

Department of Applied Agriculture**Minutes of the meeting of AAC of Department of Applied Agriculture held on 06.04.2021****At 03:00 pm onwards****Present**

Prof. Anjana Munshi (HoD) Chairperson

Dr. Chidanand Patil

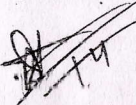
Dr. Khetan Shevkani

Dr. Yashi Srivastava

Dr. Surjeet S. Dhaka

While welcoming the members HoD briefed the members about the agenda items.

Agenda Item 1: Approval of course distribution for M.Sc. (FST) Sem II and Ph.D. (FST).**Resolution:** The details of course distribution for M.Sc. (FST) Sem II and Ph.D. (FST) for session 2021-22 has been finalized and attached (Annexure I).**Agenda Item 2:** Finalization of timetable for M.Sc. (FST) Sem II and Ph.D. (FST).**Resolution:** The timetable for M.Sc. (FST) Sem II and Ph.D. (FST) has been finalized and attached (Annexure II).**Agenda Item 3:** Finalization of Date-sheet for MSTs of M.Sc. (FST) Sem IV.**Resolution:** The finalized Date-sheet of MSTs of M.Sc. (FST) Sem IV is attached (Annexure III).**Agenda Item 4:** To discuss Regarding Rural Immersion Module of MBA (Agribusiness) students**Resolution:** The MBA (AB) students have to complete their Rural Immersion Module during the winter vacation. Based on suggestions of Prof. Anjana Munshi, HoD (Department Applied Agriculture), an online meeting was held with MBA (Agribusiness) students about the Rural Immersion Module work. Students raised some concerns regarding visit to the villages during prevailing COVID19 situation, elections in some states, etc. It was decided that the students can complete their Rural Immersion Module work according to their convenience as per the COVID19 situations and the end of second semester, give a presentation and submit their reports.**Agenda Item 5:** To finalize the Course Distribution and Time Table of II Semester MBA (Agribusiness) programme**Resolution:** The Course Distribution and Time Table of II Semester MBA (AB) programme has been finalized (Annexure IV).**Agenda Item 6:** Approval of Date-sheet of MST Examination of IV Semester MBA (Agribusiness) programme**Resolution:** The Date-sheet of MST Examination of IV Semester MBA (AB) programme has been prepared and placed at Annexure V.**Agenda Item 7:** Approval of job responsibility for Mrs. Gagandeep Kaur (Lab Attendant)**Resolution:** The responsibility of Mrs. Gagandeep Kaur, who is posted recently at the department have been discussed with her so that she can take up these duties assigned to her (Annexure VI).**Agenda Item 8:** Coordination for AAC minutes and departmental documents compilation.**Resolution:** HoD proposed that Dr. Dhaka should coordinate the departmental documents compilation as well as AAC minutes in his supervision.**Agenda Item 9:** Separate Budget (Non-consumable & Consumable) allocation and expenditure status update.



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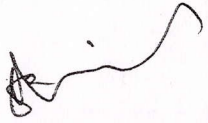
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ion: HoD instructed to distribute the allocated budget for teaching as well as research labs
y among all faculty members. Further, it has been decided that if faculty fails to utilize the
cated budget, the one fourth budget of that faculty will be deducted in the next financial year.

Agenda Item 10: Installation and placing of equipments purchased under the departmental budget

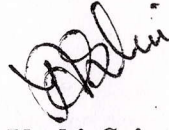
Resolution: All faculty members were instructed to install and keep all the scientific equipments in
M.Sc lab purchased under the departmental budget.



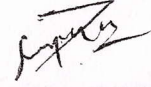
Dr. Chidanand Patil



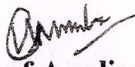
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HoD, Department of Applied Agriculture

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