



**MINUTES OF THE
SIXTEENTH MEETING OF THE ACADEMIC COUNCIL
held at City Campus, Central University of Punjab on 11th September 2017**

CONFIDENTIAL

The following members were present:

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|-----|----------------------------|---------------------|
| 1. | Prof. R. K. Kohli | – Chairman |
| 2. | Prof. K.N. Pathak | – Member |
| 3. | Prof. S.S. Chahal | – Member (On skype) |
| 4. | Prof. Veer Singh | – Member |
| 5. | Prof. Gurmail Singh | – Member |
| 6. | Prof. M.P.S. Isher | – Member |
| 7. | Prof. P. Ramarao | – Member |
| 8. | Prof. V.K. Garg | – Member |
| 9. | Prof. S.S. Marwaha | – Member |
| 10. | Prof. Anjana Munshi | – Member |
| 11. | Prof. Ramakrishna Wusirika | – Member |
| 12. | Dr. P.K. Mishra | – Member |
| 13. | Dr. Felix Bast | – Member |
| 14. | Sh. K.P. Singh | – Special Invitee |
| 15. | Prof. Jagdeep Singh | – Secretary |

Prof. S.P. Singh, Prof. P.S. Jaswal and Prof. Narpinder Singh could not attend the meeting due to prior engagements.

The Chairman and Vice Chancellor, Central University of Punjab extended a warm welcome to the members to the 16th meeting of the Academic Council and thanked them for sparing their precious time for contributing towards the academic growth of the University.

The Chairman then requested the Secretary, AC to present the Agenda Items one by one to the members for deliberations and decisions/recommendations. The Secretary presented the Items in sequence.

Item:No:AC:16:2017:1

To confirm the minutes of the 15th meeting of the Academic Council held on 15th July 2017.

The Secretary, AC informed that the draft minutes of the 15th meeting of the Academic Council were circulated to all the members of the Council on 16th July 2017.

Minor correction suggested by Prof. S.S. Chahal were incorporated in the minutes. The final minutes were circulated on 2nd August 2017.

Further, part modifications in Item No:EC:15:2017:8 was approved by members through circulation, making the rule; “*if a student of passing out batch could not clear*”



examination of Semester-IV and have re-appear, such student(s) may be allowed only one special chance to give reappear examination in summer break, provided such student(s) do not have any other backlog of another Semester” applicable for current students also.

RESOLVED

The Academic Council, unanimously RESOLVED to confirm the minutes of the 15th meeting of the Academic Council held on 15th July 2017, along with above partial modifications in Rules for Master’s Degree Programme.

Item:No:AC:16:2017:2

To consider the Action Taken Report (ATR) on the decisions of 15th meeting of the Academic Council.

The Secretary, AC informed that the 15th meeting of the Academic Council was held on 15th July 2017.

Further, subsequent of the circulation of final minutes, the concerned Centres/officers/officials implemented the decision taken by the Academic Council in its 15th meeting.

The detail of the actions taken were presented to AC as placed at *Annexure-16.1*.

RESOLVED

The Academic Council NOTED the Action Taken Report on the decisions of the decision of the 15th meeting of the Council held on 15th July 2017, and recorded appreciation.

Item:No:AC:16:2017:3

To consider report on the progress of the University by the Vice Chancellor.

The Vice Chancellor shared about progression in the number of academic programmes offered by the University since its starting in 2009. It was also informed that demand ratio for current academic session (2017-18) for PG programmes is 1:41 and for Ph.D. programmes is 1:72.

The other details included status of cumulative student strength vis-à-vis previous years, filled positions (both teaching and non-teaching) w.r.t total sanctioned positions, research projects at CUPB and academic collaborations with research and educational institutions.

The Vice Chancellor also informed that during his recent visit to China under INSA Bilateral Exchange Programme, MoUs with two institutes of the Chinese Academy of Sciences viz. - Xishuangbanna Tropical Botanical Garden, at Xishuangbanna and Kunming Institute of Botany in Kunming. Both are in Yunnan Province were signed.



Further, it was informed that under Distinguished Lecture Series of Ministry of External Affairs, Shri Ashok Sajjanhaar, Former Diplomat, delivered a lecture on 'Indian-Central Asia Relations: The Emerging Partnership'. Another lecture 'Importance of Lokpal' was delivered by Justice S.K. Mittal, Lokpal and Former Chief Justice, High Court of Rajasthan.

