

CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

PART A: GENERAL INFORMATION

Self Assessment for the Performance Based Appraisal System (PBAS) for Academic Performance Index (API)

1. Name (in Block Letters) :
2. Father's Name :
3. Mother's Name :
4. Wife/Husband's Name :
5. Current Designation :
6. Pay band & Academic Grade Pay :
7. Address for correspondence(with Pin code) :

8. Permanent Address (with Pin code) :

9. Telephone/Mobile No :

10. Email :

11. Whether acquired any degrees or fresh academic qualifications during the year:

12. Academic Staff College Orientation/Refresher Course attended during the year:

S.No	Name of the Course	Place	Duration	Sponsoring Agency
1.				
2.				
3.				

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I. PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

S. No.	Nature of Activity	Maximum Score
1	Library resources organization and maintenance of books, journals, reports; Provision of library reader- services, literature retrieval services to researchers and analysis of reports; Provision of assistance to the departments of University/College with the required inputs for preparing reports, manuals and related documents; Assistance towards updating institutional website with activity related information and for bringing out institutional Newsletters etc.	40
2	ICT and other new technologies application for upgradation of library services such as automation of catalogue, learning resources procurement functions, circulation operations including membership records, serial subscription system, reference and information services, library security (technology based methods such as RFID, CCTV), development of library management tools (Software), intranet management.	30
3	Development, organization and management of e-resources including their accessibility over intranet/internet, digitization of library resources, e-delivery of information, etc.	25
4	User awareness and instruction programmes (Orientation lectures, users' training in the use of library services as e-resources, OPAC; knowledge resources user promotion programmes like organizing book exhibitions, other interactive latest learning resources, etc.	20
5	Additional service such as extending library facilities on holiday, shelf order maintenance, library user manual, building and extending institutional library facilities to outsiders through external membership norms	10
Total Score		125
Minimum API Score required		75

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

S. No.	Nature of Activity	Maximum Score
1	Student related co-curricular, extension and field based activities (Such Cultural exchange and library service Programmes (Various level of extramural and intramural programmes); extension, library-literary work through different channels	20
2	Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.	15
3	Professional development activities (such as participation in seminars, conferences, short term, e-library training courses, workshops and events, talks, lectures, membership of association, dissemination and general articles, not covered in Category III below)	15
Minimum API Score Required		15

CATEGORY: III, RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score
III A	Research Papers published in:	Refereed Journals	15/ publication	
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers	10/Publication	
		Conference proceedings as full papers, etc. (Abstracts not to be included)	10/Publication	

A) Published Papers in Journals

S. No	Title with Page No	Journal	ISSN / ISBN	Peer Reviewed /Impact Factor	Whether you are first/principal/correspondin g author/supervisor/ mentor	score
1.						
2.						
3.						
4.						
5.						
6.						

B) Research Publications

S.No.	APIs	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/ Management	Max. Points for University and college teacher position	API Score Claimed
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	50/sole author; 10 / chapter in an edited book	
		Subject Books by/ national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25/sole author, and 5/chapters in edited books	
		Subject Books by Other local publishers with ISBN/ISSN numbers.	15/sole author, and 3/ chapter in edited books	
		Chapters contributed to edited knowledge based volumes published by International Publishers	10/Chapter	
		Chapter in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5/Chapter	

(i) Articles/ Chapters published in Books

S. No.	Title with Page nos.	Book Title, editor & publisher	ISSN/ ISBN No	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	API Score
1.							
2.							
3.							
4.							

ii) Full papers in Conference Proceedings

S. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No	No. of co-authors	Whether you are the main author	API Score
1.						
2.						
3.						

iii) Books Published as single author or as editor

S. No.	Title with Page nos.	Type of Book & Authorship	Publisher & ISSN/ ISBN No	Whether Peer reviewed.	No. of co-authors	Whether you are the main author	API Score
1.							
2.							
3.							

III C). Ongoing and Completed Research Projects and Consultancies

III(C) (i)	Sponsored Projects Carried out/ongoing	(d) Major Projects amount mobilized with grants above 30.0 Lakhs	20 / each Project
		(e) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	15 / each Project
		(f) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5.0 lakh)	10 / each Project
III(C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs. 10.00 lakhs	10 per every Rs. 10.0 lakhs and Rs. 2.0 lakhs, respectively
III(C) (iii)	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	20 / each major project and 10/ each minor project
III(C) (iv)	Projects outcome/ Outputs	Patent/ Technology transfer/ Product/Process	30/ each national level output or patent/ 50 each for international level.

(c) (I & ii) Ongoing Projects / Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	API Score
1.					
2.					

(c) (iii & iv) Completed Projects / Consultancies

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs lakh)	Whether policy document/patent as outcome	API Score
1.						
2.						

(D) Research Guidance

S No	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil. or equivalent (M. Pharm.)		-	(3/each candidate)	
Ph. D. or equivalent		(7/each candidate)	(10/each candidate)	

III (E)

III(E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology programme, soft skills development programmes, faculty development Programmes (Max: 30 points)	Not less than two weeks duration	20 / each
		One week duration	10 / each
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.*	Participation and presentation of research papers (Oral/poster) in	
		International conference	10/each
		b) National	7.5 /each
		c) Regional/State level	5 / each
		Local University /College level	3/each
III(E) (iv)	Invited lectures or presentations for conferences/ symposia	International	10/ each
		National level	5

(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

S. No.	Programme	Duration	Organized by	API Score
1.				
2.				
	Total score			

(E) (ii) Paper presented in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper presented	Title of Conference / Seminar	Organized by	Whether international / national/ state/ regional/college or university level	API Score
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
Total					

E (iii) Invited Lectures and Chairmanships at national or international conference /seminar etc.

S. No.	Title of Lecture/Academic Session	Title of Conference / Seminar etc	Organized by	Whether international / national	API Score
1.					
2.					

Capping of Category III (Research) as per June 2013 amendments

S. No	Categories	Claimed API	Cap % of total	Cap (in API)	Net API Claimed
1.	Research papers				
2.	Research Publications (Books)				
3.	Projects				
4.	Guidance				
5.	Training Courses/Seminar				
6.	Total				

IV. SUMMARY OF API SCORES

	Criteria	Last Academic. Year	Total – API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I+II			
III	Research and Academic Contribution			

PART C: OTHER RELEVANT INFORMATION

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I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS Performa.

Signature of the Applicant
Designation,: _____

Place & Date