record satisfaction and congratulated the Vice Chancellor for his efforts. The meeting ended with a vote of thanks to the Chair.

Dr. Jagdeep Singh
Registrar & Secretary, Academic Council

Minutes Approved

Prof. R.K. Kohli
Vice Chancellor & Chairman Academic Council