

AGREEMENT OF SERVICE

An agreement for service made this _____ day of _____ 2013 between _____ (hereinafter called the appointee) of **ONE PART** and the **CENTRAL UNIVERSITY OF PUNJAB, BATHINDA**, established vide Act No. 25(2009) of Parliament. (hereinafter called the University) of the **OTHER PART**.

WHEREAS the Executive Council of Central University of Punjab, Bathinda has been pleased to approve the appointment of the appointee as _____ in the School/Centre for _____ in this Central University of Punjab, on Regular basis and the appointee has accepted such appointment upon the terms and conditions hereinafter appearing.

NOW THESE PRESENT WITNESSED AND THE PARTIES HERETO RESPECTIVELY AGREE AS FOLLOWS:

1. This agreement of service shall be deemed to have been entered into subject at all times to the provisions of the Rules and Regulations governing the Institute as in force from time to time, as applicable to employees of the university.
2. The appointee shall be in service under the agreement till the age of 65 years (Sixty five years) from _____ that is the date of joining the post as _____ in the Centre for _____ in this university. The appointee's duties will include all functions as assigned by the Vice Chancellor. The appointee will be on probation for two years from the date of joining. The period of probation can be extended in accordance with rules of the university.
3. During the period of his/her agreement except in respect of any period of suspension and also of any period of leave without pay, the appointee shall be in the scale of _____ provided that if any time the appointee proceeds on deputation out of India, his/her pay and allowances during the period of his/her deputation will be

such as may be decided by the Executive Council. In addition, the appointee shall draw allowances as may be admissible from time to time as per rules and regulations of the University.

4. During his/her service under these presents, the appointee shall subscribe to the New Pension Scheme any other scheme in force subject to its modification as may be from time to time. Further the appointee shall be entitled to terminal benefits as are applicable to him/her on the date of joining the University as amended from time to time.
5. Notwithstanding anything hereinbefore contained, the appointee shall, unless otherwise decided by the University, be entitled to receive the whole or in part, as may be determined by the University, the benefits of any improvements in the revision of scale of pay that may be effected by the University subject to the date of these presents, in the terms and conditions of the service of members of the University and the decision of the University in respect of such improvement in the terms and conditions of the service of the appointee shall operate so as to modify to that extent the provisions of these presents.
6. The appointee shall be entitled leave as per Leave Rules of the University.
7. The appointee shall be eligible for allotment of unfurnished accommodation if available in the campus of the University as may be sanctioned by the Executive Council of the University on payment of licence fee as per rules.
8. The appointee shall be eligible for privilege in relation to medical attendance and treatment as provided for in the rules.
9. If the appointee is required to travel in the interest of the University work, he/she shall be entitled to travelling allowance on the scale provided for in the T.A. Rules of the University in force from time to time. Similarly, the appointee shall be entitled to leave travel concession for visiting his/her hometown as per the rules of the University.
10. The appointee shall devote his/her whole time to the service of the University and will be subject to the conduct rules and other provisions of the said rules and regulations. Any information obtained by appointee during or in connection with his service and the work upon which he/she is engaged shall be treated as secret and confidential and appointee shall be deemed in all respects to be subject the Indian Official Secrets Act, 1923 as amended from time to time.
11. Any amount received by the appointee from books and articles published by him/her at his own cost shall be left to him/her as an encouragement for continuing his/her work in that line. He/she would also be allowed to do consultancy and retain benefits of the same as permissible under the rules laid down by the University from time to time.

12. The service of appointee may be terminated on either side without assigning any reasons (a) on one month's notice during the period of probation or salary in lieu thereof and (b) on three month's notice or salary in lieu thereof after completion of the probation period.

13. In respect of any matter for which no provision has been made in this agreement the appointee will be governed by the rules and regulations of the University or any modification thereof for the time being in force and the sub-rules made there under for time being in force.

In witness whereof on the day and the year first above written, the Registrar of the University has hereinto set his hand and the appointee has hereinto set his/her hand.

Signed and delivered for the
Central University of Punjab, Bathinda

Employer

In the presence of :
Signature of witness with addresses.

Employee

Signed and delivered by the said
Appointee in the presence of

Signature of witnesses with addresses:

1. _____

2. _____
