

## **MANUAL 1**

### **SECTION 4 (1) (b) (i)**

#### **THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS AND DUTIES**

##### **1.1 Details of Public Authority**

<b>Name of the Organisation</b>	<b>Central University of Punjab</b>
<b>Address</b>	
<b>Transit Campus Address</b>	<b>City Campus, Mansa Road, Bathinda, Punjab, India-151001</b>
<b>Main Campus Address (Coming Up)</b>	<b>Village Ghudda, District Bathinda, Punjab, India-151401</b>
<b>Head of the Organization</b>	<b>Prof. (Dr.) R.K. Kohli Vice-Chancellor, Central University of Punjab</b>
<b>Act of the Organization</b>	<b>Established under Central Universities ACT, 2009 (25 of 2009)</b>

**1.2 Aims and objectives:** The Central University of Punjab envisions to:

- Uplift and upgrade the standards of teaching, learning and research to global levels of excellence;
- Create international benchmarks in research, patents and consultancy services;
- Strategize to become a global epicentre of knowledge, culture, skills and technologies;
- Develop a scientific temper and a performance culture of pro-active decision making;
- Act as a catalyst of change by setting high water-marks in infrastructural growth, in academic and co-academic excellence, in learning and evaluation, in social interfacing with the stake-holders, in human resource development, in safety and security systems, in process management, and in seamless integration with the surrounding communities;
- Cross-pollinate with new ideas, new technologies, new platforms and new worldviews;
- Continue expanding and exploring, locally, nationally and globally

##### **1.3. Mission/ Vision Statement:**

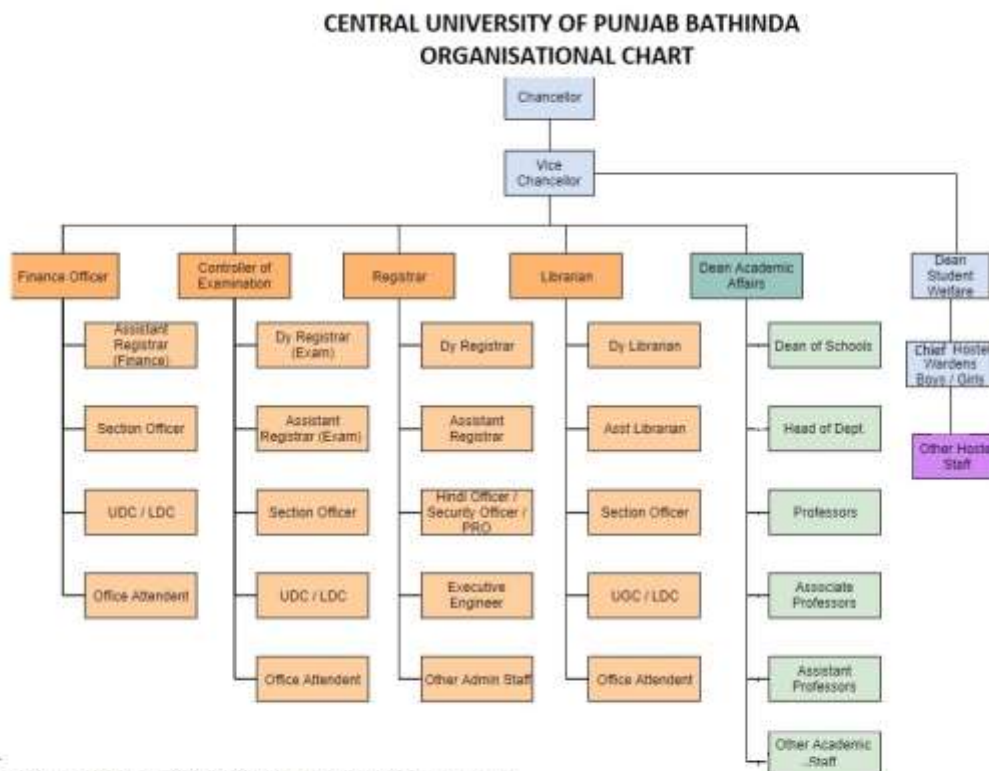
- Offer a wide range of instructional and research facilities across integrated and cross-disciplinary studies;
- Promote innovation in teaching, learning, evaluation, research and consultancy services;
- Create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academics, industry, business and administration;
- Participate in the problems and concerns of the surrounding community and the civil society

