

# **Central University of Punjab Bathinda**



**Minutes of the Twelfth Meeting**

**of the**

**Internal Quality Assurance Cell  
JANUARY 8, 2019**



# CENTRAL UNIVERSITY OF PUNJAB INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the Twelfth Meeting held on 8<sup>th</sup> January 2019

The twelfth (12<sup>th</sup>) meeting of IQAC was held on January 8, 2019 at 10:00 a.m. in the Conference Room, Administrative Block, Central University of Punjab, Bathinda. The following members attended this meeting:

1. Prof. P. Ramarao, Dean Academic Affairs, CUPB (Officiating Chairperson, IQAC)
2. Prof. Gurmail Singh, Vice Chancellor, Akal University, Talwandi Sabo
3. Prof. Jagdeep Singh, Registrar, CUPB
4. Mr. Kanwal Pal Singh Mundra, Controller of Examination, CUPB
5. Prof. Ramakrishna Wusirika, Department of Biochemistry and Microbial Sciences, CUPB
6. Dr. Raj Kumar, Associate Professor, Department of Pharmaceutical Sciences and Natural Products, CUPB
7. Dr. Amandeep Kaur, HoD, Department of Computer Science & Technology, CUPB
8. Dr. Rajesh Kumar, HoD, Department of Chemical Sciences, CUPB
9. Dr. Ramanpreet Kaur, Assistant Professor, Department of Language, Literature & Culture, CUPB
10. Dr. Puneet Pathak, Assistant Professor, Department of Law, CUPB
11. Dr. Chidanand Patil, Assistant Professor, Department of Applied Agriculture, CUPB
12. Dr. Bhupinder Singh, Assistant Librarian, Library, CUPB
13. Ms. Sheetal Dubey, Ph.D. Student, Department of Environmental Science & Technology, CUPB
14. Prof. S. K. Bawa, Director, IQAC (Member Secretary)

Prof. P. Ramarao welcomed all the members of the IQAC and asked Prof. S. K. Bawa to present the agenda.

After discussion and deliberations, the following decisions were taken:

<p><b>Agenda 12/2019/1:</b></p> <p><b>Confirmation of minutes of the last meeting</b></p>	<p>Minutes of the eleventh meeting of IQAC were placed before the members for approval and confirmation of IQAC.</p> <p><b>RESOLVE</b></p> <p><i>After a brief discussion, the minutes of the 11<sup>th</sup> meeting were confirmed without any change.</i></p>
<p><b>Agenda 12/2019/2:</b></p> <p><b>Action taken on decision of the 11<sup>th</sup> meeting of IQAC</b></p>	<p><i>Action taken on decision of the 11<sup>th</sup> meeting of IQAC was noted by the Chairperson and the members.</i></p> <p><i>Travel Insurance Rules of CUPB are prepared by the committee constituted by the Competent Authority and the same will be sent to Academic Advisory Committee for finalization.</i></p>

	<p><i>The committee formed by the Competent Authority to frame rules and norms for students and research scholars going for field trips/data collection/training/internship, submitted the report which was discussed in the IQAC meeting and the same will be now sent to Academic Advisory Committee for finalization.</i></p>
<p><b>Agenda 12/2019/3:</b></p> <p><b>Progress report of IQAC</b></p>	<p>Lab Audit of 30 labs was conducted from 4.10.2018 to 11.10.2018 by four committees constituted by the approval of the Competent Authority. The criteria for lab audit was prepared by IQAC. Consolidated Lab Audit Report was attached. In view of the report, presentation on Good Lab Practices to students, teachers and lab technicians should be given. Financial implication for security of the labs needs to be taken care.</p> <p>Activities of IQAC</p> <ul style="list-style-type: none"> <li>• A report of MoU tri-partite among Central University with UGC and MHRD was prepared and submitted to UGC/MHRD in time.</li> <li>• Report of NIRF was uploaded and was placed for information</li> </ul> <p><i>It was decided that Prof. P. Ramarao will give training for good lab practices to first year students and Ph.D. scholars in three groups on three Saturdays in the month of January and February.</i></p> <p><i>Progress of IQAC after 11<sup>th</sup> meeting of IQAC was noted by the Chairperson and the members.</i></p>
<p><b>Agenda 12/2019/4:</b></p> <p><b>Induction of more members in the composition of IQAC</b></p>	<p>As per the composition of IQAC suggested by NAAC, more members to represent Alumni, management and any other stakeholders are required.</p> <p>The committee is requested to add more members as mentioned above.</p> <p><i>The additional members of the committee will be nominated by the Chairperson, IQAC.</i></p>
<p><b>Agenda 12/2019/5:</b></p> <p><b>Preparation of AQAR 2017-18</b></p>	<p>Data was collected to compile the AQAR 2017-18 report and was presented in the meeting held on 5<sup>th</sup> November 2018 with Deans and HoDs which was to be submitted to NAAC. After incorporating suggestions, the report of AQAR was placed in the meeting for approval.</p> <p>The report was sent on 26.12.2018 to NAAC through email with the approval of Hon'ble Vice Chancellor.</p> <p><i>The members of IQAC appreciated and noted the timely submission of AQAR to NAAC and the members were also informed that now the AQAR will be submitted to Academic Council and Executive Council for ratification.</i></p>

<b>Agenda 12/2019/6: Online attendance of students</b>	<p>The centralized time table of the university is integrated with online attendance of the students through ERP, so that quarterly information about attendance of students can be sent to MHRD.</p> <p><i>The effort of IQAC for taking online attendance of students was noted by the members.</i></p>
<b>Agenda 12/2019/7: Awards for innovations</b>	<p>Institution Innovation Council (IIC) has been established in the University. To promote innovations, awards for innovation for teachers and students may be constituted.</p> <p><i>The issue of awards to be given for promoting innovations was discussed in details and it was decided that the awards must be categorized for individual and group and these may be given to science and humanities groups separately. The committee is to be formed to finalise the modalities and to take approval from the Competent Authority.</i></p>
<b>Any Other Items with the permission of chair</b>	<p style="text-align: center;">---</p>

The meeting of IQAC ended with the vote of thanks to the Chair and the external expert member.