

CENTRAL UNIVERSITY OF PUNJAB

Established vide Act No. 25 (2009) of Parliament

Tender No.: M-73(2014-15)



Tender Notice for Renovation of Residence Quarters

Release Date : March 25, 2015

Last Date : April 8, 2015; 3:00P.M.

City Campus, Mansa Road, Bathinda- 151001,
E-mail: registrar@cup.ac.in, Tel: 0164-2864155,

CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

TENDER NOTICE

Sealed tenders are hereby invited on behalf of Registrar, Central University of Punjab, Bathinda from the enlisted contractors with Municipal Corporation, Punjab PWD (B&R), PUDA, CPWD and other State / Central Govt. Department / Boards/ Corporation for the following work on the prescribed tender form (enclosed):-

| Sr. No. | Name of work | Earnest Money Rs. | Time Limit | Last Date of receipt of Tender | Opening date of Tender |
|---------|--|-------------------|------------|--------------------------------|---------------------------|
| 1. | Renovation of Residence Quarters in Central University of Punjab, Bathinda | 8,000 | 45 days | April 8, 2015 03:00 PM | April 8, 2015 04:00 PM |

A. SPECIFICATION OF WORK:

a) **Anti-Skid Tiles:** Providing and fixing 1st quality anti-skid tiles with off white colour (to be chosen by client) of 12 mm thickness confirming to IS: 15622 over 12 mm thick bed of cement mortar 1:3 and jointing with grey slurry @3.3 kg per Sq. mtr. including pointing with white cement. The whole tiles shall have sufficient slope as per IS norms. Complete filling of mortar below tiles shall be ensured by the contractor. Area of Anti-Skid Tiles is 300 sft.

b) **White Washing of Ceiling:** Preparation of plastered surfaces for distempering including surface, applying filling with approved quality filler consisting of plaster of Paris and Putty with two coats of distemper (colour of the distemper will be approved by the CUPB). Area of White Wash is 2200 sft.

c) **Grinding of Terrazzo Floor:** Grinding of floor with grinding machine minimum three times with grinding and Polished to a Granolithic finish. Area of Grinding of Terrazzo Floor is 2580 sft.

d) **Painting of doors and Windows:** Preparation of plywood surface for painting including sand papering the surface and applying filling with approved quality fillers. Painting two coats with synthetic enamel (colour of the paint will be approved by the CUPB). Area of Painting is 4000 sft.

e) **Wall Paneling:** Providing and fixing of wall paneling in rooms. Wall paneling of Sintex make or other ISI make of 7-8 mm thick. Colour shall be approved from the client before start the work. Area of wall paneling is 5700 sft.

f) **Repairing Work:** Minor repairs as like door hinges replacement and other grinding of wooden works and civil maintenance repairs. Area of repairing with 1:4 plastering is 700 sft.

B. GENERAL NOTES:-

1. The electricity supply will be provided by the Central University of Punjab on request by the contractor. The contractor has to arrange all necessary connection cables, fitting etc from the main switch in order to ensure proper and suitable supply of electricity at all locations where electric energy is required by the contractor for carrying out all works under this contract. The electricity charges will be deducted from the contractor's bill at the prevailing rates.

2. The site can be seen on any working day before quoting for work. In case the contractor/ bidder needs any clarification/ Assistance he may contact Assistant Engineer (Civil) on any working day during the office hours and or can be call at 0164-2864110/125.

3. Detailed measurement of the work will be taken and final bill will be made as per actual measurement taken on site.

4. The Contractor shall clean all the necessary item of work in connection therewith and leave the whole premises clean and tidy before handing over the complete work.

C. PAYMENT :-

1. 40% payment will be made after receiving 80% material is at site.
2. 50% payment will be made after the completion of work.
3. 10% payment will be released after completion of work within 60 Days.