One day regional workshop on "Prime Minister's Fellowship Scheme for Doctoral Students" sponsored by SERB-DST was held in association with CII. Dr S. S. Kohli, Advisor of the Ministry of Science and Technology and Prof. Samir K. Brahamchari, former DG, CSIR, New Delhi and Dr. Shalini of CII delivered lectures.

Like last year, the University organised Yoga Week which culminated in celebration of International Yoga Day on 21st June 2017. National Handloom Day was celebrated on 5th August 2017 on 8th August 2017, University took pledge for a New India, to commemorate the 75th anniversary of Quit India Movement. The 71st Independence Day was celebrated this year at the Main Campus, followed by tree plantation drive. The Vice Chancellor also informed that as a part of 75th year Quit India Movement, University, as directed by MHRD, organized a Rock Concert titled "Yeh India Ka Time Hai" on 4th September 2017. Swastik Band from Chandigarh was invited to perform during the event.

National Youth Parliament was organised at University under the aegis of Ministry of Parliamentary Affairs on 9th September 2017. Shri Avinash Rai Khanna, Former member, Rajya Sabha has graced the event by his presence. The event was also webcasted live.

The presentation concluded with explaining the status of construction works ongoing at the Main Campus of the University.

The detailed presentation is at *Annexure-16.2*

RESOLVED

The Academic Council RESOLVED to accept the report of the Vice Chancellor with appreciation and expressed satisfaction over the progress made by the University after its 15th meeting i.e. after 15th July 2017.

Item:No:AC:16:2017:4

To consider provisional list of students eligible for award of degree in the 3rd Convocation.

The Secretary, AC informed that the 3rd Convocation of the University is scheduled to be held on 12th September 2017.

The list of students who are eligible/provisionally eligible for award of degree in 3rd Convocation was presented as placed at *Annexure-16.3*.

The Secretary, AC informed that as per this list total 262 students are eligible for award of degrees during the 3rd Convocation. Further, 80 students are provisionally



eligible for award of degrees in 3rd Convocation. A supplementary list indicating 5 addition and 10 deletions from the main list was also presented as placed at *Annexure-16.4*.

The Secretary, AC said that during 3rd Convocation to be held on 12th September 2017, total 337 degree will be awarded.

RESOLVED

The Academic Council, after detailed discussions, and taking into account both the lists unanimously RESOLVED to approve the list of students eligible for award of 337 degrees in 3rd Convocation as per *Annexure-16.3 and Annexure-16.4*.

Item:No:AC:16:2017:5

To consider provisional list of students eligible for the award of Gold Medals in the 3rd Convocation.

The Secretary presented the provisional list of 25 students, who have secured the highest CGPA and are eligible for the award of Gold Medal in the 3rd Convocation, as placed at *Annexure-16.5*.

The Secretary told that the S.No. 1-19 in this list are eligible for award of Gold Medal.

Further, as per the list, the dissertation(s) of the following students were sent for the external evaluation:

S.N.	Reg.No.	Name	Degree	Subject/Programme	Viva Voce Date
20.	15llmlaw12	Bharti	Master of Laws	Law	06.09.2017
21.	15mededu16	Anjali Warbal	Master of Education	Education	24.07.2017
22.	15mtcsnt11	Sangeeta Yadav	Master of Technology	Computer Science and Technology	04.09.2017
23.	15mtcysc03	Harinder Kaur	Master of Technology	Computer Science and Technology (Cyber Security)	08.09.2017
24.	15mphcpl07	Satnam Singh	Master of Philosophy	Comparative Literature	-
25.	15mphsca07	Katari Akhilesh Kumar	Master of Philosophy	South and Central Asian Studies	21.06.2017

Before Convocation the above mentioned students (S.No. 20-23) became eligible for award of Gold Medal on receipt of satisfactory report from the external examiners and conduct of viva voce.

Further, the students at S.No. 24-25, namely, Satnam Singh and Katari Akhilesh Kumar, have re-submitted their dissertation to the external examiner for re-evaluation. The Gold Medal rules are silent for eligibility of students in such cases. The Deans' Committee deliberated on the issue in its 10th meeting in detail. It recommended that as Gold Medal is given to extra-ordinary students who have cleared the programme in



1st attempt. In case of re-submission of dissertation, as required by the External examiner, this may not be considered as the 1st attempt. Hence, the Deans' Committee recommended that the Gold Medal may not be awarded to Mr. Satnam Singh, Regn. No. 15mphcpl07 and Mr. Katari Akhilesh Kumar, Regn. No.15mphsca07.

The Academic Council considered recommendations of Prof. S.S. Chahal received on the Item. Prof. Chahal has given his reservations with respect to the proposal at Sr. No. 24 and 25. His email dated 10th September 2017 is placed at **Annexure-16.6**.

