

# CENTRAL UNIVERSITY OF PUNJAB

Established vide Act No. 25 (2009) of Parliament

Tender No.: M-42(2014)



## Tender Notice for Purchase of Electrical items, Electrical fittings and Panels

Release Date : December 10, 2014

Last Date : December 31, 2014; 5:00P.M.

City Campus, Mansa Road, Bathinda- 151001,  
E-mail: registrar@cup.ac.in, Tel/Fax: 0164-2864106,

# Central University of Punjab, Bathinda

Central University of Punjab invites sealed tenders from Reputed Manufacturers/Authorized Dealers for supply of *Electrical items, Electrical fittings and Panels*.

<b>Tender Notice Number</b>	:	M-42(2014)
<b>Release Date of the Tender</b>	:	December 10, 2014,
<b>Last date for the submission of Tender</b>	:	December 31, 2014; 5:00P.M.
<b>Opening date of Tender</b>	:	The Tenders/Quotations will be opened at the University campus on the day following the last date of receiving of tender at 3.00 P.M.
<b>Name and Address of the University</b>	:	Registrar, Central University of Punjab, City Campus, Mansa Road, Bathinda – 151001, Punjab, India.
<b>Tel./Fax</b>	:	0164-2864106
<b>E-Mail Address</b>	:	registrar@cup.ac.in

Sl. No.	Nomenclature	*Tender Fee (Non-Refundable)	*Earnest Money Deposit (EMD)
1.	Electricals items	Rs. 500	12,000/-
2.	Electricals fittings and Panels	Rs. 500	5,000/-

\*Tender Fee and EMD must be favor of **Central University of Punjab, Bathinda**.

## INDEX

Sr. No.	Contents	Annexures
I.	GUIDELINES FOR PREPARATION OF TENDER	Annexure-A
II.	GENERAL FINANCIAL TERMS AND OTHER CONDITIONS	Annexure-B
III.	TECHNICAL SPECIFICATIONS AND COMPLIANCE SHEET OF ELECTRICAL ITEMS	Annexure-C
IV.	TECHNICAL SPECIFICATIONS AND COMPLIANCE SHEET OF ELECTRICAL FITTINGS AND PANELS	Annexure-D
V.	APPLICATION FORM	Annexure-E
VI.	DECLARATION BY SUPPLIER	Annexure-F
VII.	CHECK LIST	Annexure-G

**GUIDELINES FOR PREPARATION OF TENDER**

1. Tender fee along with Earnest Money Deposit (EMD) and all other necessary documents should be submitted for the equipment. The main envelop should super- scribe: ***“Tender for Electrical items Last date of submission December 31, 2014, 5:00 P.M.”***
2. For those bidders submitting tenders for more than one equipment, separate applications for each equipment must be placed in individual sealed envelopes and these envelopes must be placed inside a bigger envelope.
3. Blank Tender Forms for the above items along with details can be downloaded from ***www.centralunipunjab.com or www.cup.ac.in***. The non-refundable application fee of Rs. 500/- must be accompanied with tender.
4. Tenders must accompany a copy of the ***“Eligibility Criteria and General Terms and Conditions”*** section of this document, signed and stamped on each page indicating that they agree to these.
5. Last date of submission of tender along with requisite fee, EMD and all documents is **December 31, 2014**.
6. The DD for application fee, EMD or any other must be drawn in favour of Central University of Punjab (CUP), Bathinda.
7. If the supplier/firm is manufacturer/authorized dealer/sole distributor of any item, the certificate to this effect should be attached.
8. The tenderer must give certificate duly signed and stamped by manufacturer for the availability of spares and servicing of equipment for at least 10 years. Supplier should give an undertaking that spares parts will be supplied within the specified periods as and when ordered.
9. Apart from all these terms and conditions, specific terms as specified for equipment must also be complied.
10. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender.

