



स्थापना शाखा / Establishment Branch

No. CUPB/Estt./2020/Order/1338

Dated: 06/09/2020

ORDER

Sub: Work from Home from 07/09/2020 to 09/09/2020-reg.

In continuation to Office Order No. CUPB/Estt./2020/Order/1337 dated 01.09.2020, it is notified for the information of all concerned that in view of the COVID-19 pandemic situation and suspicion of COVID-19 positive cases in the University, all the Faculty, Officers and Non-Teaching Staff of the University shall work from Home from 07/09/2020 to 09/09/2020. However, essential services viz. Security, Health Centre, Engineering Wing, etc. shall remain functional as usual.

Faculty, Officers and Non-Teaching Staff working from Home shall be treated as "ON DUTY".

Faculty/Officers/Non-Teaching Staff working from Home shall be available on telephone and electronic means of communication at all time. They shall attend the University if called for, in case any exigency of work.

Further, guidelines regarding COVID-19 issued by Govt. of India/Govt. of Punjab shall be strictly followed.

This issues with approval of the Competent Authority.

**Assistant Registrar
For REGISTRAR**

Copy to:

1. Assistant Registrar (VCO): for kind information of the Hon'ble Vice-Chancellor.
2. Deputy Commissioner, O/o the Deputy Commissioner & District Magistrate, Bathinda: for kind information.
3. PA to Registrar: for kind information of the Registrar
4. DIA/ DSW/ Director, IQAC/Deans /Associate Deans/Deputy Finance Officer
5. All HoDs/HoDs(O)/In-charge of Departments/In-charge of Branches & Section Heads
6. In-charge Computer Centre: for uploading on the University website.
7. All Faculty/Officers/Non-Teaching Staff

**Assistant Registrar
For REGISTRAR**