

Action Taken Report

of 19th Meeting of IQAC held on March 15, 2021

Item No.	Description of Item	Action Taken
Agenda 19/2021/1: Confirmation of minutes of the previous meetings	<p>Minutes of the Seventeenth and Eighteenth meeting held on September 24, 2020 and October 28, 2020 respectively, placed at Annexure-1 were circulated amongst the members by e-mail. No comments/suggestions /observations were received.</p> <p>Minutes of the 17th and 18th meeting of IQAC are submitted for confirmation.</p> <p>RESOLVE As no comments/suggestions/ observations were received after circulation of the minutes of seventeenth and eighteenth meeting, IQAC unanimously resolved to approve the minutes of the 17th and 18th meeting of IQAC.</p>	NOTED
Agenda 19/2021/2: Action taken on decision of the Previous Meeting of IQAC	<p>The following Agenda items of Action Taken Report of the previous meeting are resolved as under:</p> <p>Agenda 17/2020/8: To consider Membership of Association of Commonwealth Universities (ACU) The subscription of Association of Commonwealth University is expired and the price of ACU membership is too high. Therefore, the matter is put before IQAC to discuss whether the membership of CUPB with ACU is to be renewed or not.</p> <p>This item was discussed in details and it was informed to the Chairperson that we are not receiving any databases and other benefits from</p>	Items are presented in this meeting

	<p>ACU about their activities. The pros and cons for the subscription was discussed at length.</p> <p>RESOLVE It was unanimously resolved to complete the process and bring the outcomes in the next meeting.</p> <p>Agenda 17/2020/9: To consider SOPs for International Students We have sixteen international students and for the last two years, we have been following the practice of admission, security issues, academic and hostel issues through International Students Division Committee. It is proposed to prepare standard operating procedure (SOP) for International Students Division to work for them efficiently.</p> <p>RESOLVE IQAC resolved that SoPs for International Students will be presented in the next meeting.</p> <p>Agenda 17/2020/11: To consider SOP for Fire Safety CUPB is shifting to new campus and it is important to have SOP for fire safety and provide training to NSS students and other volunteers. This should be a routine practice and we should have a schedule for training too.</p> <p>RESOLVE It was resolved to complete the process and SOP for Fire Safety will be presented in the next meeting.</p> <p>Agenda 17/2020/14: To consider Schedule for inspection of various services of the university and buildings</p>	
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	<p>The various services of the university like fire safety, mess, transport, maintenance, canteen, residential services, Health Centre, Store, Computer Centre, Library, Security, Housekeeping etc. are to be inspected periodically and schedule for each service has to be prepared.</p> <p>RESOLVE It was resolved that process of inspection of various services of the university and buildings will be complete and be presented in the next meeting.</p> <p>Agenda 17/2020/15: To consider Unique employee code for teaching and non-teaching staff of the University For teaching and non-teaching staff, a unique employee code has to be created which will be same throughout the service in CUPB. It may also be used as ID card, library card etc.</p> <p>RESOLVE IQAC resolved that the process of unique employee code for teaching and non-teaching staff will be completed and be presented in the next meeting.</p>																	
Agenda 19/2021/3: Progress report of IQAC	<table><tr><th>Sr. No.</th><th>Dates of Webinars</th><th>Expert</th><th>Topic</th></tr><tr><td>1.</td><td>28.08.2020</td><td>Prof. Vasudha Kamat</td><td>National Education Policy 2020</td></tr><tr><td>2.</td><td>04.09.2020</td><td>Prof. T. V. Kattimani</td><td>National Education Policy 2020: 21st Century Paradigms in Higher Education</td></tr><tr><td>3.</td><td>16.09.2020</td><td>Mr. Satish Kumar,</td><td>Swadeshi se Atamnirbhar Bharat ki Aur</td></tr></table>	Sr. No.	Dates of Webinars	Expert	Topic	1.	28.08.2020	Prof. Vasudha Kamat	National Education Policy 2020	2.	04.09.2020	Prof. T. V. Kattimani	National Education Policy 2020: 21 st Century Paradigms in Higher Education	3.	16.09.2020	Mr. Satish Kumar,	Swadeshi se Atamnirbhar Bharat ki Aur	NOTED
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	4.	22.09.2020	Prof. Jagmohan Singh Rajput	Buniyadi Talim to National Education Policy 2020
	5.	23.09.2020	Prof. Kuldip Chand Agnihotri	Rashtriya Shiksha Niti Main Bhartiya Bhashayon Ki Mehatavta
	6.	03.10.2020	Dr. Mahesh Chandra Sharma	Pandit Deen Dayal Upadhyay: Antyodaya and Education
	7.	18.11.2020	Prof.M. K. Sridhar Former Professor & Dean of Management Studies, Bangalore University Member, Draft National Education Committee Member, University Grants Commission	Preparing for NEP 2020
	8.	23.11.2020	Prof. Bhushan Patwardhan, Vice Chairman, UGC	Indian Knowledge System and NEP 2020
	9	5.12.2020	Mr. Ramesh Patange	Sh. Ambedkar's Role in making constitution of India
	10	17.12.2020	Dr. Ganesh Hegde	NAAC Assessment and Accreditation
11. External Academic audit was conducted from 19 th October 2020 to 22 nd October 2020. Report attached at <u>Annexure-3</u> .				