**GENERAL FINANCIAL TERMS AND OTHER CONDITIONS**

1. **Prices:** Quoted prices should be firm and FOR Central University of Punjab (CUPB), City Campus, Mansa Road, Bathinda and complete break up of all taxes and duties payable by the university should be clearly defined otherwise it will be presumed that the rates quoted are inclusive of all these charges and nothing extra will be paid. **Special Discount/ Rebates, whichever applicable to an educational Institution, may also be specifically indicated.**
2. **Payment terms:** 100% payment will be made through RTGS/by cheque after delivery, installation and demonstration of goods in good condition and satisfactory inspection report of the Indenter.
3. **Taxes:** All kinds of Statutory Taxes will be paid by the purchaser on the basis of supportive Documentary Evidence. However, no service tax will be paid as the University is exempted from the payment of the same as per Government of India Notification No. 25/2012 dated June 20, 2012.
4. **Validity:** Tenders/Quotations should be valid for three months from the last date of its submission.
5. **Opening of Tenders:** Tenders complete in all respect will only be considered. Tenders/Quotations will be opened at the University campus on the day following the last date of receiving of tender at 3.00 P.M., if the Tender opening day happens to be official Holiday then the tenders will be opened on the next working day, in the presence of bidders whosoever may wish to be present.
6. **Incomplete or Misleading Tenders / Quotations:** Tenders/Quotations duly sealed and sent only by post/courier will be considered. Tenders/Quotations received late or incomplete in any respect/ misleading without earnest money& without required documents will out rightly be rejected. No responsibility with regard to postal delays due to any reason whatsoever will be accepted.
7. **Right to reject:** The CUPB reserves right to accept/reject any or all the Tenders/Quotation sat any time without assigning any reason.
8. **Delivery Schedule:** Delivery schedule should be clearly mentioned in the Tenders/Quotations. In case of imported item, the supplier their Indian agent will be responsible for delivery of the material from the place of discharge of material to final point.
9. **Installations:** Installations and Training of the equipment under purchase, if any, will be of free of cost.
10. **Penalty for non/late delivery of material:** If the supplier fails to deliver the material/equipment within the stipulated delivery period of the Supply/Purchase order/contract the same is liable to pay penalty charges at 0.5% of the cost of undelivered goods/ services per week, not exceeding maximum limit of 10% of the cost of complete unit of undelivered equipment/material so delayed.
11. **Custom Duty & Excise Duty Exemption:** The University being a public funded and non-commercial research institution is exempted from paying Custom Duties vide notification no. 51/96-custom and the provision of the said notification will apply. University will provide DSIR certificate, Custom Duty Exemption Certificate (CDEC), road permit and other necessary certificates. Since the University does not have any Clearing Agent, the Supplier is requested to get the consignments cleared on behalf of the University. The admissible Custom Duty will be reimbursed to the Supplier on production of documentary evidence of payment of Custom Duty and also satisfactory installation report from the Indenter. The equipment should not be taken to warehouse/ Go-down and should come straight from the

nearest Airport to the University. In case of inspection by the Custom, legible seal of Custom Officials should be present along the tearing of consignment.

12. **Security Deposit:**

a. You are required to submit within 30 days security deposit amounting to 5 per cent of ordered value either in cash/demand draft in favour of the Central University of Punjab, Bathinda or in the form of Bank Guarantee (BG) (for those firms as maintaining permanent earnest money with the university) on university's standard Performa for faithful execution of Supply/Purchase/Work order complete in all respect including warranty period.

b. On faithful execution of the Supply/Work order/contract on all respects, including warranty period, the security deposit of the contractors/supplier shall be released.

c. In the event of default on your part in faithful execution of Supply/Work order/contract, the security deposit shall be forfeited by an order of the Registrar of the University. The forfeiture of security deposit shall be without prejudice to any other right arising or accruing to the university under relevant provisions of the Supply/Work Order/contract like penalty/damages for delay in delivery provisions under Negligence & default clause including suspension of business dealings with the university for a specific period.

13. **Warranty/ Guarantee:**

a) The supplier/contractor shall be responsible to replace free of cost with no transportation and insurance expenses to the University up to the destination of material equipment, the whole or any part of the material which under normal and proper use and maintenance, proves defective in material or workmanship within 12 months from the date, it is taken over by the University or 18 months from the date of installation whichever expires earlier, provided the University gives prompt written notice of such defects to the supplier/contractor. Such replacement shall be effected by the supplier/contractor within a reasonable time not exceeding 6 months of the intimation of defects. Supplier's/Contractor responsibility arising out of supply of material or its use whether on warranties or otherwise shall not in any case exceed the cost of correcting the defects or replacing the defective part/material and upon the expiry of the warranty period stipulated above, all such liabilities shall terminate.

b) The above provision shall equally apply to the material so replaced/repared by the Supplier/Contractor under this clause in case the same is again found to be defective within 12 months of the replacement/repair.

c) In case the replacement /repair of defective material is not carried out within six months of intimation of defects, the Supplier/Contractor shall have to pay interest @ 12 per cent per annum on the value of each complete operational unit of equipment beginning from the date of becoming defective up to date of its re-commissioning after replacement/repair.

