

Department of Performing and Fine Arts Central University of Punjab

Subject: Minutes of the Academic and Administrative Committee (AAC) Meeting

The 11th meeting of the Academic and Administrative Committee (AAC) of the Department of Performing and Fine Arts held on **20.01.2023 at 3:00 PM** in the office of the chairperson of AAC. The following members are requested to attend the meeting:

1. Dr. Vipin Pal Singh, HoD (O), Chairperson
2. Dr. Deepika Srivastava, Associate Professor
3. Dr. Kulin Kumar Joshi, Assistant Professor
4. Dr. Rishpal Singh Virk, Assistant Professor
5. Dr. Adish Kumar Verma, Assistant Professor
6. Ms. Charu Yadav, Assistant Professor (Coordinator of AAC)

Tentative agenda to be discuss in the meeting:

Agenda 2023:11:01

Preparation of Date Sheet, MPA-Theatre-I and M.A Music Vocal MST Examination.

Agenda 2023:11:02

Preparation of Date Sheet, MPA-Theatre-III EST Examination.

Agenda 2023:11:03

Plan to Organize Workshop/Guest Lecture.

Agenda 2023:11:04

Finalize the new vacant sheets of Research Scholar in Music and Theatre for admission advertisements.

Agenda 2023:11:05

Celebration of world Theatre Day.

Agenda 2023:11:06

Department file record supervision

Agenda 2023:11:07

Department infrastructure stock record supervision

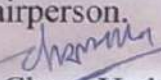
Agenda 2023:11:08

Website updation

Agenda 2023:11:09

Purchase supervision

Note : Any other agenda can be added with the permission of Respected Chairperson.


Ms. Charu Yadav
Coordinator of AAC

Department of Performing and Fine Arts

Central University of Punjab

Subject: Items/Resolve of the Academic and Administrative Committee (AAC) Meeting

11th meeting of the Academic and Administrative Committee (AAC) of the Department of Performing and Fine Arts was held on **20.01.2023 at 3:00 PM** in the office of the chairperson of AAC. The following members were present in the meeting:

1. Dr. Vipin Pal Singh HoD (O), Chairman
2. Dr. Kulin Kumar Joshi, Assistant Professor
3. Dr. Rishpal Singh Virk, Assistant Professor
4. Dr. Adish Kumar Verma, Assistant Professor
5. Ms. Charu Yadav, Assistant Professor (Coordinator of AAC)

The following items were discussed and after deliberations, the following recommendations were made by AAC.

Sr.	Item	Resolve
Agenda 01	Preparation of Date Sheet, MPA-Theatre-I and M.A Music Vocal MST Examination.	Unanimously decided that Dr. Rishpal Singh Virk and Dr. Kulin Kumar Joshi will prepare the date sheet of MPA-Theatre-I and M.A Music Vocal I MST Examination. AAC approved the same.
Agenda 02	Preparation of Date Sheet, MPA-Theatre-III EST Examination.	Unanimously agreed upon that Dr. Adish Kumar Verma will prepare the date sheet of MPA-Theatre-II semester III EST Examination. AAC approved the same.
Agenda 03	Plan to Organize Workshop/Guest Lecture.	Unanimously agreed upon that Dr. Rishpal Singh Virk will explore the possibilities of organizing these events. AAC approved the same.
Agenda 04	Finalize the few vacant seats for PhD in Music and Theatre for admission advertisements.	Unanimously agreed upon that Dr. Rishpal Singh Virk, Dr. Adish Kumar Verma and Dr. Kulin Kumar Joshi have already filled the data. AAC approved the same.
Agenda 05	Celebration of world Theatre Day.	All member of AAC unanimously agreed upon Dr. Adish Kumar Verma and Dr. Kulin Kumar Joshi will prepare a draft for the celebration of world Theatre Day on 27.03.2023. AAC approved the same.
Agenda 06	Department file record supervision	All members of AAC unanimously agreed upon that Ms. Charu Yadav will Supervise the departmental file record and Dr. Rishpal Singh Virk will assist her for the same. AAC approved the same.
Agenda 07	Department infrastructure stock record supervision	All members of AAC unanimously agreed upon that Dr. Deepika Srivastava will prepare the document of stock verification and submit to the concerned office. AAC approved the same.
Agenda 08	Website updation	All members of AAC unanimously agreed upon that the duty of website updation assigned to Ms. Charu Yadav. AAC approved the same.
Agenda 09	Purchase supervision	All members of AAC unanimously agreed upon that the duty of purchase supervision assigned to Dr. Deepika Srivastava. AAC approved the same.

Ms. Charu Yadav (C)

Dr. Adish Kumar Verma

Dr. Rishpal Singh Virk

Dr. Kulin Kumar Joshi

HoD

Dr. Vipin Pal Singh