

Action Taken Report of the 23rd Meeting of IQAC

Item No.	Description of Item	Action
<p>Agenda 23/2022/1:</p>	<p>Confirmation of minutes of previous meetings The minutes of the 20th, 21st and 22nd meetings of IQAC held on October 20, 2021, April 8, 2022 and August 17, 2022 respectively were circulated amongst the members by e-mail. No comments/suggestions /observations were received. The minutes are submitted for confirmation.</p> <p>RESOLVE <i>As no comments/suggestions/observations were received after circulation of the minutes of 20th, 21st and 22nd meetings of IQAC, members unanimously RESOLVED to confirm the minutes of the said meetings of IQAC.</i></p>	<p style="text-align: center;">Submitted to AC for approval</p>
<p>Agenda 23/2022/2:</p>	<p>Action Taken Report of previous meetings Action taken reports of 20th, 21st and 22nd meetings of IQAC were presented before the members.</p> <p>RESOLVE <i>No comments were received on the Action Taken Reports of the 20th, 21st and 22nd meetings of IQAC. Therefore, members unanimously RESOLVED to approve the action taken reports of the meetings.</i></p>	<p style="text-align: center;">Submitted to AC for approval</p>
<p>Agenda 23/2022/3:</p>	<p>Progress Report of IQAC The activities performed by IQAC after the 20th meeting were presented in the meeting:</p> <ol style="list-style-type: none"> 1. Proforma for exit survey was approved in the 20th meeting of IQAC and was sent to the students of final semester to know about their experience during the program. The response from 497 outgoing students (2020 batch) was received by the IQAC. <p>RESOLVE <i>Members appreciated this initiative and</i></p>	<p style="text-align: center;">To enhance the number of exit survey it is now linked with examination form</p>

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	<p><i>Chairperson suggested that the number of students submitting surveys should be enhanced. Extra efforts are to be made by HoDs to increase the responses.</i></p> <p>2. Feedback of the faculty – As per the best practices of IQAC, feedback of the faculty from the students was taken. Confidentiality about the students was strictly maintained. Total 12,628 responses were received from the students (5976 responses from batch 2020 students and 6,652 responses from 2021 students). The feedback was shared with the individual faculty for self-analysis.</p> <p>RESOLVE <i>The feedback of the faculty was appreciated and approved by the members.</i></p> <p>3. Curriculum Audit of 31 departments was conducted from March 16-21, 2022. The Curriculum Audit Report was presented.</p> <p>RESOLVE <i>The Curriculum Audit Report was approved by the members.</i></p> <p>4. Academic and Research Audit of 31 departments was conducted from May 4-10, 2022. Report was presented.</p> <p>RESOLVE <i>Academic and Research Audit Report was approved by the members.</i></p> <p>5. The lab inspections for the NAAC Peer Team Visit were conducted in June 2022 and August, 2022. Checklist and the report was presented.</p> <p>RESOLVE <i>The lab audit report was approved by the members.</i></p>	<p>The feedback was discussed with teachers if anything specific</p> <p>Curriculum was approved and BOS and School Boards were conducted</p> <p>NOTED</p> <p>NOTED</p>
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<p>Agenda 23/2022/4:</p>	<p>Initiatives for NAAC peer team visit List of things to be done to enhance the quality of education and administration was compiled by IQAC for NAAC visit and time to time the progress was monitored as.</p> <p>The Director IQAC presented the initiatives taken by IQAC and explained the steps taken to maintain the quality in the University.</p>	