14. **Civil Suit Jurisdiction:** All legal proceedings in connection with this Supply/Purchase order/Contract shall be subject to the territorial jurisdiction of the local Civil Courts, as per Indian Laws, at Bathinda only.

15. **Cancellation :** The University reserves the right to cancel the Supply/purchase order as a whole or in part at any time or in the event of default on the part of the Supplier prior to the receipt of information regarding taking in hand of the manufacture of material against the Supply/Purchase order/dispatch of material to the consignee.

## TECHNICAL SPECIFICATIONS AND COMPLIANCE SHEET FOR ELECTRICAL ITEMS

S. No.	Description of Material	Make	Unit	PVC Colour	Total
1	Multistrand copper Wire 1.0 mm	Havells	Roll	Green	5
2	Multistrand copper Wire 1.0 mm	Havells	Roll	Red	5
3	Multistrand copper Wire 1.0 mm	Havells	Roll	Black	5
4	Multistrand copper Wire 1.0 mm	Havells	Roll	Yellow	1
5	Multistrand copper Wire 1.5 mm	Havells	Roll	Green	14
6	Multistrand copper Wire 1.5 mm	Havells	Roll	Black	10
7	Multistrand copper Wire 1.5 mm	Havells	Roll	Red	10
8	Multistrand copper Wire 1.5 mm	Havells	Roll	Blue	4
9	Multistrand copper Wire 2.5 mm	Havells	Roll	Red	16
10	Multistrand copper Wire 2.5 mm	Havells	Roll	Black	16
11	Multistrand copper Wire 2.5 mm	Havells	Roll	Yellow	6
12	Multistrand copper Wire 4.0 mm	Havells	Roll	Red	4
13	Multistrand copper Wire 4.0 mm	Havells	Roll	Blue	4
14	Multistrand copper Wire 4.0 mm	Havells	Roll	Yellow	14
15	Multistrand copper Wire 6.0 mm	Havells	Roll	Black	4
16	Multistrand copper Wire 6.0 mm	Havells	Roll	Red	4
17	Multistrand copper Wire 6.0 mm	Havells	Roll	Blue	5
18	Multistrand copper Wire 6.0 mm	Havells	Roll	Yellow	5
19	Wire 10 mm 3 core aluminium	-	Roll	-	3
20	Switch (6 amp)	Anchor	pc	Ivory	102
21	Socket (6amp)	Anchor	pc	Ivory	90
22	Switch (16 amp)	Anchor	pc	Ivory	74
23	Socket (16amp)	Anchor	pc	Ivory	74
24	Top (6 amp)	Anchor	Pc.	-	50
25	Top (16 amp)	Anchor	Pc	-	50
26	Gang box (power ) (1x1)	Anchor	Pc	White	67
27	Gang box (1x1)	Anchor	Pc	White	50
28	Gang box (2x2)	Anchor	Pc	White	70
29	MCB 8 amp	Schneider/ Seimens/ Legrande	Pc	-	20
30	MCB 16 amp	Schneider/Seimens/ Legrande	Pc	-	20
31	MCB 32 amp	Schneider/Seimens/ Legrande	Pc	-	10
32	Alu. Thimble (16 mm)	-	Pc	-	20
33	Alu. Thimble (25 mm)	-	Pc	-	20
34	Alu. Thimble (35 mm)	-	Pc	-	20
35	Alu. Thimble (50 mm)	-	Pc	-	20
36	Thimble (10 mm) copper	-	Pc	-	20
37	Thimble (25 mm) copper	-	Pc	-	20
38	PVC Cduit pipe 1" (25pc in Bundle)	-	Bundle	-	10
39	PVC Batten 1" (25pc in Bundle)	-	Bundle	-	10
40	PVC Batten 1-1/2" (25pc in Bundle)	-	Bundle	-	50
41	PVC Bend (1")	-	pc	-	100
42	Flexible pipe (1")	-	Roll	-	5
43	Flexible wire 23x76 (90 Yd Bundle)	-	Roll	-	10
44	MS PVC pipe clamp(1")	-	pc	-	500
45	PVC Gatti	-	pc	-	20
46	Steel Screw 1"	-	pc	-	1000

