

Action Taken Report

of 14th Meeting of IQAC held on August 1, 2019

Item No.	Description of Item	Action Taken
Agenda 14/2019/1: Confirmation of minutes of the last meeting Agenda	<i>The members of IQAC unanimously RESOLVED to confirm the minutes of its 13th meeting held on April 26, 2019</i>	Noted
Agenda 14/2019/2: Action taken on decision of the Previous Meeting of IQAC	<p>Agenda 13/2019/3: Progress report of IQAC <i>The Chairperson instructed to ensure the submission of ATR of Academic and Administrative Audit by all the departments and reason for non-submission of the same may also be inquired.</i></p> <p>Agenda 13/2019/4: Basic Punjabi Course for international and other state students <i>It was suggested by the Chairperson that Basic Punjabi Course which will be offered to International Students will not be mandatory</i></p>	Completed
Agenda 14/2019/3: Progress report of IQAC	<i>The Chairperson and the members of the committee appreciated the progress of the IQAC after the last meeting of IQAC held on April 26, 2019</i>	Noted
Agenda 14/2019/4: Atal Ranking of Institutions on Innovation Achievements	<i>After discussing the requirement of Atal Ranking in details and its impact on ranking, it was RESOLVED that the work for ARIIA must be encouraged at department and student level</i>	Activities are being conducted through IIC portal
Agenda 14/2019/5: Feedback to teachers	<p><i>The feedback system was discussed and the Chairperson of IQAC constituted the committee to analyse the report of feedback of teachers as given below:</i></p> <ol style="list-style-type: none"> <i>1. Prof. V. K. Garg – Chairman</i> <i>2. Dr. Puneet Pathak</i> <i>3. Dr. Amandeep Kaur - Convener</i> <p><i>This committee will submit the report within two weeks from the date of examination</i></p>	In process
Agenda 14/2019/6: Best practices in the University	<i>The matter was discussed at length and the Chairperson was of the view that the teachers are already using different tools for teaching but they might not be aware of technical terms. A list of such tools may be provided to them and get ensured the use of such tools.</i>	Emailed to faculty
Agenda 14/2019/7: Code of conduct for various stakeholders	<i>The members of committee discussed the Code of Ethics being followed in the University and the requirement of NAAC to have handbooks on Code of Ethics. In view of this, the Chairperson suggested that Code of Ethics for Students will be prepared by Prof. S. K. Bawa and Code of Ethics for non-teaching staff will be prepared by Mr. K. P. Singh</i>	Handbook of Code of Ethics for students has been prepared and Code of Ethics for non-teaching staff will be submitted within a month.
Agenda 14/2019/8: Calendar of IQAC	<i>Minor changes in the IQAC Calendar were suggested by the committee members. And, the competent Authority also desired to re-design the IQAC Calendar as per the format of monthly Calendar</i>	Done