

**Minutes of the meeting of the AAC (July 2019) of the Department of Applied Agriculture held on 22 July 2019**

**Present:**

Prof. Anjana Munshi, HoD

Dr. Chidanand Patil

Dr. Khetan Shevkani

Dr. Yashi Srivastava, Assistant Professor, was on leave.

While welcoming the members Prof. Anjana Munshi briefed the members about the agenda items.

**Agenda item 01: Requirement of Faculty for teaching of M.Sc. FST and MBA (Agribusiness) courses in the current semester**

**Resolution:** It was resolved that a letter shall be forwarded to DAA to request for approving expert faculty (enclosed as **Annexure I & IV**).

**Agenda item 02: Committees for verification of documents/eligibility of the students to be admitted to M.Sc. FST and MBA (Agribusiness) programmes in AY 2019-20**

**Resolution:** It was resolved that Dr. Chidanand Patil and Dr. Khetan Shevkani with Dr. Sumeer Razdan shall verify the eligibility and documents of MBA (Agribusiness) and M.Sc. FST students.

**Agenda item 03: Requirement of class rooms for conducting teaching (theory classes) of M.Sc. FST and MBA (Agribusiness) courses**

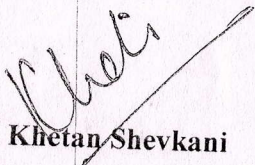
**Resolution:** It was resolved that a letter enclosed as **Annexure II** shall be forwarded.

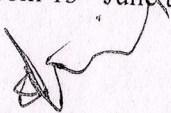
**Agenda item 04: Requirement of 01 Lab Assistant for FST Laboratory and 01 Attendant/Data Entry Operator for smooth running of the non-teaching works of the Department**

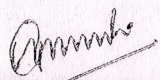
**Resolution:** It was resolved that a request letter for Lab Assistant and DEO/Attendant (enclosed as **Annexure III**) shall be forwarded.

**Agenda item 05: Information of completing the Faculty Induction Programme by Dr. Khetan Shevkani and Dr. Chidanand Patil of the Department**

**Resolution:** Dr. Chidanand Patil and Dr. Khetan Shevkani formally informed that they have completed MHRD sponsored Faculty Induction Programme (under PMMMNMTT) organized by Centre for Curriculum Research, Policy and Educational Development, School of Education, Central University of Punjab from 13<sup>th</sup> June to 12<sup>th</sup> July 2019.

  
Dr. Khetan Shevkani

  
Dr. Chidanand Patil

  
Prof. Anjana Munshi  
Officiating HoD