Action Taken Report for the 12ᵗʰ Meeting of IQAC

Item No. and Name	Decision Taken	Action Taken
Agenda 12/2019/1: **Confirmation of minutes of the last meeting**	Minutes of the eleventh meeting of IQAC held on July 31, 2018 were placed before the members for approval and confirmation of IQAC. **RESOLVE** *After a brief discussion, the minutes of the 11ᵗʰ meeting were confirmed without any change.*	Noted
Agenda 12/2019/2: **Action taken on decision of the 11ᵗʰ meeting of IQAC**	*Action taken on decision of the 11ᵗʰ meeting of IQAC was noted by the Chairperson and the members.*	Noted
Agenda 12/2019/3: **Progress report of IQAC**	Lab Audit of 30 labs was conducted from 4.10.2018 to 11.10.2018 by four committees constituted by the approval of the Competent Authority. The criteria for lab audit was prepared by IQAC. Consolidated Lab Audit Report was attached. In view of the report, presentation on Good Lab Practices to students, teachers and lab technicians should be given. Financial implication for security of the labs needs to be taken care. *Activities of IQAC* A report of MoU tri-partite among Central University with UGC and MHRD was prepared and submitted to UGC/MHRD in time. Report of NIRF was uploaded and was placed for information *It was decided that Prof. P. Ramarao will give training for good lab practices to first year students and Ph.D. scholars in three groups on three Saturdays in the month of January and February.* *Progress of IQAC after 11ᵗʰ meeting of IQAC was noted by the Chairperson and the members.*	A lecture on "Laboratory Safety" was given by Prof. P. Ramarao on 19.01.2019 to first year students and Ph.D. Scholars of the following Departments: 1. Geology 2. Environmental Sciences 3. Chemical Sciences 4. Pharmaceutical Sciences 5. Physical Sciences
Agenda 12/2019/4: **Induction of more members**	As per the composition of IQAC suggested by NAAC, more members to represent Alumni, management and any other stakeholders are required.	The additional members of the committee are nominated by the Chairperson,

in the composition of IQAC	The committee is requested to add more members as mentioned above. ***The additional members of the committee will be nominated by the Chairperson, IQAC.***	IQAC.
Agenda 12/2019/5: **Preparation of AQAR 2017-18**	Data was collected to compile the AQAR 2017-18 report and was presented in the meeting held on 5th November 2018 with Deans and HoDs which was to be submitted to NAAC. After incorporating suggestions, the report of AQAR was placed in the meeting for approval. The report was sent on 26.12.2018 to NAAC through email with the approval of Hon'ble Vice Chancellor. ***The members of IQAC appreciated and noted the timely submission of AQAR to NAAC and the members were also informed that now the AQAR will be submitted to Academic Council and Executive Council for ratification.***	The Executive Council vide Item.No: EC:33:2019:6 has approved the AQAR 2017-18 and acknowledgement from NAAC has been received.
Agenda 12/2019/6: **Online attendance of students**	The centralized time table of the university is integrated with online attendance of the students through ERP, so that quarterly information about attendance of students can be sent to MHRD. ***The effort of IQAC for taking online attendance of students was noted by the members.***	The report will be presented by Dr. Kannan at the time of meeting
Agenda 12/2019/7: **Awards for innovations**	Institution Innovation Council (IIC) has been established in the University. To promote innovations, awards for innovation for teachers and students may be constituted. ***The issue of awards to be given for promoting innovations was discussed in details and it was decided that the awards must be categorized for individual and group and these may be given to science and humanities groups separately. The committee is to be formed to finalise the modalities and to take approval from the Competent Authority.***	The criteria has been prepared by Institution Innovation Council.