D. TERMS AND CONDITIONS:-

1. The rates may please be quoted in **“FORMAT OF TENDER”**.
2. A bank Draft of Rs. 100/- as Tender Fee & Rs. 8,000/- as EMD in the favour of **“Central University of Punjab, Bathinda”** payable at Bathinda may be attached along with the bid.
3. The work will have to be executed within 45 Days of the placement of clear order. In event of non-completion one week grace period may be allowed by the competent authority keeping in view the reason. If the work is not started with a week of placing the order, order can be cancelled without any further notice.
4. The Contractor shall attach a copy of his registration with Punjab Government or central Government department etc.
5. The quoted rates as above, sealed in an envelope and on the **Form of Tender** may be sent to the **The Registrar, Central University of Punjab, Mansa Road, Bathinda-151001** on or before April 8, 2015 upto 3 PM super scribed **“Quotation for _____ due on date _____”**.
6. Late tenders will not be accepted.
7. **Prices:** Quoted prices should be firm and FOR Central University of Punjab (CUPB), City Campus, Mansa Road, Bathinda and complete break up of all taxes and duties payable by the university should be clearly defined otherwise it will be presumed that the rates quoted are inclusive of all these charges and nothing extra will be paid. **Special Discount/ Rebates, whichever applicable to an educational Institution, may also be specifically indicated.**
8. **Taxes:** All kinds of Statutory Taxes will be paid by the purchaser on the basis of supportive Documentary Evidence.
9. **Validity:** Tenders/Quotations should be valid for three months from the last date of its submission.
10. **Incomplete or Misleading Tenders / Quotations:** Tenders/Quotations duly sealed and sent only by post/courier will be considered. No tenders will be entertained on e-mail. Tenders/Quotations received late or incomplete in any respect/ misleading without earnest money& without required documents will out rightly be rejected. No responsibility with regard to postal delays due to any reason whatsoever will be accepted.
11. **Right to reject:** The CUPB reserves right to accept/reject any or all the Tenders/Quotation any time without assigning any reason.
12. **Delivery Schedule:** Delivery schedule should be clearly mentioned in the Tenders/Quotations. In case of imported item, the supplier their Indian agent will be responsible for delivery of the material from the place of discharge of material to final point.
13. **Penalty for non/late delivery of material:** If the supplier fails to complete the work within the stipulated delivery period of the Work order/contract the same is liable to pay penalty charges at 0.5% of the cost of undelivered goods/ services per week, not exceeding maximum limit of 10% of the cost of complete unit of undelivered equipment/material/service so delayed.

14. **Security Deposit:**
- a. The vendor to whom the Supply/Work Order be given, required to submit within 10 days security deposit amounting to 5 per cent of ordered value in the shape of demand draft in favour of the **Central University of Punjab, Bathinda** or in the form of Bank Guarantee (BG) (for those firms as maintaining permanent earnest money with the university) on university's standard Performa for faithful execution of Work order complete in all respect including warranty period.
 - b. On faithful execution of the Supply/Work order/contract on all respects, including warranty period, the security deposit of the contractors/supplier shall be released.
 - c. In the event of default on your part in faithful execution of Supply/Work order/contract, the security deposit shall be forfeited by an order of the Registrar of the University. The forfeiture of security deposit shall be without prejudice to any other right arising or accruing to the university under relevant provisions of the Supply/Work Order/contract like penalty/damages for delay in delivery provisions under Negligence& default clause including suspension of business dealings with the university for a specific period.
15. **Warranty/ Guarantee:**
- a) The supplier/contractor shall be responsible to replace free of cost with no transportation and insurance expenses to the University up to the destination of material equipment, the whole or any part of the material which under normal and proper use and maintenance, proves defective in material or workmanship within 18 months from the date, it is taken over by the University or 12 months from the date of installation whichever expires earlier, provided the University gives prompt written notice of such defects to the supplier/contractor. Such replacement shall be effected by the supplier/contractor within a reasonable time not exceeding 6 months of the intimation of defects. Supplier's/Contractor responsibility arising out of supply of material or its use whether on warranties or otherwise shall not in any case exceed the cost of correcting the defects or replacing the defective part/material and upon the expiry of the warranty period stipulated above, all such liabilities shall terminate.
 - b) The above provision shall equally apply to the material so replaced/repared by the Supplier/Contractor under this clause in case the same is again found to be defective within 12 months of the replacement/repair.
 - c) In case the replacement /repair of defective material is not carried out within six months of intimation of defects, the Supplier/Contractor shall have to pay interest @ 12 per cent per annum on the value of each complete operational unit of equipment beginning from the date of becoming defective up to date of its re-commissioning after replacement/repair.
16. **Civil Suit Jurisdiction:** All legal proceedings in connection with this Work order/Contract shall be subject to the territorial jurisdiction of the local Civil Courts, as per Indian Laws, at Bathinda only.
17. **Cancellation :** The University reserves the right to cancel the Work order as a whole or in part at any time or in the event of default on the part of the Supplier prior to the receipt of information regarding taking in hand of the manufacture of material against the Work order/dispatch of material to the consignee.