The Council noted that the student at S.No. 24 namely, Satnam Singh has re-submitted his dissertation for re-evaluation by the external examiner. It had been rejected twice and now has been send to external examiner for the third time. The Academic Council ruled out his eligibility for award of Gold Medal in view of his non-completion of requirements to become eligible for degree.

In case of the student at S.No. 25, namely, Katari Akhilesh Kumar, the Academic Council noted that he has completed his requirement for award of Gold Medal before the Convocation. His external examiner has sent his dissertation report and his *viva voce* has been successfully conducted. The Council recommended that this student be awarded Gold Medal as on date there is no rule to decide his eligibility and having no rule is itself a rule. Any rule which may be made now, cannot be applicable on this student retrospectively.

The members of AC discussed the issue in detail. They suggested that rule in this regard be made now, viz, *'a student getting the Gold Medal should have no repetition/revision in theory examination and his/her dissertation/thesis should have been cleared without revision.'* The members also re-iterated that this rule, however, can be adopted only for future cases and cannot have retrospective implication.

RESOLVED

The Academic Council, after detailed discussions, unanimously RESOLVED to approve the list of students eligible for award of Gold Medals in 3rd Convocation as per Annexure-16.5, from S. No 1-23 and S. No. 25.

The Academic Council, FURTHER RESOLVED that a student to be eligible for Gold Medal should have no repetition/revision in theory examination and his/her dissertation/thesis should have been cleared without revision. In other words all types of examinations should have been cleared in first attempt.

Item:No:AC:16:2017:6

To consider digitalization of Detail Marks Card (DMC), Migration Certificate, Character Certificate, Bonafide Certificate and other certificates related to the students.

The Secretary, AC informed that at present, the University is issuing Detail Marks Cards (DMC) to students of each Semester in paper mode.



The Chairman added that since the University is following the Govt. of India directions for Digital India, the Examination Branch is in process of preparing an in-house software for making Digital Detail Marks Card (DMC), which shall be available to the students online. The Examination Branch will not issue any Detail Marks Card (DMC) in paper mode. The Detail Marks Card (DMC) to be issued to students will be having digital signature. This process will be implemented from the coming semester i.e. from December- 2017.

It was also informed that in addition to above, the Examination Branch is also planning to issue Migration Certificate, Character Certificate, Bonafide Certificate in digital mode.

The Chairman added that rates of Ministry in regard to National Academic Depository (NDA) are not clear. The University is planning to have its own digital lockers.

RESOLVED

The Academic Council, after detailed discussions, unanimously RESOLVED to approve digitalization of Detail Marks Card (DMC), Migration Certificate, Character Certificate, Bonafide Certificate and other certificates related to the students, with digital signatures.

Item:No:AC:16:2017:7

To re-reconsider change of nomenclature of degrees of CUPB and Centres /Schools offering them.

The Secretary, AC informed that the Academic Council in its 15th meeting held on 15th July 2017, considered the issue of nomenclature of degrees of Centre for South and Central Asian Studies.

The Secretary further added that in 15th AC, it was resolved to refer the item back to the Deans' Committee which should consider the case in detail, check the syllabi of these degrees as compared to nomenclature and accordingly change the nomenclature, if required for the existing courses. The Deans' Committee should also consider and recommend the Centre's nomenclature in view of the degrees offered by it. The Sub-Committee that has been constituted under the Chairmanship of Prof. K.N. Pathak for looking into the nomenclatures of the degrees and the Centres offering them, should consider the recommendations and settle the issue for the future.

The Sub-Committee under the Chairmanship of Prof. K.N. Pathak met on 7th August 2017. Its recommendations were placed before AC as placed at ***Annexure-16.7***.

Also the Deans' Committee in its 10th meeting discussed the recommendations of this committee. As per Act of the University, the Deans' Committee recommended renaming the Centres as Departments. The final recommendations were presented as placed at ***Annexure-16.8***.



RESOLVED

The Academic Council unanimously RESOLVED that change of nomenclature of degrees of CUPB and Centres /Schools offering them as per *Annexure-16.9*.

Item:No:AC:16:2017:8

To ratify the recommendations of the Committee regarding fee structure for the Advanced Diploma.