##### **1.4. Brief History**

The Central University of Punjab, Bathinda (CUPB) was established in 2009 along with other new Central Universities by an Act of Parliament (No 25, of 2009). The University is now accredited with 'A' grade from NAAC. It is credited with highest per capita research funding. The university has a mission of providing wide range of instructional and research facilities across integrated and cross-disciplines, promote innovation in teaching, learning and research, and cross-pollinate new ideas, new technologies and new world-views. It aims to create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academia, industry and business. The university started in a three-room Camp Office provided by the state administration in March 2009. Making a modest but speedy start, the university accepted on rent, a dilapidated campus of 37 acres of an abandoned co-operative spinning mill on Mansa Road, Bathinda. It had a tin-roofed factory-hall and a small administrative building. These structures were renovated and made operational. It is from this campus that CUPB has been working and progressing. The university has established a Central Instrumentation Laboratory, Computer Centre and the University Library to provide high end facilities to its faculty and students. Air-conditioned lecture rooms, well-equipped science laboratories, a 90-seater seminar hall and a 250-seater air-conditioned auditorium support the academic activities. Simultaneously, the arduous task of selecting enough contiguous land for its campus was undertaken. The Punjab State Government purchased 500 acre of land in Ghudda village and got it registered as a site for the new university campus. Adopting prescribed procedures, a 9 km wall was constructed followed by tendering for hiring the services of architect, Project Management Consultant and the contractors. Mandatory approvals of master plan, building plans, associated environmental clearances and also approval from departments of forests, roads, airport authorities and several others have been obtained. The construction work of Phase 1A is in full swing and allotment of work for Phase 1B (a) is done. The Foundation Stone of the campus was laid by the then Hon'ble Union Minister of Human Resource Development, Smt. Smriti Zubin Irani and the then Hon'ble Chief Minister of Punjab, Sardar Parkash Singh Badal on 7th September, 2015. The campus is designed to be environment-friendly and energy efficient conforming to GRIHA-I norms, perhaps the first such instance in the area. Over 20,000 (mostly indigenous) trees of 85 species were planted by the CUPB students, faculty and staff at main campus. The UGC authorized every new Central University to run 20 centres of its choice depending on the need of the area. Each centre was allowed positions of 1 Professor, 2 Associate Professors and 4 Assistant Professors. Currently, CUPB has 20 centres spread over 9 schools in areas ranging from Sciences, Technology, Humanities, Laws and Social Sciences. We have adopted national model curricula wherever available and supplemented it with the local, national and global issues. CUPB offers only Masters, M.Phil. and Ph.D. programmes. It started with the first batch of 10 students in 4 programmes in August 2009 and now has more than 1100 students in different academic programmes. It is a validation of university's growing credibility among the students that in year 2017-18, a total of 30,101 applications received for 726 seats for admission to Master Programmes through CUCET, making a demand ratio of 1:41. For Ph.D. programmes, 7281 applications received for 100 seats, making the demand ratio of 1:72. Besides celebrating international and national commemorative days, students are encouraged to organize annual sports and cultural events during the Foundation Week in February every year. CUPB is committed to the social cause of not only the region, but the whole nation, and actively participates in events like "Swachh Bharat Abhiyan" and Vittiya Saksharta Abhiyan (VISAKA). To cater to the financial need of students, the university provides scholarships and interest-free loans out of the Students Welfare Fund and has also implemented Earn-While-You-Learn scheme. In spite of the locational disadvantage, CUPB in true sense is a multi-cultural mini India as it supports students from 28 states, faculty from 18 states and non-teaching staff from 12 states. The university takes pride in its exceptionally qualified and committed faculty. All Assistant Professors (except two in Computer Science and Technology) have a doctoral degree and are NET qualified. With a much-focussed approach, the university is undoubtedly poised to write a new chapter on the academic horizon of India.

## 1.5. Organisational Chart

Positional Organisational Chart is as follows –



Note -

1. This Chart is a descriptive view of the Office of University Officers.
2. The Powers & Duties of CUPB Employees are derived from CU Act, University Statutes, Ordinances, and GOI Rules
3. CUPB Employees need to work as per Policy and Procedures approved by University Statutory Bodies.

## 1.6. Functions & Duties

The functions and duties of Central University of Punjab as enshrined in the Central Universities Act 2009 is enumerated in under Objects of University (Section 5) & Powers of the University (Section 6) of the said Act and is reproduced below

### As per Section 5 of Central Universities Act

The Objects of the University shall be to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit; to make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes; to take appropriate measures for promoting innovation in teaching-learning process and interdisciplinary studies and research; to educate and train manpower for the development of the country, to establish linkage with industries for the promotion of science and technology, and to pay special attention to the improvement of social and economic conditions and welfare of people, their intellectual, academic and cultural development.

