



# Central University of Punjab

(NAAC Accredited A Grade University)

City Campus, Mansa Road, Bathinda-151001

## Department of Economic Studies



### ICSSR Sponsored Capacity Building Programme for Social Science Faculty

(10<sup>th</sup> – 21<sup>st</sup> May, 2019)

#### Information Brochure

##### About the Programme

Department of Economic Studies, Central University of Punjab, Bathinda, Punjab, India, proposes to organize a Two Weeks course on ‘Capacity Building Programme for Social Science Faculty Members’ for the benefit of University/College as well as Research Institutes teachers/researchers from 10<sup>th</sup> May, 2019 – 21<sup>st</sup> May, 2019. The Programme is aimed at improving and upgrading research and teaching-learning process and targets to young faculty in social sciences. Research has becoming one of the most important aspects in the academic pursuits of higher learning over the world, and it provides the solutions to ever changing human problems. Continuous up-gradation of knowledge in the research related matters is the need of the hour. With special focus on cognitive skills in learning outcomes by way of developing research capabilities among the budding faculty members of the research institutions, colleges and Universities. The training programme also aims to prepare the researchers capabilities to publishable material in the form of articles in journals and books. It will introduce participants to the essential principles, techniques and processes of qualitative, quantitative and mixed approaches of research. In doing so, it will deal with various theoretical and methodological issues involved in such inquiry as well as the strategies and techniques such as research design, methods of qualitative data collection, coding and analysis involved in empirical field research. The Programme is fully sponsored by Indian Council for Social Science Research, New Delhi.

##### Objective of the Programme

The objective of the course will be to develop research capabilities among young faculty and to turn completed research into publishable material in the form of journal articles/books: Specifically, the objectives will be to

1. Develop capacity for conceptualising and writing research area/theme/topic.
2. Enhance skills to prepare an appropriate research design, conducting literature review, formulating research questions and hypotheses, collection of information and analysis.
3. Develop the capacity for writing quality research proposal, articles and like.
4. Develop the capacity for planning and writing book/monographs.
5. Develop the capacity for writing project proposals for external funding.

##### Broad Overview of Programme Modules

1. Research Process
2. Research Design
3. Data & Tools of Data Collection in Social Science Research
4. Conducting Field Work
5. Methods of Analysis of Qualitative and Quantitative Data
6. Using Library and e-Library in Research
7. Writing Thesis/Dissertations, Case Studies
8. Writing Research Project Proposal & Project Report
9. Writing Papers for Journals, Book Chapters, Books
10. Research Ethics and Plagiarism
11. Evaluation of Participant’s Skills
12. Paper Clinic (Actual Papers/outlines will be taken-up for discussion)

##### Training Methodology

The methodology would be based on lectures, group discussions, presentations, research interaction, field work, experience sharing and hands on activity by the participants as well as

library work and practical sessions on computers. Senior Social Scientists will be invited to deliver lectures on various themes which will be followed by the question-answer session. The candidates would be required to present their working paper in the presence of participants and experts.

### **Evaluation of Participants' Skills**

The learnings of the participants shall be evaluated on multidimensional scale during the two weeks capacity building programme, on the basis of which they shall be awarded A, B, C & F grades.

### **Resource Persons**

Resource persons shall be eminent Professors/Researchers having expertise and vast experience in their respective areas from Institutes of repute.

### **Duration of the Programme**

The course on Capacity Building Programme for Social Science Researchers is of Two Weeks (i.e. 12 working days) and tentatively scheduled to be held during May 10-21, 2019. There shall be no off days during the programme.

### **Number of Seats**

There shall be 30 seats of participants in total in the Programme. Seats are subject to change in exceptional cases.

### **Eligibility for the Programme**

The programme is intended to Social Sciences (Economics, Commerce, Management, Sociology, Anthropology, Social Work, Psychology, Education, Political Science, Public Administration, Law, History, Geography, Mass Communication and allied disciplines) faculty members of any UGC recognised University/College/Institution and engaged in Social Science research. Researchers engaged in research in Research/Educational Institutions including ICSSR/UGC-Post Doctoral Fellows and holding PhD may also be considered.

