

Central University of Punjab, Bathinda

Agenda of Executive Council Meeting scheduled to be held on 25th March 2011 at
7:00 p.m. at Bhai Vir Singh Sahitya Sadan, New Delhi

CONFIDENTIAL

Welcome address by the Vice Chancellor (Chairperson).

Item No. EC:4:2011:1

To confirm the minutes of the Third Meeting of the Executive Council held on 28.10.2010.

The minutes were circulated to all the members.

Item No. EC:4:2011:2

To inform Actions Taken on the decisions of the Executive Council in its Second Meeting held on 28.10.2010. (Annexure-I)

Item No. EC:4:2011:3

To note the report of Vice Chancellor on the progress of university since last Executive Council meeting

3.1 Recruitments

3.1.1 University appointed teaching and non-teaching staff on regular as well as contractual basis (Annexure-II).

3.1.2 The present status with respect to various teaching and non-teaching **positions** is as per the below table.

<u>S.No.</u>	<u>Status and Number of Posts/Strength</u>	<u>Teaching Posts</u>	<u>Non-Teaching Posts</u>
1.	Sanctioned Strength	66	33
2.	Existing Strength	16*	19**
as on 15 th March 2011			

* 2 Professor appointed on regular basis while 13 APs and 1 Professor on contractual basis

** 3 on regular basis, 16 contractual

3.1.3 The post of **Registrar** has been advertised for fourth time on 5th February 2011. The interview for the post of Registrar were held on 16th December 2010 and panel could be made was found by the Selection Committee.

3.1.4 The post of **Finance Officer** has been re-advertised fifth time on 5th February 2011.

3.1.5 The number of application received for faculty positions as on 15th March 2011 in response to Rolling system of advertisement being followed by the University for filling the faculty positions is as detailed below:

Professors	59
Associate Professors	109

The interviews to fill the faculty positions on regular basis would be held after the receipt of names of the Visitor's nominees. Panel has already been sent by the university.

3.2 On the Spot Painting and Photography competitions were organized on 26.02.2011 as a part of celebrations of the Second Foundation Day of University. The themes for the competitions were Environment, Biodiversity and Cancer in Malwa Region of Punjab. Almost about 150 students of various schools and colleges of Punjab participated in this competition.

3.3 The University celebrated its **Second Foundation Day** on 28th February, 2011. On this occasion Professor G. P. Talwar, former Director, National Institute of Immunology, New Delhi delivered the second Foundation Day lecture, "Mission Oriented Research on the Problems Related to the Country".

3.4 Main Campus:

3.4.1 The University has signed MoU with Rail India Technical and Economic Services (RITES) Ltd., a Govt. of India Enterprise for the construction of boundary wall of its main campus at village Ghudda. The University has paid Rs. 2.95 Crores to RITES Ltd. as first instalment. The total cost of the boundary wall, which will be about 8 Km long, is approximately 9.5 Crores. According to MoU, the RITES Ltd has committed to complete the construction of boundary wall in nine months.

3.4.2 Eight architectural firms have been shortlisted for designing and development of the main campus.

3.5 Series of Extension Lectures organized by renowned scholars on various topics.

Item No. EC:4:2011:5

To consider the enhancement of House Rent Allowance to 15% of Basic Pay in view of the notification of State Govt. No. 4/7/09-2FP1/392 dated 18.08.2009 (Annexure-III).

Item No. EC:4:2011:6

To approve establishment of the chair in the name of Satguru Ram Singh, if separate funding is made available to this effect by MHRD/UGC.

The Ministry of Human Resource Development has approached (Annexure-IV) the university for setting up a chair in the name of Satguru Ram Singh, on the event of 150th anniversary of Kuka

movement. The University has agreed in principal provided it receives the necessary additional grant for this purpose.