As per Section 6 of Central Universities Act, the University shall have the following Powers, namely:

- i. to provide for instructions in such branches of learning like natural sciences, social sciences, humanities, engineering, technology and medicine as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge;

- ii. to grant, subject to such conditions as the University may determine, diplomas or certificates to, and confer degrees or other academic distinctions on, persons, on the basis of examinations, evaluation or any other method of testing, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient cause;
- iii. to organise and to undertake extramural studies, training and extension services;
- iv. to confer honorary degrees or other distinctions in the manner prescribed by the Statutes;
- v. to provide facilities through the distance education system to such persons as it may determine;
- vi. to institute Principalships, Professorships, Associate Professorships, Assistant Professorships and other teaching or academic positions, required by the University and to appoint persons to such Principalships, Professorships, Associate Professorships, Assistant Professorships or other teaching or academic positions;
- vii. to recognise an institution of higher learning for such purposes as the University may determine and to withdraw such recognition
- viii. to appoint persons working in any other University or academic institution, including those located outside the country, as teachers of the University for a specified period;
- ix. to create administrative, ministerial and other posts and to make appointments thereto;
- x. to co-operate or collaborate or associate with any other University or authority or institution of higher learning, including those located outside the country, in such manner and for such purposes as the University may determine;
- xi. to establish such centres and specialised laboratories or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;
- xii. to institute and award fellowships, scholarships, studentships, medals and prizes;
- xiii. to establish and maintain Colleges, Institutions and Halls;
- xiv. to make provision for research and advisory services and for that purpose to enter into such arrangements with other institutions, industrial or other organisations, as the University may deem necessary;
- xv. to organise and conduct refresher courses, workshops, seminars and other programmes for teachers, evaluators and other academic staff;
- xvi. to appoint on contract or otherwise visiting Professors, Emeritus Professors, Consultants and such other persons who may contribute to the advancement of the objects of the University;
- xvii. to confer autonomous status on a College or an Institution or a Department, as the case may be, in accordance with the Statutes;
- xviii. to determine standards of admission to the University, which may include examination, evaluation or any other method of testing;
- xix. to demand and receive payment of fees and other charges;
- xx. to supervise the residences of the students of the University and to make arrangements for promoting their health and general welfare;
- xxi. to lay down conditions of service of all categories of employees, including their code of conduct;
- xxii. to regulate and enforce discipline among the students and the employees, and to take such disciplinary measures in this regard as may be deemed by the University to be necessary;

- xxiii. to make arrangements for promoting the health and general welfare of the employees;
- xxiv. to receive benefactions, donations and gifts and to acquire, hold and manage, and to dispose of, with the previous approval of the Central Government, any property, movable or immovable, including trust and endowment properties, for the purposes of the University;
- xxv. to borrow, with the previous approval of the Central Government, on the security of the property of the University, money for the purposes of the University; and xxvi. to do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of its objects.
2. In exercising its powers referred to above it shall be the endeavour of the University to maintain an all-India character and high standards of teaching and research, and the University shall, among other measures which may be necessary for the said purpose, take, in particular, the following measures, namely:—
- a. admission of students and recruitment of faculty shall be made on all-India basis;
  - b. admissions of students shall be made on merit, either through Common Entrance Tests conducted individually by the University or in combination with other Universities, or on the basis of marks obtained in the qualifying examination in such courses where the intake of students is small;
  - c. inter-University mobility of faculty, with portable pensions and protection of seniority, shall be encouraged;
  - d. semester system, continuous evaluation and choice-based credit system shall be introduced and the University shall enter into agreements with other Universities and academic institutions for credit transfer and joint degree programmes;
  - e. innovative courses and programmes of studies shall be introduced with a provision for periodic review and restructuring;
  - f. active participation of students shall be ensured in all academic activities of the University, including evaluation of teachers;
  - g. accreditation shall be obtained from the National Assessment and Accreditation Council or any other accrediting agency at the national level; and
  - h. E-governance shall be introduced with an effective management information system.

**1.7 Main Function of the Public Authority:** To run academic programmes as detailed:

List of School & Departments at CUPB— Available online at [http://www.cup.edu.in/schools\\_centres.php](http://www.cup.edu.in/schools_centres.php)

List of Master Degree Programme Offered by University are mentioned in Prospectus- [http://cup.edu.in/admissions\\_2019\\_20/prospectusforsession201920inrespectofmastersph\\_d/PG%20Prospectus%202019-20%20\(Final\)%20-%2024.6.19%20On%20website.pdf](http://cup.edu.in/admissions_2019_20/prospectusforsession201920inrespectofmastersph_d/PG%20Prospectus%202019-20%20(Final)%20-%2024.6.19%20On%20website.pdf)

List of PhD Programmes offered by University are mentioned in Prospectus - [http://cup.edu.in/admissions\\_2019\\_20/phd\\_jan\\_2019\\_20/Ph.D.%20Jan%202020%207.11.19.pdf](http://cup.edu.in/admissions_2019_20/phd_jan_2019_20/Ph.D.%20Jan%202020%207.11.19.pdf)

The other details are mentioned in Central University Act, Statutes, and Ordinances available on [http://cup.edu.in/acts\\_statutes.php](http://cup.edu.in/acts_statutes.php)