FORM OF TENDER

To,

**The Registrar
Central University of Punjab
Mansa Road City Campus
Bathinda-151001**

Dear Sir,

With reference to the tender invited by the Central University of Punjab for the work of

_____ at project site, Mansa Road City Campus, Bathinda.

I/We have examined the complete tender document including drawings, general conditions, specifications, payment etc. for the above work. I/We hereby offer to construct and complete the whole of said works in conformity with the said Drawings, Terms and Conditions, payment mode etc. The rates are as under:

- | | |
|--|-------------|
| a. Renovation of Residence Quarters & Guest House | Rs. _____/- |
| as per enclosed drawing, sketch and specifications (Lumpsum) | |
| b. VAT | @ _____ % |
| c. Service Tax etc. | @ _____ % |

I/We undertake to complete and deliver the whole of the works comprised in the contracts within the stipulated period from the stipulated date of commencement of work.

I/We understand that you are not bound to accept the lowest or any tender you may receive.

Name of Partners of the Firm

Yours faithfully,

1.

2.

Signature
Address
Date

APPLICATION FORM

To be Filled Completely and Signed

1. Contact details of the head office of proposing firm:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)

2. Name and full address of local office of proposing firm nearest to Bathinda:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)

3. Name and full address of manufacturer:
 - a. Name-
 - b. Address-
 - c. Tel. No.-
 - d. Fax -
 - e. Email -
 - f. Web site (If any)

4. Name of advising bank and account number:

5. SWIFT Code:

6. PAN and TAN Number:

7. Manufacturing type (tick mark):
 - i. Imported
 - ii. Indigenous
 - iii. Both

8. Country(s) of origin:

9. Any other relevant information:

DECLARATION BY SUPPLIER

“It is certified that I/we have carefully read and understood the entire general, special as well as specific terms and conditions of these documents and agree to abide by all of these. All the information and commitments provided with the quotations are truthful and binding on the firm.”

Place:

Signature of Authorized Person

Date:

Designation

Seal

CHECK LIST

(TO BE FILLED COMPLETELY & PLACED IN ENVELOPE)

| Sr. No. | Points to be verified | Yes/ No |
|----------------|---|----------------|
| 1 | Technical specification compliance sheet | |
| 2 | EMD | |
| 3 | Tender Fee | |
| 4 | Photocopy of PAN and TAN card | |
| 5 | User list and certificates issued by clients | |
| 6 | Copy of income tax return certificate | |
| 7 | All other certificates as asked for in tender document a) Certificate indicating country of manufacture b) Sales tax registration certificate c) Copy of "Eligibility Criteria and General Terms and Conditions" signed and stamped on each page. | |

Place:

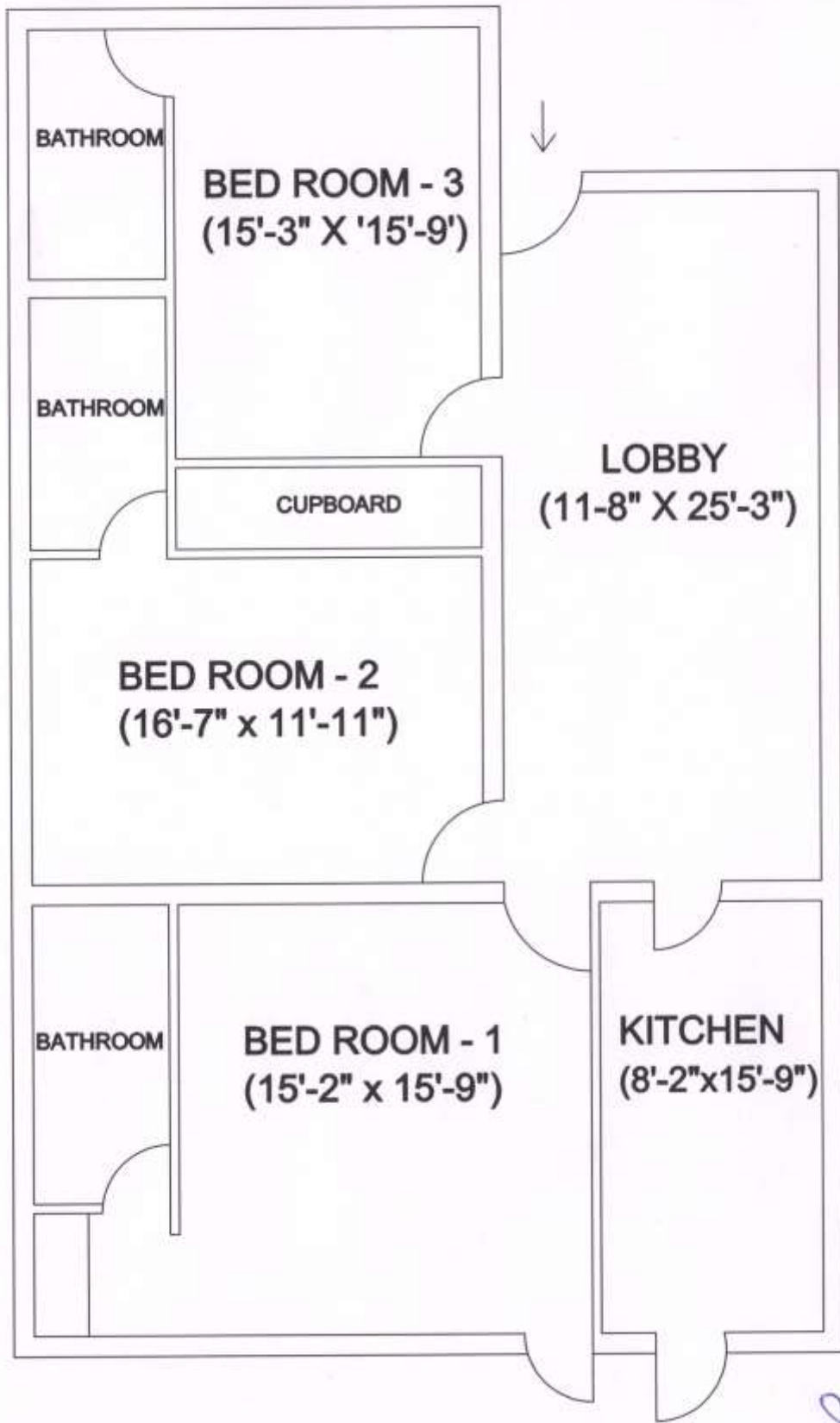
Signature of Authorized Person

Date:

Designation

Seal

EXISTING LAYOUT OF GUEST HOUSE



LAYOUT OF TRANSIT TYPE GUEST HOUSE (B1 & B2)