Item No. EC:4:2011:7

To approve the minutes of First Finance Committee held on 13.8.2010. (*Annexure-V*)

Item No. EC:4:2011:8

To ratify the decision of the Finance Committee in its meeting held on 12.03.2011 vide Item No. FC:2:2011:4, approving the expenditure incurred by the university during the financial year 2010-2011 (*Annexure-VI*)

Item No. EC:4:2011:9

To ratify the decision of the Finance Committee in its meeting held on 12.03.2011 vide Item No. FC:2:2011:5, regarding opening of Depreciation Fund Account to comply the audit objection raised by CAG SAR (*Annexure-VII*)

Item No. EC:4:2011:10

To ratify the decision of the Finance Committee in its meeting held on 12.03.2011 vide Item No. FC:2:2011:6, approving the budget proposal for the financial year 2011-12 (*Annexure VIII*).

The Finance Committee unanimously approved the budget for Rs. 206.50 crores for next year for the following:

Capital Assets (Non-Recurring):-	Rs. 150.00 Crores
Grant-in-Aid (Recurring):-	Rs. 56.50 Crores
TOTAL: -	Rs. 206.50 Crores

Item No. EC:4:2011:11

To ratify the decision of the Finance Committee in its meeting held on 12.03.2011 vide Item No. FC:2:2011:8.1, approving the Audit Report of the Comptroller General of India on the accounts of Central University of Punjab for the years ended 31st March 2010 (*Annexure IX*).

Item No. EC:4:2011:12

Current agenda, if any.

Item No. EC:4:2011:13

Fixing date of the next meeting of the Executive Council

Item No. EC:4:2011:2

ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

<u>Item No.</u>	<u>Decision in Brief</u>	<u>Action Taken</u>
Item No. EC:3:2010:1	Confirmed minutes of second meeting	Noted
Item No. EC:3:2010:2	Approved Action Taken Report of second meeting	Noted
Item No. EC:3:2010:3	Progress Report of University Authorized Vice Chancellor to review terms and conditions of services of Sh. G.S. Sra, University Engineer	Noted Emoluments enhanced to Rs. 45,000/- and term extended to one year
Item No. EC:3:2010:4	Amendment to Statute 11 of the University Act	Letter sent to MHRD for Visitor's approval
Item No. EC:3:2010:5	Amendment in the Statute for provision of eligibility for re-appointment of Vice Chancellor in Central University of Punjab in view of enhancement of retirement age from 65 years to 70 years	Letter sent to MHRD for Visitor's approval
Item No. EC:3:2010:6	Approved minutes of First Finance Committee	Noted
Item No. EC:3:2010:7	Ratified decision of Finance Committee to adopt Financial Code of another Central University till own Financial Code is developed	In process
Item No. EC:3:2010:8	Approved minutes of Second Academic Council	Noted
Item No. EC:3:2010:9	Ratified decision of Academic Council to approve seven new courses to be started from session 2010-2011	Noted
Item No. EC:3:2010:10	Approved in principle, the draft Ordinances (Part I) of the university	Noted
Item No. EC:3:2010:11	Approved recommendation of Academic Council to provide incentives to attract competent and senior faculty	Noted
Item No. EC:3:2010:12	12.1 Approved proceedings of Selection Committee for the post of Assistant Registrar 12.2 Authorized Vice chancellor to release appointment orders of selected candidates and Executive Council be informed	Appointment letter issued Noted
Item No. EC:3:2010:13	Noted approval of UGC for Annual Plan Allocation (2010-2011) of Rs. 35 crores for University	Noted
Item No. EC:3:2010:14	Residential quarters of Giani Zail Singh College of Engineering and Technology, Bathinda and of Punjab State Power Corporation Ltd., Bathinda be taken on rent for faculty and students.	In process
Item No. EC:3:2010:15	15.1 Remaining buildings at City Campus be got repaired 15.2 Authorized Vice Chancellor to take such decisions on behalf of Executive Council so that work is expedited	Noted, work in progress Noted