### **Representation in the Programme**

Subject to availability of candidates following representation in the Programme shall be applicable:

1. SC/ST/OBC candidates: 50%
2. Women candidates: 33%
3. PwD candidates: 3%

Fulfilling abovementioned conditions, preference will be given to the Candidates who have not attended any Refresher/Orientation/Capacity Building Course.

### **Programme Fee**

There is no fee for the Programme. Moreover, travel expenses as per rules & free accommodation to outstation participants and local hospitality to all participants shall be provided.

### **Travel Cost**

Selected outstation candidates will be paid train fare (Not exceeding Rs. 3000/-) by 2<sup>nd</sup> Class/Sleeper/AC III Tier by shortest route to and fro on production of original tickets subject to availability and admissibility of funds (Taxi, Own Car Mileage, Auto, Air Fare shall not be admissible under any circumstances). In deserving and exceptional cases limit of Rs. 3000/- may be condoned at the option of organisers. Participants are free to travel & get reimburse from their institutions, if they wish to do so. Stay arrangement will be made for outstation participants free of cost. Local hospitality to the participants will be provided by the University.

### **Accommodation**

Stay arrangement will be made for outstation participants free of cost. Local hospitality to the participants will be provided by the University.

## Attendance

This Programme will have 36 Sessions during 12 Days without any Holiday on Saturday, Sunday or otherwise. Attending all 36 sessions is mandatory for participants failing which will be automatic termination from the programme. Participant absent in any of 36 Sessions during 12 days will automatically disqualify from getting participation Certificate.

## Participation Certificate

Participants after successful completion of the Programme (attending all 36 sessions completely) shall be provided with Participation Certificate mentioning their Grades obtained in evaluation at the end of the Programme. Participant absent in any of 36 Sessions during 12 days will automatically disqualify from getting participation Certificate.

## Submission of Application

Scan Copy of duly filled and recommended Application Form, Updated detailed CV, Caste/Category Certificate (if applicable), Advance Stage Research Paper for Paper Clinic, Academic Certificates and Marks/Grades Sheets, Motivation Plan/Expected Benefits from attending the programme, 400 words on the research and publication plan after the Capacity Building Programme, 400 words on any book/research report/article read by candidate in the past one year and 200 words on how this programme will influence the teaching and research of the applicant) must be attached/submitted along with **online registration** by **28/02/2019** for which link will be sent after getting scan copy of Application Form at [cbpcup2017@gmail.com](mailto:cbpcup2017@gmail.com) and Original Application Form and Hard copy of other certificates/testimonials must be submitted on joining the programme, if selected. Incomplete form in any respect will be liable to be summarily rejected.

## Important Dates

<b>Last date of submission of scan copy of application form:</b>	<b>18/02/2019</b>
<b>Last date of online registration:</b>	<b>28/02/2019</b>
<b>Intimation to Selected Candidates (through e-mail):</b>	<b>14/03/2019</b>
<b>Confirmation by Selected Candidates (through e-mail):</b>	<b>25/03/2019</b>
<b>Intimation of selection to Waitlisted Candidates (through e-mail):</b>	<b>30/03/2019</b>
<b>Confirmation by 2<sup>nd</sup> Selection Candidates (through e-mail):</b>	<b>05/04/2019</b>
<b>Intimation to Candidates regarding Accommodation/Schedule etc.</b>	<b>01/05/2019</b>

## Programme Advisory Committee

Chief Patron:	<b>Prof. R. K. Kohli</b> , Hon'ble Vice Chancellor, Central University of Punjab, Bathinda
Patron:	<b>Prof. P. Ramarao</b> , Dean, Academic Affairs, Central University of Punjab, Bathinda
Member:	<b>Prof. Ramakrishna Wusirika</b> , Dean, School of Global Relations, Central University of Punjab, Bathinda
Member:	<b>Prof. Vinod Kumar Garg</b> , Dean, Student Welfare, Central University of Punjab, Bathinda
Member:	<b>Prof. Anjana Munshi</b> , Dean, Research, Central University of Punjab, Bathinda

