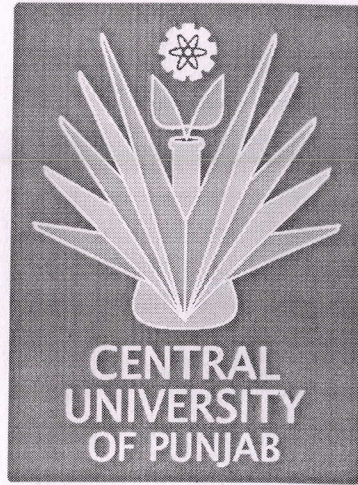


Central University of Punjab Bathinda



Director, Internal Quality Assurance Cell
निर्देशक, आंतरिक गुणवत्ता सुनिश्चय प्रकोष्ठ
Central University of Punjab
पंजाब केंद्रीय विश्वविद्यालय
Village Ghudda/गुडा घुडा
Dist. Bathinda-151 401
जिला भटिंडा-151 401

Minutes of the Twenty Fourth Meeting Internal Quality Assurance Cell

DECEMBER 15, 2023

Mue

Handwritten text at the top right corner, possibly a date or reference number.

Central University of Finance
Bharuwa

Director General
Central Bank of Nepal
Kathmandu
Dated: 15/01/2017
Page No. 1/1

Minister of the Treasury
Ministry of Finance

CONFIDENTIAL

Handwritten initials or signature at the bottom left corner.

Minutes for the Twenty Fourth Meeting of IQAC

The 24th Meeting of IQAC was held on December 15, 2023 at 3:30 p.m. in the Conference Room, First Floor Aryabata Academic Block.

The following members were present in the meeting:

1. Prof. Ramakrishna Wusirika, Dean Incharge Academics
2. Prof. Sanjeev Kumar, Dean Students Welfare
3. Prof. B. P. Garg, Registrar (O) and COE
4. Dr. Sandeep Kaur, Dean, School of Social Sciences
5. Dr. Shankar Lal Bika, Dean, School of Education
6. Dr. Anand Thakur, Dean, School of Management
7. Dr. Bhav Nath Pandey, Dean, Information and Communication Studies
8. Prof. P. K. Mishra, HoD, Department of Economic Studies
9. Prof. Anil Kumar Mantha, HoD, Department of Zoology
10. Prof. Raj Kumar, Professor, Department of Pharmaceutical Sciences & Natural Products
11. Dr. Sunil Mittal, Associate Professor, Department of Environmental Studies
12. Dr. Yogalakshmi K.N., Associate Professor, Department of Environment Sciences & Technology
13. Dr. Vinod Kumar, HoD and Associate Professor, Department of Chemistry
14. Dr. Ramanpreet Kaur, Associate Professor, Department of Punjabi
15. Dr. Bali Bahadur, Associate Professor, Department of Sociology
16. Dr. Preeti Khetarpal, Assistant Professor, Department of Human Genetics and Molecular Medicine
17. Dr. Sesadeba Pany, Assistant Professor, Department of Education
18. Dr. Parvinder Singh, Assistant Professor, Department of Computer Science and Technology
19. Dr. Rabindra Kumar, Technical Officer (Alumni)
20. Dr. Ramandeep Singh Sidhu, Department of Law (Alumni)
21. Prof. Monisha Dhiman, Director, IQAC - Member Secretary

The meeting was chaired by Prof. Ramakrishna Wusirika. Member secretary welcomed the members and then presented the agenda items one by one to the members:

Agenda 24/2023/1: Constitution of IQAC Committee

As the tenure of the previous committee was completed, a new committee was formed and is attached as **Annexure-1**

RESOLUTIONS

The members of the new committee were welcomed by Director IQAC.

Agenda 24/2023/2: Confirmation of minutes of previous meetings

The minutes of the 23rd meeting of IQAC held on November 11, 2022 is placed as **Annexures-2** was circulated amongst the members by e-mail. No comments/ suggestions/ observations were received.

Mel

The minutes are submitted for confirmation.

RESOLUTIONS

As no comments/suggestions/observations were received on the minutes of the 23rd meeting of IQAC, the minutes were approved unanimously.

Agenda 24/2023/3: Action Taken Report of previous meetings

The action taken report of 23rd meeting of IQAC was presented and same is attached as **Annexures-3**.

RESOLUTIONS

The members appreciated the action taken on the various agenda items of the previous meeting. and unanimously approved the Action Taken Report of the 23rd Meeting of IQAC.