47	Steel Screw 1-1/2"	-	pc	-	2000
48	screw (1") pkt. of 100	-	pc	-	10
49	screw (1-1/2") pkt of 100	-	pc	-	10
50	Anchor Bolt 4"	-	pc	-	50
51	Anchor Bolt 6"	-	pc	-	50
52	CFL 8 Watt	Philips/Bajaj	Set	-	50
53	CFL 23 Watt	Philips/Bajaj	pc	-	50
54	Tube Rod 36 W	Philips/Bajaj	pc	-	100
55	Electronic Ballasts, 150watt (copper)	Havells	pc	-	10
56	Electronic Ballasts, 250watt (copper)	Havells	pc	-	10
57	Electronic Ballasts, 400watt (copper)	Havells	pc	-	10
58	Ignitor 150 watt	-	pc	-	20
59	Ignitor 250watt	-	pc	-	20
60	Ignitor 400 watt	-	pc	-	10
61	Tube Light 36 watt complete set	Philips/Bajaj	set	-	47
62	Electronic Ballasts, 36 watt	Philips/Bajaj	pc	-	50
63	Wall Mounted Fan	Crompton Greaves: High Flow (18")	pc	-	47
64	Batten (1-1/2") 10' length	-	pc	-	190
65	A C Box (with complete fittings)	Havells/ Seimens/ Legrande	pc	-	5
66	Modular Box (4x4)	-	pc	-	40
67	Gang Box 5 way	-	pc	-	15
68	Panel (insolator 2 pole - 01 pc, M. C. B. (10,16,32 amp - 3 pc(each))	Havells/ Seimens/ Legrande	No.	-	2

**TECHNICAL SPECIFICATIONS AND COMPLIANCE SHEET FOR ELECTRICAL FITTINGS AND PANEL**

Sl. No.	Items	Qty.	Unit
1	Panel fitting with material made up of CRCA sheet 16 sw gauge material MCB 32 amp 20 amp 100amp isolator, 63 amp isolators switch gear shutter of make: siemens.	1	No(s)
2	Panel fitting with material made up of CRCA sheet 16 sw gauge material to operate with MCCB 100 amp four pole MCB 63 amp MCB 40 amp isolator 63 amp four pole MCB 32 amp complete in all respect engineering test and at 415v/50Hz supply.	1	No(s)
3	Distribution LT Board fitted with the material as described make up of CRC sheet with 16sw gauge powder coated with all doors. Openable from front for easy to install complete with copper wiring with MCB 100amp four pole, MCB 32 amp, 20 amp 16amp, 63 amp 4pole isolator made of switch gear, Siemens as indicated by the engineering tested at 415v/50Hz supply.	3	No(s)



**APPLICATION FORM**

To be Filled Completely and Signed

1. Contact details of the head office of proposing firm:
  - a. Name-
  - b. Address-
  - c. Tel. No.-
  - d. Fax -
  - e. Email -
  - f. Web site (If any)
  
2. Name and full address of local office of proposing firm nearest to Bathinda:
  - a. Name-
  - b. Address-
  - c. Tel. No.-
  - d. Fax -
  - e. Email -
  - f. Web site (If any)
  
3. Name and full address of manufacturer:
  - a. Name-
  - b. Address-
  - c. Tel. No.-
  - d. Fax -
  - e. Email -
  - f. Web site (If any)
  
4. Name of advising bank and account number:
  
5. SWIFT Code:
  
6. PAN and TAN Number:
  
7. Manufacturing type (tick mark):
  - i. Imported
  - ii. Indigenous
  - iii. Both
  
8. Country(s) of origin:
  
9. Any other relevant information:

**DECLARATION BY SUPPLIER**

“It is certified that I/we have carefully read and understood the entire general, special as well as specific terms and conditions of these documents and agree to abide by all of these. All the information and commitments provided with the quotations are truthful and binding on the firm.”

**Place:**

**Signature of Authorized Person**

**Date:**

**Designation**

**Seal**

**CHECK LIST**

(TO BE FILLED COMPLETELY &amp; PLACED IN ENVELOPE)

<b>Sr. No.</b>	<b>Points to be verified</b>	<b>Yes/ No</b>
<b>1</b>	Technical specification compliance sheet	
<b>2</b>	EMD	
<b>3</b>	Tender Fee	
<b>4</b>	Photocopy of PAN and TAN card	
<b>5</b>	User list and certificates issued by clients	
<b>6</b>	Copy of income tax return certificate	
<b>7</b>	All other certificates as asked for in tender document a) Spare part availability certificate b) Certificate indicating country of manufacture c) Sales tax registration certificate d) Copy of "Eligibility Criteria and General Terms and Conditions" signed and stamped on each page	

**Place:****Signature of Authorized Person****Date:****Designation****Seal**