## Programme Coordination Committee

Course Director:	<b>Dr. Jainendra Kumar Verma</b> Assistant Professor, Dept. of Economic Studies, Central University of Punjab, Bathinda
Course Co-Director:	<b>Dr. Pabitra Kumar Mishra</b> , Associate Professor & Head, Dept. of Economic Studies, Central University of Punjab, Bathinda

## Contact Details

1. Dr. Jainendra Kumar Verma, Course Director, Mob. 09919494419
2. Dr. Pabitra Kumar Mishra, Course Co-Director, E-mail: [cbpcup2017@gmail.com](mailto:cbpcup2017@gmail.com)



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## Department of Economic Studies



### ICSSR Sponsored Capacity Building Programme for Social Science Faculty Members (10<sup>th</sup> – 21<sup>st</sup> May, 2019)

#### APPLICATION FORM

(Please fill the form in Capital Letters and strike out whichever not applicable)

#### I. PERSONAL INFORMATION

1. Name: Mr./Ms./Dr. ....
2. Category: SC/ST/OBC/PH/Minority/General
3. A. Gender: Male/Female B. Marital Status: Married/Unmarried
4. Date of Birth: \_\_\_/\_\_\_/\_\_\_
5. Mailing/Correspondence Address:

.....  
Phone/Mobile:..... Email ID: .....

Please paste recent self-attested photo here

#### II. EDUCATION AND RESEARCH

6. Educational Qualifications: .....
7. Ph.D. Status: Awarded/Submitted/Enrolled/Not Enrolled Whether NET/JRF: Yes/No
8. Software Packages Familiar With: .....
9. No. of Publication in Refereed Indexed Journals: .....
10. No. of Externally Funded Research Projects completed: .....

#### III. EMPLOYMENT

11. Designation: ..... Department:.....
12. Nature of Engagement: Permanent/Deputation/Tenure/Temporary/Contractual
13. Basic Pay & Scale of Pay: .....
14. Area of teaching/research interest: .....
15. Address of the College/University: .....

#### IV. PROGRAMME SPECIFIC INFORMATION

16. Whether you ever attended any training programme (OP/RP/CBP/FIP/FDP): Yes/No

#### DECLARATION BY APPLICANT

I hereby solemnly declare that particulars furnished above are true and complete to the best of my knowledge and belief. I'll submit/attach scan copy of duly filled and recommended Application Form, Updated detailed CV, Caste/Category Certificate (if applicable), Advance Stage Research Paper for Paper Clinic, Academic Certificates/Marks/Grades Sheets of Masters' Degree and PhD degree (if completed), Motivation Plan/Expected Benefits from attending the programme, 400 words on the research and publication plan after the Capacity Building Programme, 400 words on any book/research report/article read by candidate in the past one year and 200 words on how this programme will influence the teaching and research of the applicant with/in online registration form for which link will be provided after sending scan copy of this form at cbpcup2017@gmail.com. Original Application Form and Hard copy of other certificates/testimonials I'll submit in person before joining the programme, if selected. Further, I have gone through the information brochure & I shall abide by rules & regulations of the programme.

Date: \_\_\_/\_\_\_/\_\_\_

**Signature of the Applicant**

#### RECOMMENDATION FROM THE APPROPRIATE AUTHORITY

I recommend Mr./Ms./Dr. .... (Designation) .....  
(Institution) ..... for ICSSR Sponsored Two Week Capacity Building Programme for Social Science Faculty Members to be organised by Department of Economic Studies, Central University of Punjab, Bathinda during 10<sup>th</sup> – 21<sup>st</sup> May, 2019. She/He will be relieved for travel time required and the duration of programme in order to participate in the Programme, if selected.

Date: \_\_\_/\_\_\_/\_\_\_

Place:

**Signature of Director/Registrar/Principal/Supervisor**

(Seal)

**Note:** For any query please contact to Dr. Jainendra Kumar Verma, Asst. Professor & Programme Director, Mob. 09919494419, & Dr. Pabitra Kumar Mishra, Associate Professor and Head & Programme Co-Director, e-mail: cbpcup2017@gmail.com.