Items for Information

Agenda 24/2023/4: Progress Report of IQAC

The following activities performed by IQAC after the 23rd meeting were explained by member secretary:

1. NAAC Accreditation

NAAC Peer team visit was scheduled from February 22-24, 2023. University is now A+ accredited.

2. NIRF Ranking 2023

IQAC uploaded the data on NIRF portal for NIRF-2023. The University got 100th position in University Category and 19th position in Pharmacy Category.

3. Submission of AQAR 2020-21 and 2021-22

AQAR 2020-21 was successfully submitted on portal. AQAR 2021-22 will also be submitted by December 31, 2023.

4. Registration of Central University of Punjab for MSME Innovation Scheme:

MSME Innovative Scheme is launched by Govt. of India. The objective of the scheme is to promote and support untapped creativity and to promote adoption of latest technologies in MSMEs that seek the validation of their ideas at the proof-of-concept level. Under this scheme, financial assistance is provided to Higher Institutes. **Central University of Punjab has been approved as Host Institute (HI) for implementation of the Incubation Component** under MSME Innovative Scheme.

5. International Organization for Standardization (ISO)

Certificate: ISO certification helps improve visibility as well as the overall efficiency of the institution. A committee was constituted to work on the modalities of ISO certification. As per the performance of the university

Director, Internal Quality Assurance Cell
निर्देशक, आंतरिक गुणवत्ता सुनिश्चयन प्रकोष्ठ
Central University of Punjab
पंजाब केंद्रीय विश्वविद्यालय
Village Ghudda/ग्राम घुहा
Dist. Bathinda-151 401
जिला भटिंडा-151 401

overall, ISO certification for Quality Management standards (ISO 9001:2015) is most applicable hence proposal for the same was submitted. Officials from Trans Continental Certifications Pvt. Ltd. visited the university to audit for certification and the university is now ISO certified (ISO 9001:2015) for Quality Management System in education services (**Annexure-4**).

6. Two days Capacity Building cum Training Programme on "RTI" on 13th November and on "Reservations against Reservation" on 14th November 2022 was conducted for all administrative staff. Prof. H.S. Rana, Principal Director, Institute of Public Administration, Bengaluru was the resource person. The training was attended by 81 employee members of the University. Report is attached as **Annexure-5**.
7. Total 23 modules on Samarth portal are operational as on February 2023 and time to time they are upgraded as per the need of the stakeholders. A workshop cum training on "Digitalization of Educational Services through Samarth e-Gov System" was organized on 22nd December 2022.
8. Five-Days Workshop on Curriculum Development was organized by IQAC to actualize NEP-2020's vision of enhancing the competency of higher education teachers and to develop innovative multidisciplinary programmes from February 6-10, 2023 (**Annexure-6**). It was attended by 187 participants.

The member secretary presented the progress made by IQAC after 23rd meeting one by one to the present members.

RESOLUTIONS

The overall efforts of IQAC were appreciated by the members and the members unanimously approved to note it.

III. Initiatives taken by IQAC for quality assurance and best practices

B. IQAC proposed to constitute following committees/cells for quality assurance and to maintain relevant data:

- a. MOOC Coordinator at University Level: To coordinate with various online platforms where the university students can enroll.
- b. Re-constitution of committee for Earn While You Learn Scheme: This committee was re-constituted as the previous committee was working since May 2015.
- c. North-East Cell:

- d. Committee for Institutions Innovation Council-6
- e. KAPILA Committee.
- f. Committee for implementation of National Innovation and Startup Policy.
- g. Re-constitution of committees for SC/ST Cell/OBC Cell/Minority cell and designation of the Liaison Officer as per the DoPT guidelines.
- h. Re-constitution of Rashtriya Avishkaar Abhiyaan and Jyotirgamaya Social Outreach Scheme: This committee is re-constituted to look after the outreach activities where the local schools will be involved. The focus is on connecting school based knowledge to life outside the school and making learning of Science, Mathematics a joyful and meaningful activity.

RESOLUTIONS

Initiatives taken by IQAC have been appreciated by the members and the committee RESOLVED to note it. It was suggested that all the committee members should be given some time to submit the progress and action taken.

