

SELECTION CRITERIA AND PROCEDURE FOR THE POSTS OF LIBRARIAN

Step-I: On the basis of minimum eligibility conditions (*as mentioned in advertisement*) the applications will be scrutinized to check their eligibility and score as per screening criteria for academic & research experience. The list of provisionally eligible candidates with scores obtained in screening criteria will be displayed on the university website. Subsequently, the grievances (if any) received from candidates through e-mail within five days, will be considered.

Step-II: After calculating score as per Screening Criteria, Top twenty eligible candidates, will be called for interview against one post. In case of tie of marks in scores of screening criteria, candidate(s) securing the score equivalent to the last candidate called for interview, will also be called. Following criteria will be used to prepare merit list:-

Minimum norms/Criteria	Librarian
Selection Committee criteria/weightages (Total weightage= 100)	a) Library Research papers (Five) evaluation (60%) b) Organization track record or innovation library services and vision plan (20%) c) Interview performance (20%)

NOTE:

1. Interview will be conducted only if minimum ratio shall not be less than 1:3.

**Screening Criteria for Academic record and research performance
For the post of Librarian**

Criteria		Librarian		
Qualification		Minimum qualification as per UGC 2010 regulations and amendments		
Minimum API score		Consolidated API score requirement of 400 points from Category II & III of APIs (cumulative)	Filled by the applicant	Verified by the Screening Committee
A	Academic record	Marks		
1.	First Division UG	1		
2.	PG Maximum Marks	4		
	a. First Division PG	1		
	b. If above 70% in PG	2		
	c. If above 80% in PG	3		
	d. University Topper in PG	+1		
3.	Ph.D with course work/Ph. D with M.Phil/Ph.D. with M.Tech/Ph.D. with Pharm/Ph.D. with NET or Equivalent	10		
4.	UGC/CSIR/ICAR/GPAT/GATE/ICMR/Equivalent at national level	3		
	a. NET-LS	1		
	b. NET-JRF/Equivalent	+2		
5.	Medal State/National level Maximum Marks	2		
	a. State level	0.5/medal		
	b. National Level	1/medal		
	Total Marks - A	20		
B	Experience and Research Performance	Marks		
6.	Teaching/research Experience after Ph.D.	3 Above min. eligibility		
	a. Post-Graduation teaching Experience reflecting research	1/Year		
	b. Research experience after Ph.D.	-----		
	c. UG teaching Experience	-----		
	d. PDF abroad/D.S. Kothari/Inspire/ Equivalent after Ph.D. fellowship of Govt./Reputed Agency	-----		
7.	Research Publications	7 (Beyond 10 Publication)		
	a. Paper International Journal indexed in Thomson Reutor	1/paper		
	b. Paper/Book Chapter National Journal indexed and peer reviewed with ISSN/ISBN No.	0.5/paper		
	c. Books published with ISSN/ISBN No.	2/Book		
8.	Research Projects	8		
	a. Major-Above 5 lakh	2/project		
	b. Minor- Minor below 5 lakh	0.5/project		
9.	Patents	2 (0.5 marks/patent)		
10.	Research Guidance	8		
	a. Ph.D. guidance	1/student		
	b. M. Phil./M. Pharma/M. Tech./equivalent Guidance as guide/supervisor	-----		
11.	Research Quality	8		
	a. h-index	1mark/1h-index (Above 6 h-index) (Max. marks-4)		
	b. Citations Unit 10 citations will form 1 unit (excluding self citations)	0.5 marks/1unit (Above 200 citations) (Max. marks-4)		
12.	Seminar/conference/symposia/workshop/training programme etc. organized	Max. marks-2 0.5 for 1 day programme and 1 for more than 1 day		
13.	Peer recognition (Fellowship of National/international organizations, editor of national/International journals/ Significant contribution in work place developmental Activities	Max. 2 marks (1 each)		
	Total Marks - B	40		
	Grand Total – A+B	60		

