

**Proceedings of Academic and Administrative Committee of  
Department of Human Genetics & Molecular Medicine  
Held on 18-10-2019 at 10:30 AM**

Ref no: CUPB/HGMM/19/496

Date: 18/10/2019

The meeting of Academic and Administrative Committee of Department of Human Genetics & Molecular Medicine was held on 18-10-2019 at 10:30 AM at HoD Office. The following members were present:

1. Prof. Anjana Munshi, HoD & Chairperson
2. Dr. Preeti Khetarpal, Assistant Professor
3. Dr. Sandeep Singh, Assistant Professor
4. Dr. Sabyasachi Senapati, Assistant Professor, Convenor

Following agenda was discussed in the meeting:

**Agenda 1:** MST-II datesheet for Semester-III, M.Sc Human Genetics and M.Sc Molecular Medicine.

**Resolution:** Datesheet for MST-II was finalized and approved by the committee

**Agenda 2:** Recommendation for Curriculum Design Committee (CDC) for the Department.

**Resolution:** Committee recommended CDC for the academic year 2019-20.

**Agenda 3:** Recommendation for reinitiation of pending purchase of instruments from University grant towards equipments (non-recurring), as per the email communication from Purchase Officer on 17/10/19.

**Resolution:** Department decided and recommended the purchase of five equipments (Nanopore Sequencer, Two high-end workstations, Nanodrop, Turbo Blot with vertical electrophoresis system and Victor Nivo 3F plate reader. These instruments were proposed for purchase with approved budget of Rs. 80.5L.

*Anmsh*  
18.10.2019

Dr. Anjana Munshi  
Chairperson and Coordinator

*Preeti*  
18/10/2019

Dr. Preeti Khetarpal  
Assistant Professor

*Sandeep Singh*

Dr. Sandeep Singh  
Assistant Professor

*Sabja*  
18/10/19

Dr. Sabyasachi Senapati  
Assistant Professor and Convenor

*Sen*

*Prasa*  
6/11/19

*Prasa*  
2023  
6-11-19