Item No. EC:3:2010:16	To request the State Govt. to give additional land for opening of Kendriya Vidyalaya	Letter sent
Item No. EC:3:2010:17	University may earmark required approximately 1.5 acres of land at main campus site and initiate steps for setting up of a 66 KV Grid that would be costing about Rs. 5 crores.	Noted
Item No. EC:3:2010:18	<p>18.1 Following appointments made under Statutes 19(1) of the University Act, 2009 and Vice Chancellor authorized to fix terms and conditions:</p> <p>a. Prof. P. Ramarao as Professor in the Centre for Chemical and Pharmaceutical Sciences, School of Basic and Applied Sciences</p> <p>b. Prof. R.L. Hangloo as Professor in the Centre for South and Central Asian Studies, School of Global Relations</p> <p>18.2 Adoption of a degree college as per State Government's and Ministry of Human Resource Development's suggestion be first discussed in the Academic Council</p> <p>18.3 Adoption of a Sports School as per Hon'ble Chief Minister of Punjab's suggestion be first discussed in the Academic Council</p>	<p>Appointment letters issued and 4 advance increments given to both</p> <p>To be placed in agenda of AC meeting</p> <p>To be placed in agenda of AC meeting</p>
Item No. EC:3:2010:19	To formally adopt 'Logo' being currently used by university	Noted
Item No. EC:3:2010:20	Fixing of next meeting	Noted

Central University of Punjab, Bathinda

Minutes of the Second Meeting of the Finance Committee held on 12th March 2011 at 11:45 a.m. at National Institute of Pharmaceutical Education and Research, SAS Nagar (Mohali)

Members present:

Prof. Jai Rup Singh	: Vice Chancellor (<i>Ex-Officio Chairman</i>)
Prof. H.P. Dikshit	: Member
Dr. S.K. Salwan	: Member
Sh. N.S. Rattan	: Member
Dr. Shakil Ahmed	: Member
Sh. Satpal Sharma	: Representative of Director, Department of Higher Education, MHRD

Item No. FC:2:2011:1

Welcome address by the Vice Chancellor (*Chairman*).

The Vice Chancellor (*Chairman*) welcomed the hon'ble members to the second meeting of the Finance Committee. He thanked all the members for sparing their valuable time from their busy schedules to participate in the meeting. He briefed the Members about the progress of the University (*Annexure I*) since the last meeting of the Finance Committee held on 13th August 2010.

Item No. FC:2:2011:2

To confirm the minutes of the First Meeting of the Finance Committee held on 13.08.2010

The Committee confirmed the minutes of the First Meeting of the Finance Committee held on 13.08.2010.

Item No. FC:2:2011:3

To inform Actions Taken on the decisions of the Finance Committee in its First Meeting held on 13.08.2010.

The Committee approved the Actions Taken (*Annexure II*) on the decisions of the First Meeting of the Finance Committee held on 13.08.2010. It appreciated that Prof. Dikshit has kindly agreed to chair the Committee for the Financial Code of the university.

Item No. FC:2:2011:4

To consider the expenditure incurred by the university during the financial year 2010-2011

The Committee unanimously approved the expenditure incurred by the university during the financial year 2010-11 till date (*Annexure-III*).

Item No. FC:2:2011:5**To consider opening of depreciation account to comply the audit objection raised by CAG SAR**

The Committee unanimously approved the opening of an account to meet the depreciation of capital goods at the rates specified by Income Tax Act, 1961 so as to comply the audit objection raised by CAG SAR (*Annexure-IV*).

Item No. FC:2:2011:6**To consider the budget proposal for the financial year 2011-12**

The Committee unanimously approved the budget for Rs. 206.50 crores (*Annexure V*) for next year for the following:

Capital Assets (Non-Recurring)	Rs. 150.00 Crores
Grant-in-Aid (Recurring)	Rs. 56.50 Crores
TOTAL	Rs. 206.50 Crores

Item No. FC:2:2011:7**Fixing date of the next meeting of the Finance Committee**

The Committee authorized the Vice Chancellor to fix the date of next meeting.

Item No. FC:2:2011:8**Current Agenda, if any****8.1 To consider Special Audit Report of the Comptroller and Auditor General of India on the accounts of Central University of Punjab for the years ended 31st March 2010 (*Annexure VI*).**

The Committee expressed satisfaction on the SAR-CAG report.