*Academic record, ** Research performance, PG-Post Graduation, UG-Under Graduation

No. of candidates to be called- 20 for 1 post and additional 5 for each subsequent post

SELECTION CRITERIA AND PROCEDURE FOR NON-TEACHING GROUP –A POSTS
(Except posts having Grade Pay of Rs. 10,000/- and posts of Librarian, Deputy Librarian and Assistant Librarian)

For the Group “A” posts (**except Librarian**), the appointment will be made on the recommendation of duly constituted selection committee. In case of large number of applicants or wherever university feels necessary, the university can conduct written test/skill test to shortlist the candidates before the screening/interview. However, test will be of qualifying nature only. The qualifying marks will be 60% for the written/skill test. The details and schedule of such test will be announced on the university website. Written test, if held, it will comprise of 100 Multiple Choice type Question (MCQ) as per the following details:

S. No.	Questions may include following topics/areas	No. of Multiple Choice Questions	Maximum Marks	Duration
1	Language proficiency in English, General Knowledge, Analytical Ability University System, DoPT Rules, Central Universities Act, 2009, Office Procedures, Filing, Noting, Drafting, Basic GoI Rules etc. and/or questions relevant to the work profile of the post.	100	100	1 Hour and 30 Minutes

Language of the paper will be English only. Each correct answer will carry one mark and there will be no negative marking for wrong answer. Minimum marks for qualifying Written Test is 60%.

Step-IV: Top twenty candidates of the written test, will be called for interview against one post. If the number of post is more than one, five candidates for each additional post will be called (e.g. for two posts, top twenty five candidates will called) for interview. In case of tie of marks in written test, candidate(s) securing the marks equivalent to the last candidate called for interview, will also be called. Selection of the candidates will be made on the basis of Interview.

SELECTION CRITERIA AND PROCEDURE FOR NON-TEACHING GROUP –B & C POSTS

Step-I: All those candidates, whose hard copies are received upto stipulated last date and who have paid requisite recruitment fee, may be called for Skill Test (wherever applicable or wherever university feels it to be required). **The Skill Test will help to judge special knowledge, capability of handling sophisticated equipment, communication skills, real-time problem solving and analytical skills of the candidate in desired and associated fields. It will comprise of job related hands-on practices, technical knowledge and tools/techniques related to job profile.** To pass this test, candidates must have to obtain minimum **60% marks**. The Skill Test will be of qualifying nature only. Candidates, who qualify the Skill Test, will only be considered for further process of recruitment. **Since the eligibility will be checked after the skill test, to pass skill test does not entitle any candidate to be considered for further process.**

Step-II: On the basis of minimum eligibility conditions (as mentioned in advertisement), the applications will be scrutinized to check their eligibility. The list of provisionally eligible candidates will be displayed on the university website. Subsequently, the grievances (if any) received from candidates through e-mail within five days, will be considered.

Step-III: After considering the grievance, the list of eligible candidates for Written Test will be notified on the university website. The Written Test will comprise of 100 Multiple Choice type Question (MCQ) as per the following details:

S. No.	Questions may include following topics/areas	No. of Multiple Choice Questions	Maximum Marks	Duration
1	Language proficiency in English, General Knowledge, Analytical Ability University System, DoPT Rules, Central Universities Act, 2009, Office Procedures, Filing, Noting, Drafting, Basic GoI Rules etc. and/or questions relevant to the work profile of the post.	100	100	1 Hour and 30 Minutes

Language of the paper will be English only. Each correct answer will carry one mark and there will be no negative marking for wrong answer. Minimum marks for qualifying Written Test is 50%.

Step-IV: Preparation of Merit for Selection: Selection of the candidates will be made on the basis of marks secured in Written Test only, subject to obtaining at least 50% marks in Written Test.

NOTE:

1. In case of tie in Written Test marks, merit will be prepared in following order:
 - a) Senior in age.
 - b) Marks secured in qualifying degree examination.