	<p>12. Research Audit was conducted from 1st February to 3rd February 2021. Report is attached at <u>Annexure-4.</u></p> <p>13. Staff satisfaction survey was conducted on November 12, 2020 and the report is attached as <u>Annexure-5.</u></p> <p>14. Faculty Satisfaction Survey was conducted on November 12, 2020 and the report is attached at <u>Annexure-6.</u></p> <p>15. Data of CUP submitted on NIRF portal on 17th February 2021 and the report is attached at <u>Annexure-7.</u></p> <p>16. The first draft of SSR for 7 criterions was completed by the different committees formed by the Competent Authority. The second round of meeting with all committees was held from 17th February to 4th March 2021. The third draft meetings will start from 15th March 2021 as per the following schedule:</p> <table> <tr> <td>Criteria II</td> <td>15th March 2021</td> </tr> <tr> <td>Criteria III</td> <td>16th March 2021</td> </tr> <tr> <td>Criteria IV</td> <td>17th March 2021</td> </tr> <tr> <td>Criteria VI</td> <td>18th March 2021</td> </tr> <tr> <td>Criteria VII</td> <td>22nd March 2021</td> </tr> <tr> <td>Criteria I</td> <td>23rd March 2021</td> </tr> <tr> <td>Criteria V</td> <td>24th March 2021</td> </tr> </table> <p>RESOLVE <i>Progress report of IQAC is noted by all the members and Prof. K. N. Pathak, external expert appreciated the efforts made by IQAC as compared to other universities.</i></p>	Criteria II	15 th March 2021	Criteria III	16 th March 2021	Criteria IV	17 th March 2021	Criteria VI	18 th March 2021	Criteria VII	22 nd March 2021	Criteria I	23 rd March 2021	Criteria V	24 th March 2021	
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Agenda 19/2021/4: IQAC Calendar	IQAC Calendar for the Academic Session 2020-21 was prepared but	Complied														

	<p>due to lockdown period, the calendar was to be modified and modified calendar is submitted after modification. IQAC Calendar is attached at <u>Annexure-8</u>.</p> <p>Member Secretary presented the modified calendar of IQAC depicting the various activities performed by IQAC for the current academic year 2020-21.</p> <p>RESOLVE <i>IQAC unanimously ratified the modified calendar prepared for IQAC activities.</i></p>	
Agenda 19/2021/5: Research academic committee	<p>Research Academic Committee at institutional level has been updated and attached at <u>Annexure-9</u>.</p> <p>Member Secretary explained that as per the requirement of AQAR, there was need of Research Academic Committee. Under this committee research areas, thrust areas and how the research is promoted are covered.</p> <p>RESOLVE <i>IQAC unanimously resolved to ratify the Research Academic Committee.</i></p>	NOTED
Agenda 19/2021/6: Graduate Attributes based curriculum	<p>The university prepared curriculum on the basis of LOCF given by UGC. However, according to AQAR 2020-21, we have to prepare graduate attributes of every program, Therefore, curriculum should be designed and developed based on graduate attributes from the session 2021-23. The guidelines for preparing graduate outcomes and curriculum according to NPE2020 have been prepared by IQAC. <u>Annexure-10</u>.</p> <p>Member Secretary explained that Graduate Attributes based</p>	Complied