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	<p>1. Initiatives to consider Unique employee code for teaching and non-teaching staff of the University</p> <p>In the 20th meeting of IQAC, it was decided to bring the list of Unique employee code for teaching and non-teaching staff of the University. A total of 263 employee codes assigned to the regular staff of the University. The list of same was presented before the members.</p> <p>RESOLVE <i>The members unanimously approved the list of employee codes assigned to the regular staff.</i></p> <p>2. Stickers for vehicles</p> <p>The members were informed that as per the Policy for Restricted Entry for Vehicles and Traffic Regulation was prepared for criteria VII. Stickers were issued to faculty as well as non-teaching staff for entry in the University. ~122 vehicles stickers have been issued till date in compliance with the Restricted Entry and Traffic Regulation Policy of the University.</p> <p>RESOLVE <i>The members appreciated that the stickers are being used for vehicles entry.</i></p> <p>3. Bicycle Purchase</p> <p>To promote usage bicycles in campus to make the University a green campus, 16 bicycles were donated by CSR. Later, IQAC took initiative where university staff volunteered to contribute for the purchase of cycles. In total 18 bicycles have been purchased with the collection of approx. Rs. 1,08,100/- from the employees of the University. The bicycles are being used by the students and staff of the University. This practice will continue and more bicycles will be purchased to promote environment and health benefits.</p>	<p>Implemented Staff ID Cards are being issued with Unique Employee Code</p> <p>It is now a regular practice. Same kind of stickers be issued for two wheelers and vehicles of students.</p> <p>The University fraternity is requested to continue this initiative</p>
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	<p>RESOLVE <i>The initiatives taken by the IQAC with the help of faculty and staff to purchase the bicycles was appreciated. On the usage of bicycles, the Chairman suggested that Engineering Section in the University may be asked to look after the maintenance of the purchased bicycles. It was also suggested that more faculty and staff members should join this noble initiative.</i></p> <p>4. Constitution of Environment Auditing and Monitoring Cell As per the requirement for Criteria VII for NAAC, Environment Auditing and Monitoring Cell was constituted for conducting the Energy, Environment and Green Audit from external agency. The Audit has been done by NIN Energy India Private Limited. The detailed report on Energy, Environment and Green Audit was submitted and certificate was issued.</p> <p>RESOLVE <i>It was RESOLVED that Audit should be done annually and all the records should be maintained as per the audit guidelines.</i></p>	<p>Audit certificate is received</p>
<p>Agenda 23/2022/5:</p>	<p>Result Declaration of NAAC and submission of appeal The NAAC Peer Team visited the University from 24th August to 26th August 2022. CUP got 'A' grade in the 2nd Cycle of Accreditation. The University was not satisfied with the result; hence an appeal was submitted to NAAC so the result is kept in abeyance.</p> <p>Director IQAC shared the detail of visit of NAAC Peer Team in the University and the result declared by NAAC.</p> <p>RESOLVE <i>The members unanimously RESOLVED to note the appeal submitted by the University to</i></p>	<p>NOTED</p>

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	<i>NAAC and appreciated the efforts made by the University.</i>	
Agenda 23/2022/6:	<p>NIRF 2022 In NIRF 2022, the University scored 81st rank in the University category and 26th rank in the Pharmacy category.</p> <p>RESOLVE <i>The members unanimously RESOLVED to note the ranking of the University in NIRF.</i></p>	NOTED
Agenda 23/2022/7:	<p>Institution's Innovation Council (IIC) and Atal Ranking of Institutions for Innovation Achievements (ARIIA) score and activities</p> <ul style="list-style-type: none"> • Since the inception of IIC, it conducted various activities and was awarded two stars in year 2018-19, three stars in year 2019-20 and four stars in year 2020-21. List of activities since November 2021 was shared. • The University was recognized as "Promising" band under the category "Institute of National Importance & Central Universities/CFTs (Technical)" for the year 2020-21 in ARIIA. <p>RESOLVE <i>The members unanimously RESOLVED to note the result of IIC and ARIIA and congratulated all the committee members for their hard work.</i></p>	NOTED
Agenda 23/2022/8:	<p>Calendar of IQAC IQAC calendar for the year 2022-23 was presented for approval.</p> <p>Director IQAC presented the calendar for the year 2022-23 to the members of IQAC and explained about the various activities performed by IQAC from time to time. She highlighted that the Capacity Building Programme was organized by IQAC for non-teaching staff of the University.</p> <p>RESOLVE <i>Prof. K. N. Pathak appreciated the working of IQAC and shared that IQAC of this University is doing very well as compared to other</i></p>	NOTED