C. Best practices:

- a. Financial assistance/Incentives for students and teachers:
Successful implementation of Financial Assistance under Travel Grant Scheme. The guidelines are prepared. The 18 travel grant have been awarded to faculty members and Ph.D. Scholars.
- b. Feedback of the Faculty from students was taken and while sharing the same with the concerned faculty, confidentiality of the students was strictly maintained. In case, the feedback was critical, DIA and IQAC Director discussed the same with the concerned faculty.
- c. To increase the peer perception, feedback from external experts who visit the university for seminars/workshops/viva-voce etc. is being taken which is a continuous process.
- d. External Academic and Research Audit 2023 was conducted from 2 – 12 May 2023. **Annexure-7.**
- e. Curriculum Audit 2023 of 31 departments was conducted from 25 to 26 May 2023. **Annexure-8.**
- f. Faculty satisfaction Survey and Staff Satisfaction Survey is the regular practice of IQAC
- g. During the visit of NAAC Peer Team, a meeting was scheduled with Alumni and following Alumni members agreed to financial support to the students of the University:

Director, Internal Quality Assurance Cell
निर्देशक, आंतरिक गुणवत्ता सुनिश्चय प्रकोष्ठ
Central University of Punjab
ਪੰਜਾਬ ਕੇਂਦਰੀय विश्वविद्यालय
Village Ghudda/ग्राम घुड़ा
Dist. Bathinda-151 401
जिला भटिंडा-151 401

me

1. Mohammed Asif Chowdhary, Department of Botany
2. Imtiaz Ahmed, Department of Chemistry
3. Mange Ram Soni
4. Dinesh Bassi
5. Rabindra Kumar
6. Navdeep Tiwana, M.Sc. Computational Chemistry

RESOLUTIONS

It was suggested that a committee may be constituted which can take the feedback from the experts.

The Best Practices of the IQAC applauded by the members of IQAC and it was discussed that a separate endowment fund be created where alumni can donate some amount which can be further utilized for the financial assistance to the students. Guidelines may be prepared for the utilization of funds received from Alumni. Two of the alumni who are also the members of IQAC volunteered to do the needful.

The members unanimously approved the best practices of the IQAC.

Items for Ratification

Agenda 24/2023/5:

- a. Implementation of National Credit Framework at Central University of Punjab: A committee has been constituted for the implementation of National Credit Framework at Central University of Punjab. The committee has suggested the gradual implementation National Credit Framework from academic session 2023-24 **Annexure-9**.
- b. Initiatives for implementation of NEP-2020
 1. CUP has already implemented learner-centric outcome based multidisciplinary curriculum with special focus on local, national, regional and global needs.
 2. The curriculum includes graduate attributes/program learning outcomes (PLOs) and course learning outcomes (CLOs).
 3. The PLOs and CLOs have been mapped with the course contents.
 4. Curriculum Flexibility
 5. Short-term Skill Development Programs
 6. The university has adopted SWAYAM guidelines for credit transfer since 2019. MOOCs may be opted in lieu of any course if content matches to a minimum of 70%.

Director, IQAC
 निदेशक, IQAC
 Central University of Punjab
 ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ
 Village, Gurgaon, Punjab
 Dist. Bathinda-151001
 India

Director, Internal Quality Assurance Cell
निर्देशक, आंतरिक गुणवत्ता सुनिश्चन प्रकोष्ठ
Central University of Punjab
पंजाब केंद्रीय विश्वविद्यालय
Village Ghudda/ग्राम घुदा
Dist. Bathinda-151 401
जिला मटिडा-151 401

7. CU Punjab is committed to mobility, transparency, flexibility & authenticity of the education through digitalization of the awards. It is registered on the ABC portal to facilitate credit mobility.
8. Multiple Entry and Exit in Academic Programs has been implemented from this academic session.

9. Consortium for Higher Educational Institutes (CHEI); The Consortium for Higher Educational Institutes (CHEI) is a joint venture initiated by seven academic institutions at Bathinda which seeks to develop, explain and advance the research contributions to improve higher education and serve the local community. A MoU has been signed between these HEIs in terms of research, academic activities and social outreach with an aim to meet the goals of NEP 2020.

Under the Consortium for Higher Educational Institutes (CHEI), Central University of Punjab along with AIIMS is planning to start a PG Diploma course in "Artificial Intelligence Enabled Healthcare". Another PG Diploma course along with Maharaja Ranjit Singh Punjab Technical University (MRSPTU) in "Intellectual Property Rights" is proposed.