	<p>curriculum is based on Multidisciplinary, interdisciplinary, intradisciplinary and transdisciplinary approach to meet the global challenges which includes content to innovate, enhancing community engagement, etc.</p> <p>RESOLVE <i>IQAC unanimously approved the guidelines for preparing graduate outcomes.</i></p>	
<p>Agenda 19/2021/7: Modification in courses as per NEP 2020</p>	<p>As per AQAR 2020-21, more skill development courses, entrepreneurship courses, life skills courses are to be offered and professional ethics, gender, human values, environment and sustainability are to be integrated in the courses offered by all programmes. Template attached as <u>Annexure-11</u>.</p> <p>RESOLVE <i>IQAC unanimously approved the Template prepared to design curriculum and appreciated the efforts of the university in designing the curriculum as per NEP2020.</i></p>	<p>NOTED</p>
<p>Agenda 19/2021/8: Assessment of Learning Levels</p>	<p>As per AQAR 2020-21, learning levels of students are to be assessed and special programmes for advanced learners and slow learners are to be organized.</p> <p>RESOLVE <i>After detailed discussed, it was RESOLVED that remedial classes or fortnightly tutorial classes can be used by the faculty members to improve the progress of slow learners or to help them to compete with advanced learners. Practical</i></p>	<p>Under Process</p>

	<i>problems can also be involved for the slow learners.</i>	
Agenda 19/2021/9: Change in pedagogy	<p>Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are to be used for enhancing learning experiences. These methods may be used as part of pedagogy or evaluation needs to be discussed.</p> <p>RESOLVE <i>IQAC agreed that there must be training programme for faculty members on pedagogy so that they are able to use different methods of teaching and use problem solving methodologies for the better learning of students. IQAC will plan workshop on flipped learning.</i></p>	Under Process
Agenda 19/2021/10: Grievances system regarding examination	<p>Grievances system needs to be developed to address grievances of the students regarding examination. on line grievance management training has been scheduled for next week under Samarth project. Prof. Ramakrishna Wusirika is the nodal officer for Grievance Management.</p> <p>RESOLVE <i>IQAC noted the schedule of Online grievances management training under Samarth project.</i></p>	NOTED
Agenda 19/2021/11: Examination manual	<p>Examination manual as required in AQAR is to be prepared by examination branch. A draft copy prepared by examination branch is attached as <u>Annexure-12</u>.</p> <p>RESOLVE <i>IQAC appreciated that having examination manual is a good practice and resolved that Manual</i></p>	Presented in this meeting

	<i>for examination is to be presented in next meeting after necessary amendments.</i>	
Agenda 19/2021/12: Evaluation of Learning Outcomes/graduate attributes	<p>The process of evaluation of learning outcomes/ graduate attributes needs to be developed.</p> <p>RESOLVE <i>IQAC unanimously agreed that learning outcomes/ graduate attributes needs to be developed at University level while designing the curriculum for various courses.</i></p>	Complied
Agenda 19/2021/13: Extramural funding for Research	<p>Extramural funding for Research sponsored by industry, corporate houses, international bodies, chairs in the university etc. are to be mobilized.</p> <p>RESOLVE <i>IQAC unanimously agreed to focus on getting consultancy from industries and other corporate houses, etc.</i></p>	Complied
Agenda 19/2021/14: Workshops on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development	<p>As per the requirement of AQAR, workshops on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development are to be organized every year. Departments can send proposals to organize such workshops.</p> <p>RESOLVE <i>After detailed discussion, it was RESOLVED that workshops on Research methodology, IPR, entrepreneurship and skill development are to be organized either at University level or at department levels.</i></p>	Under Process
Agenda 19/2021/15: Policy to give incentives to teachers	Policy to give incentives to teachers who receives national/international	NOTED

	<p>recognition needs to be framed.</p> <p>RESOLVE <i>IQAC resolved that this award is already added in the policy of Awards of the University.</i></p>	
Agenda 19/2021/16: Extension activities for neighborhood community	<p>Extension activities for neighborhood community needs to be conducted and policy to give awards for extension activities needs to be framed.</p> <p>RESOLVE <i>IQAC unanimously agreed for the extension activities which are to be conducted for neighborhood community and it was also RESOLVED that certificate may be given to the members of the neighborhood community who participate in such activities very actively.</i></p>	Under Process