Ref-No!-CUPB/HGMM/19/348



## Department of Human Genetics and Molecular Medicine Central University of Punjab

Established vide Act No. 25(2009) of Parliament

16/7/2019

## Subject: Minutes of AAC meeting held on 16/07/2019.

Meeting of Academic and Administrative Committee of HGMM was held in the office of the HoD at 2.30PM. The following issues were discussed in the meeting:

Agenda 1: Admission of PhD students in Human Genetics and Molecular Medicine in July 2019 session.

Resolution: Shortlisting of students for Human Genetics will be done by Dr Preeti Khetarpal, based on the guideline laid down by the University. Interview of the students for PhD in Human Genetics will be held in the Committee Room, near HoD's office. List of selected candidates will be made and submitted to the Examination section at the earliest.

For Molecular Medicine only Dr. Harish Chander had proposed two seats. Since he is on lien, there are no vacancies in moleculer medicine. It was decided to inform the COE's office accordingly.

Agenda 2: Time Table for Semester-I and Semester-III for M.Sc courses.

Resolution: Time table for M.Sc in Human Genetics and M.Sc in Molecular Medicine has been prepared and will be submitted to the IQAC for classroom distribution and finalization of time schedules.

Agenda 3: Admission of M.Sc students (Human Genetics, and Molecular Medicine)

Resolution: As per the intimation from COE's Office all the seats have been filled in both the courses. Document verification will be done as per the instructions of the COE's office. The Course distribution has already been finalized.

Agenda 4: MOOC course finalization for Semester-III

Resolution: Dr Sabyasachi Senapati and Dr Sandeep Singh will be coordinating for MOOC courses for Human Genetics, and Molecular Medicine sections respectively. Course on Solid and Hazardous Waste Management offered by Prof. V.K.Garg (CUPB) was opted by M.Sc Human Genetics students. Analytic Techniques was opted by M.Sc Molecular Medicine students.

Dr. Preeti Khetarpal, AP

Dr. S. Senapati, AP

Dr. Sandeep Singh, AP

Prof. Anjana Munshi, HoD

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IGAC