8.2 The Committee appreciated the decisions of the Academic Council and Executive Council to give relocation allowances to the permanent faculty and agreed that more increments and other special incentives be given to attract quality faculty and staff.

The members of the Finance Committee commended the Vice Chancellor for the remarkable progress made by the university in spite of severe handicaps, and the meeting ended with a vote of thanks to the Chair.

Minutes Approved

Sd/-

Prof. Dr. Jai Rup Singh

Vice Chancellor and
Chairman, Finance Committee

Expenditure during 2008-2011

Grant Released by UGC		Rs. In Lakhs	
2008-09		150.00	
2009-10		1500.00	
2010-11		1500.00	
Total		3150.00	
Interest Earned		75.62	
Total Funds Available		3225.62	
Funds Utilized		2602.99	
% age of Utilization		80.70	
Unspent Balance		622.63	
Committed/ Expected Expenditure: Wall, Equipment, 66 Kw Grid, Furniture, Software, etc.		1652.74	

Extract from Audit report by CAG SAR

A.2.1. Fixed Assets – Rs. 3.20 Crore

As per Notes and Instructions for compilation of financial statements of Non Profit Organization and other similar institution of Uniform Format of Accounts that “Depreciation shall be provided so as to charge the depreciable amount of a depreciable assets over its useful life”. The management in point 1.4 of its Significant Accounting Policies (Schedule -10) disclosed that deprecation has been provided on written down value method at the rates specified in the Income Tax Act, 1961. However, in contravention to the disclosure no depreciation on these assets has been provided in the accounts for the year 2009-10. This has resulted in understatement of other administrative expenses and overstatement of fixed assets and excess of incomes over expenditure by Rs. 33.01 lakh (as detailed in annexure II).

Details of actual financial requirements for the year 2011-2012 for physical and academic Infrastructure

Capital Assets (Non-Recurring):-		Rs. 150.00 Crores
I. Campus Development:-		
(i) Road and other utilities		Rs. 20.00 Crores
II. Temporary Accommodation		
(i) Repair/renovation		Rs. 4.00 Crores
(ii) Annual Rent		Rs. 1.00 Crores
(iii) Conversion of Transit Campus into permanent City Campus (As Recommended by the Executive Council)		Rs. 35.00 Crores
III. Construction of Buildings:-		
(i) Administrative Buildings		Rs. 7.50 Crores
(ii) Academic Buildings		Rs. 10.00 Crores
(iii) Central Library		Rs. 15.00 Crores
(iv) Guest House		Rs. 3.00 Crores
(v) Teaching Staff Quarters	}	Rs. 10.00 Crores
(vi) Non-Teaching Staff Quarters		
(vii) VC Lodge		Rs. 0.50 Crores
(viii) Health Centre		Rs. 2.00 Crores
(ix) Sports Complex indoor		Rs. 5.00 Crores
(x) Hostels (One block each for boys and girls)		Rs. 12.00 Crores
(xi) Auditorium		Rs. 15.00 Crores
(xii) Computer Centre		Rs. 10.00 Crores
Grant-in-Aid (Recurring):-		Rs. 56.50 Crores
IV. Recurring Expenditure on salary, Books & Journals, Equipments / Consumables, TA / DA for various meetings etc. , Other expenses		
(i) Salary		Rs. 4.00 Crores
(ii) Office expenses		Rs. 2.00 Crores
(iii) Books & Journals		Rs. 3.00 Crores
(iv) Equipments		Rs. 15.00 Crores
(v) Consumables		Rs. 15.00 Crores
(vi) TA/DA for various meetings/conferences, etc.		Rs. 1.00 Crores
(vii) Community Centre, Crèche etc		Rs. 0.50 Crores
(viii) Security, Housekeeping & General, and other out-sourced Services		Rs. 1.00 Crores
(ix) Other Expenses		Rs. 5.00 Crores
(External utilities- Gas Plant, De-ionization, Soft Water Plant, etc.)		
(x) Furniture, Teaching Aids, ICT		Rs. 10.00 Crores
TOTAL		Rs. 206.50 Crores