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	<p>Universities. He said that IQAC is performing very well and completing their tasks in timely manner. The Chairman IQAC suggested that Capacity Building Programme for faculty members should also be organized by IQAC and the same is to be added in the IQAC calendar.</p> <p>The members unanimously agreed to approve the calendar of IQAC with modifications as suggested by Chairperson.</p>	
Agenda 23/2022/9:	<p>To consider SOP for International Students It was decided in the 20th meeting of IQAC to bring this item in the next meeting of IQAC. The SOP for International Students was placed for ratification.</p> <p>Director IQAC presented the SOP for International Students.</p> <p>RESOLVE <i>The Chairman IQAC suggested to enhance the visibility of International Students Division through brochure, advertisements and other materials. He further suggested that faculty trained abroad should make efforts to increase the admission of international students in the University.</i></p> <p><i>Coordinator, International Students Division, Prof. Ramakrishna Wusirika updated the members that ICCR is planning to start few initiative in due course of time which will enhance admissions and internationalization of education.</i></p> <p><i>The members unanimously agreed to approve the SOP for International Students.</i></p>	<p>The approved SOPs is now being shared with International Students upon their arrival at University</p>
Agenda 23/2022/10:	<p>IPR manual In the 20th meeting of IQAC, it was suggested to prepare an IPR manual. The IPR manual was prepared & reviewed by IPR cell. The draft manual sent to the external expert for final vetting and the same was presented before the members.</p>	<p>Approved IPR Manual is attached herewith. IPR Cell is performing</p>

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	<p>RESOLVE <i>The members unanimously agreed to approve the IPR manual. The Chairman IQAC suggested that the patents received by the patentee should be taken to the next level and should be get commercialized. Convener IPR Cell informed the members that activities regarding technology transfer will be organized to assist the patentees.</i></p>	<p>activities regarding technology transfer to assist the patentees</p>
<p>Agenda 23/2022/11:</p>	<p>As per the observation by the NAAC Peers team, the following items are proposed and put up for discussion:</p> <ul style="list-style-type: none"> • Policy for Slow and Advanced Learner • Policy for Employees Welfare • Establishment of Equal Opportunity Cell • Constitution of Planning Board • Gender Sensitization Plan • Plan to raise the alumni funds • Policy for scholarships and free-ships provided by the institution. • Policy for Financial support (funds / Grants) from non-government bodies, individuals, philanthropists <p>Director IQAC explained the members that during the visit of NAAC Peer Team it was observed that some policies need to be prepared which are put up for discussion.</p> <p>RESOLVE <i>The Chairperson suggested to revise the Alumni Association and to make a policy to raise alumni fund. An Alumni Meet should be organized at the earliest most probably in the month of December 2022.</i></p> <p><i>Experts appreciated the working of IQAC. Dr. Savina Bansal suggested that the policies are formulated to simplify the procedure which will further facilitates the working of the institution. It was RESOLVED to prepare such policies, committees as well as cells for the smooth functioning.</i></p>	<p>To be taken in the next meeting</p>

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Agenda 23/2022/12:	<p>As per the review after 2nd Cycle of NAAC accreditation the following activities are proposed:</p> <p>1. To strengthen Criteria I and Criteria II: One Day Workshop on Curriculum Design, Development and Enrichment One Day Workshop on Identification Process of Advanced and Slow Learners and Remediation One Day Workshop on Development of Graduate Attributes, Programme/Course Learning Outcomes and Tools & Techniques for their Assessment and Mapping. These workshops will be conducted by Department of Education in collaboration with IQAC.</p> <p>2. For student progression: AIU Registration has been renewed which will enhance the prospects for the students to participate in various inter-university/state /national/international events. A committee has been constituted to represent the university at various events.</p> <p>3. Faculty Empowerment Strategies: Guidelines to provide financial support to teachers and students to attend conferences/workshops and towards membership fee of professional bodies has been formulated and approved in 40th EC meeting held on 19th August 2022 vide item No. EC: 40:2022:24.</p>	<p>To be taken in the next meeting</p>
	<p>RESOLVE <i>The members unanimously agreed to the proposed activities and RESOLVED to consider these for further action.</i></p>	

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James M.