The Secretary, AC informed that a committee was constituted by the competent authority to recommend the fee structure for upcoming session of Advanced Diploma and B.Voc. in Agriculture (Green Farming Technology). It met on 22nd August 2017 and discussed following points:

- a) There are approximately 30 students who have successfully completed the Diploma (eligible for admission in Advance Diploma) and Advance Diploma Programme (eligible for admission in B.Voc. Programme). The UGC vide No: F1-86/2015 dated 8th August 2017 has permitted the scheme expenditure up to 30th September 2017, but did not very clearly spelt about the B. Voc. course. 24th EC has already given permission to start the Course.
- b) Community College has some of its own funds generated from students' fee/sale of agri products (approx. 1.80 lakh) in the earlier semesters and nearly 30 lakh out of the funding for Community College Scheme is available.
- c) Financial resources are required to successfully run the programme in the partially funded mode which will be requested from University funds if required if the scheme is not extended beyond 30th September 2017.
- d) Further, to reduce the operating expenditure, it is planned in the coming semester that most of the teaching faculty will be empanelled from within the University. External faculty will be empanelled only for subjects/topics where internal subject experts are not available.

The Secretary, AC added, that on the basis of above information, the committee was of the view that UGC scheme of Community College is specifically for the Diploma and Advanced Diploma course and the finances available under Community College Scheme can be specifically used for same. For B. Voc. Course specific permission is required from UGC. Hence B. Voc. Course for the time being should be kept in abeyance till specific approval of the UGC and only Advanced Diploma should be continued. Further, it was also decided that Registrar and Nodal officer will visit the UGC to take up the matter of B.Voc. for the students who have already passed Advanced Diploma. Other options of self-financing B.Voc. course will also be explored subject to permission from University competent authorities.

The matter of fee was revisited as per suggestions of the competent authorities again on 4th September 2017 and the committee was informed that students were charged Rs. 2500/- per semester for Advanced Diploma programme in the last year. The



committee recommend the same fee i.e. Rs. 2500/- semester for the current session (2017-18) of Advanced Diploma.

The above committee recommended that semester fee for Advanced Diploma in Agriculture (Green Farming Technology) be kept same Rs. 2500/- per semester.

The Secretary, AC also informed that UGC has closed this Scheme. The Secretary, however, added that the Chancellor desires that the programmes under the Scheme should continue, as it benefits the local students.

RESOLVED

The Academic Council, after detailed discussions, unanimously RESOLVED that a letter from the Chancellor may be requested to send a letter to UGC/MHRD in this regard.

The Academic Council, FURTHER RESOLVED that the matter be kept in abeyance till outcome of the initiative from the UGC.

It was still FURTHER RESOLVED to take immediate necessary steps to start a Department to cater the needs of the community in place of Community College.

Item:No:AC:16:2017:9

To consider allowing B.Voc. Course for existing students only (1 year for Advanced Diploma students) under self-financing mode.

The Secretary, AC informed that the UGC under the XII plan emphasized on skill development and vocational courses as Diploma (1year for 10+2 students), Advanced Diploma (1year for diploma students) and B.Voc. (1year for Advance Diploma students). The University was given UGC Scheme of Community College in 2015. A batch of students who were admitted in 2015-16 in Diploma in Agriculture (Green Farming technologies) course were further promoted to Advanced Diploma in 2016-17. Now as per B.Voc. Scheme, the students can be admitted in B.Voc. (1year standalone course for Advance Diploma students).

The Secretary, AC added that the Academic Council vide its 14th meeting, Item no. AC: 14:20:2017:29, resolved to approve the B.Voc. in Agriculture (Green Farming Technologies) Course. Further Executive Council vide Item No. EC:24:2017:53, in its 24th meeting also resolved to ratify and allow the continuation of the programme up to B.Voc. as approved by the Academic Council.

Further, the UGC vide D. O. No. F.1-1/2012 (CU) Vol. VI dated 1 August 2015 has laid provision for B.Voc. Programme (for remaining 2 years of XII Plan).

Since the XII plan was only up to 31st March 2017, hence we approached the UGC vide letter No. CC/CUPB/16/552 dated 31/7/2017 to continue the course up to B.Voc. level only for the existing students so that they can complete their degree. In response UGC vide letter No. F.1-86/2015 dated 8th August 2017 informed that the XII plan will continue only up to 30th September 2017.



To safeguard the interest of the students who have already completed Advanced Diploma and are eligible for admission in B.Voc., it is proposed to conduct the B.Voc. course in self-financing mode. The approximate yearly cost for payment of honorarium for guest lectures and office expenditure will be nearly 4.00 lakh. There are 14 students are eligible to take admission in B. Voc. The approximate semester fee will be Rs. 15,000/- . The details of calculations were presented as attached at ***Annexure-16.10***.