10. Consortium of Higher Educational Institutions of North India) on July 29, 2023: Central University of Punjab collaborated with five eminent central government owned HEIs of North India to establish CHEINI (Consortium of Higher Educational Institutions of North India). The MoU for launch of CHEINI was signed in the august presence of Shri Dharmendra Pradhan, Hon'ble Education Minister on 29th July 2023, coinciding with the celebration of the 3rd anniversary of NEP-2020 at Pragati Maidan, New Delhi. This Consortium is a joint venture of Central University of Jammu, Central University of Haryana, Central University of Himachal Pradesh, Central University of Punjab, Central University of Rajasthan and Indian Institute of Technology, Ropar.

RESOLUTIONS

The Initiatives for implementation of NEP-2020 was applauded by the members and resolved to approve.

Items for Consideration (From 23 meeting of IQAC)

Agenda 24/2023/6: As per the observation by the NAAC Peers team, the following items are proposed and put up for discussion:

- Policy for Slow and Advanced Learner
- Policy for Employees Welfare

M

- Constitution of Planning Board
- Organogram – A Committee was constituted for preparation of organogram of the University as **Annexure-10**. A meeting was called by the Chairperson on November 28, 2023 to discuss the same. During the meeting, it was discussed that the old existing Organogram of the University has to be modified as per the present nomenclature of departments/sections. Establishment office is asked to modify the Organogram of the University.
- Gender Sensitization Plan
- Plan to raise the alumni funds
- Policy for scholarships and freeships provided by the institution.
- Policy for Financial support (funds / Grants) from non-government bodies, individuals, philanthropists
- Policy for Open Book ~~Exhibition~~ **Examination.**

RESOLUTIONS

SOP for Slow and Advance Learner was discussed in detail. Dr. Shankar Lal Bika advised that a Cell can be constituted to identify the problem of a student. A committee may be constituted for preparing a SOP for Slow and Advanced Learners. Dr. Sesadeba Pany suggested that a student is slow or fast can only be recognized by a teacher who is observing him/her. Supportive Education Programme can be organized for slow learners.

In addition, the members were also informed that from batch 2023-24 remedial classes has been incorporated to the time table to help the students.

Agenda 24/2023/7: As per the review after 2nd Cycle of NAAC accreditation the following activities are proposed:

1. To strengthen Criteria I and Criteria II:

One Day Workshop on Curriculum Design, Development and Enrichment

One Day Workshop on Identification Process of Advanced and Slow Learners and Remediation

One Day Workshop on Development of Graduate Attributes, Programme/Course Learning Outcomes and Tools & Techniques for their Assessment and Mapping.

These workshops will be conducted by Department of Education in collaboration with IQAC.

- 2. For student progression:** AIU Registration has been renewed which will enhance the prospects for the students to participate in various inter-university/state /national/international events. A committee has been constituted to represent the university at various events.
- Annexure-11.** Department of Physical Education and

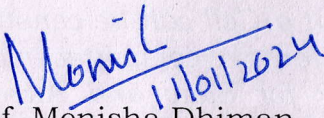
Performing Arts have started the participation of their students in such activities/events.

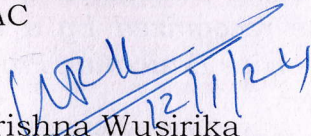
- 3. Faculty Empowerment Strategies:** Guidelines to provide financial support to teachers and students to attend conferences/workshops and towards membership fee of professional bodies has been formulated and approved in 40th EC meeting held on 19th August 2022 vide item No. EC: 40:2022:24 (**Annexure-12**).

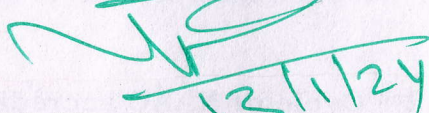
RESOLUTIONS

The members agreed with the activities proposed by IQAC. The IQAC members unanimously approved the activities as proposed by IQAC.

The meeting ended with the thanks by Prof. Ramakrishna Wusirika, Dean Incharge Academics to the members for giving their valuable comments/suggestions and also sparing their time to attend the meeting.


Prof. Monisha Dhiman
Director, IQAC


Prof. Ramakrishna Wusirika
Dean Incharge Academics


Hon'ble Vice Chancellor

Director, Internal Quality Assurance Cell
निर्देशक, आंतरिक गुणवत्ता सुनिश्चयन प्रकोष्ठ
Central University of Punjab
पंजाब केंद्रीय विश्वविद्यालय
Village Ghudda/ग्राम घुदा
Dist. Bathinda-151 401
जिला मटिंडा-151 401

कुलपति कार्यालय/VCO
क्र./Sr... 3856.....
दिनांक/Dt... 12/1/24

DIA Office

S. No... 5170.....

Date... 12/1/24