Department of Library and Information Sciences
Central University of Punjab

Minutes of the AAC Meeting Held on 16-09-2020

A meeting of Academic and Administrative Committee (AAC) was held online on dated 16 September 2020 at 7.00 p.m. on Google Meet platform. Following members of the Department of Library and Information Sciences attended the meeting:
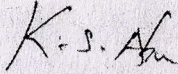
1. Professor S.K.Bawa - Head of the Department
2. Dr Abu K.S - Assistant Professor
3. Dr Raj Kumar - Assistant Professor

Head of the Department welcomed the members of committee and discussed the agenda of the meeting. The committee discussed the email dated September 14, 2020 received from Dean In-charge Academics wherein Hon'ble Vice Chancellor gave instructions to do the various tasks by the department. The committee discussed the agenda items and following decisions were made:
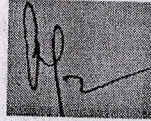
- ❖ Dr Raj Kumar is designated as Coordinator of Department Alumini and he shall look after all related work. The committee also decided that Dr Raj Kumar will be the Secretary of AAC.

- ❖ Dr Abu K.S shall be Coordinator of all related work of NAAC and NIRF in which he shall collect the data from faculty members relating to publications and projects and submit the same to IQAC on a quarterly basis.

- ❖ Dr Abu K.S is also nominated as the coordinator for the Placement of students.

- ❖ Committee discussed the feasibility of internship and decided for online internship of students. Dr Raj Kumar is designated as official coordinator for scheduling the internship for students. He will identify the institutions where online internship can be organized for students. Students shall spend approximately 2 hours per day while doing online internship as per the instructions of host institutions.

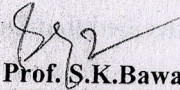❖ The committee also proposed the following visiting faculty for the department:

S.No	Name (s)	Designation & Affiliation	Subject Areas
1	Naushad Ali	Professor, Aligarh Muslim University, Aligarh,Uttar Pradesh - 202001	Information Management, Knowledge Management, ICT in Libraries, E-Publishing,
2	M.P.Satija	Professor (Rtd), Guru Nanak Dev University, Amritsar, Punjab-143005	Classification Practice, DDC, UDC, and CC
3	A.P.Singh	Professor, Banaras Hindu University, Varanasi, Uttar Pradesh -221005	Digital Preservation, Digital Humanities, Digital Library, ICT application in Libraries
4	Ramesh C Gaur	Professor, Dean and Head, Kala Nidhi Division, Indira Gandhi National Centre for Arts, New Delhi-110001	Research Ethics, Plagiarism, Reference Management System

Dr. Abu KS
Assistant Professor

Dr. Raj Kumar
Assistant Professor & Secretary AAC

Prof. S.K.Bawa
Head of the Department