The Secretary, AC also informed that UGC has closed this Scheme, the Secretary however, added that the Chancellor desires that the programmes under the Scheme should continue, as they benefit the local students.

RESOLVED

The Academic Council, after detailed discussions, unanimously RESOLVED that a letter from the Chancellor may be requested to send a letter to UGC/MHRD in this regard.

The Academic Council, FURTHER RESOLVED that the matter be kept in abeyance till outcome of the initiative from the UGC.

It was still FURTHER RESOLVED to take immediate necessary steps to start a Department to cater the needs of the community in place of Community College.

Item:No:AC:16:2017:10

To note the minutes of 7th meeting of IQAC Cell.

The Secretary, AC informed that the 7th meeting of the IQAC Cell was held on 17th August 2017. A copy of its minutes are placed at ***Annexure-16.11***.

Further, the Secretary, AC presented the following recommendations of IQAC for approval:

a. ACADEMIC CALENDAR:

To meet the requirements of summer internship programmes and training, ***semester break (between odd and even semester) shall not be of more than one week.***

b. IMPROVEMENT OF GPA:

Students who wish to improve GPA shall have to pay the registration fee and be given ***two more chances*** in addition to the original chances.

c. LANGUAGE PROBLEM OF THE STUDENTS:

A course on technical and scientific writing be introduced as non-credit compulsory course of 2 credit hours in the Ph.D. programmes being run by the University and the contents of the course be developed taking guidance from other universities offering such course to their students.



d. COMPETITIVE EXAMINATION CELL:

To charge *nominal fee* from the candidates as well as *pay honorarium* to the teachers for delivering the lectures to the students preparing for competitive examinations.

e. ACADEMIC AND ADMINISTRATIVE AUDIT (AAA):

University has started the Academic Audit of the various Centres and till date the Academic Audit of following Centres have been completed:

S.N.	Centre for	Date of Academic Audit
1.	Plant Sciences	19.06.2017
2.	Environmental Science & Technology	20.06.2017
3.	Pharmaceutical Sciences & Natural Products	13.07.2017
4.	Physical Sciences	18.07.2017
5.	Biochemistry and Microbial Sciences	26.07.2017
6.	Animal Sciences	27.07.2017
7.	Education	03.08.2017
8.	Languages and Comparative Literature	04.08.2017
9.	Human Genetics & Molecular Medicine	09.08.2017
10.	Economic Studies	11.08.2017
11.	South & Central Asian Studies	14.08.2017
12.	Computational Sciences	16.08.2017
13.	Applied Agriculture	18.08.2017
14.	Mathematics & Statistics	21.08.2017
15.	Chemical Sciences	04.09.2017
16.	Computer Sciences & Technology	08.09.2017
17.	Sociology	09.09.2017
18.	Geography & Geology	09.09.2017
19.	Law	10.09.2017

RESOLVED

The Academic Council, after discussions, unanimously **RESOLVED** to approve the recommendations of 7th meeting of IQAC and appreciated the initiative on Academic Audit.

Item:No:AC:16:2017:11

To consider draft Memorandum of Understanding (Tri-Partite) to be signed amongst Central University, MHRD and UGC.

The Secretary, AC informed that as per letter dated 11th the July 2017 of MHRD to UGC, it is stipulated in Rule 229(xi) of General Financial Rules, 2017, the autonomous organizations are required to enter into a Memorandum of Understanding (MoU) with the Administrative Ministry or Department spelling out clearly performance parameters, output targets in terms of details of programme of work and qualitative improvement in output along with, commensurate input requirements. The roadmap for improved performance with clear milestones should form a part of MoU.

The Secretary, AC also presented the draft MoU as placed at **Annexure-16.12.**



RESOLVED

The Academic Council after detailed discussions, unanimously **RESOLVED** to approve in principle the draft Memorandum of Understanding (Tri-Partite) to be signed amongst Central University, MHRD and UGC.

The Academic Council, **FURTHER RESOLVED**, that experts may be consulted to fix the allowable targets for the tri-partite MoU.

Item:No:AC:16:2017:12

To fix the date of the next meeting of the Academic Council

The Academic Council authorized the Vice Chancellor to fix the date of the next meeting as per requirement.

The members appreciated the significant progress made by the university resolved again to put on record satisfaction and congratulated the Vice Chancellor for his efforts. The meeting ended with a vote of thanks to the Chair.

Sd/-
Prof. Jagdeep Singh
Registrar & Secretary, Academic Council

Minutes Approved

Sd/-
Prof. R.K. Kohli
Vice Chancellor & Chairman Academic Council